

**Government of India
Ministry of Science & Technology
Department of Science & Technology**

ADVT. No DST / 01 / 2017-Rectt.

Applications are invited for filling up of '02' (Two) posts of Scientific Attache, Gp. 'A' Gazetted one each post in Indian Mission at Washington, U.S.A and Indian Mission at Moscow, Russia on deputation (including short-term contract) basis.

- 1. LEVEL IN THE PAY MATRIX:** Rs. 37,400-67,000+Grade Pay of Rs. 8900 (PB-4)
(Pre- Revised) Level 13A (Rs. 1,31,100- 2,16,600/-)
(Revised).
- 2. METHOD OF RECRUITMENT:** Deputation (including short-term contract)
- 3. NATURE OF THE POST:** Temporary
- 4. PERIOD OF DEPUTATION:** Three years.

5. Eligibility

Scientists or Technologists working in Central Government or State Government or Universities or recognized research Institutions or Semi-government or Statutory autonomous organizations in India or abroad:

- (a) (i) holding analogous post on regular basis in the parent cadre or department;
or
(ii) with two years' regular service in posts in the level 13 in pay matrix (Rs. 1,18,500-2,14,100) or equivalent in the parent cadre or department;
Or
(iii) with six years' regular service in the level 12 in pay matrix (Rs. 78,800-2,09,200) or equivalent in the parent cadre or department and

(b) possessing the qualifications and experience as detailed below:

Essential Qualifications & Experience:

- (i) Doctorate Degree in Natural or Agricultural Sciences or Master's degree in Engineering or Technology or Medicine from a recognised University or equivalent;
- (ii) Twelve years' experience in research and development in industrial and academic institutions or science and technology organisations or scientific activities and services, out of which six years in managerial capacity in science and technology programme, planning development and cooperation; and
- (iii) Should have at least one of the components of Natural Science, Mathematics, Information Technology and Computer Science from Science streams at Graduate and subsequent levels.

Desirable qualifications and experience:

- (i) knowledge of a modern European or German or Russian or Japanese language in addition to English;

Contd....2/-

- (ii) post doctorate research in Natural or Agricultural Sciences or doctorate degree in Engineering or Technology or Medicine from a recognised University or research Institute as evidenced by certification by such University or Institute and publication of research work in Science Citation Index (SCI) journals;
- (iii) wide experience in inter-disciplinary areas of Science and Technology with an emphasis on copyrights, intellectual property rights, patents and inventions.

Note: - The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in same or some other organisation or Department of the Central Government shall ordinarily not exceed four years. The maximum age-limit for appointment by deputation (including short-term contract) shall be not exceeding fifty-six years as on the closing date for receipt of applications.

AGE LIMIT : Upper age limit shall not exceed 56 years as on the closing date for receipt of applications.

The last date of receipt of applications shall be 45 days (by 05.30 P.M.) including the date of publication of this advertisement in the Employment News / Rozgar Samachar.

6. Duties and Responsibilities:

1. Following up the implementation of joint programmes of cooperation.
2. Suggesting possible new areas for bilateral cooperation.
3. Acquiring information about the latest developments in S&T in the countries of accreditation in specific sectors of interest to India.
4. Attending to official work delegated by the various scientific agencies in India in the countries of accreditation.
5. Keeping the Government of India briefed about the new policy decisions and related aspects pertaining to Science & Technology in the countries of accreditation.
6. Preparing a roster of Indian scientists working/settled in the countries of accreditation and maintaining contacts with them.
7. Attending to requests which may be received from the Indian scientists.
8. Serving as focal points for information on science and technology activities in India.
9. Securing information about S&T activities in other countries through contacts established in the countries of accreditation.
10. Coordinating/assisting in organizing visits of S&T officials, S&T delegations, scientists from research laboratories and public sector undertakings etc.
11. In general, serving as liaison with concerned Government offices, R&D institutions, academic and research institutions etc. in the countries of accreditation.

7. GENERAL

1. The Department reserves the right to cancel the appointment at any time without assigning any reason.
2. The prescribed essential qualifications are minimum and the mere possession of the same does not entitle candidates to be called for interview. If the number of applications received in response to Advertisement is large, the Department may restrict the number of candidates to be called for interview to a reasonable limit through a shortlisting process based on some well-defined criteria which may include possessing of desirable qualifications and / or experience prescribed in the advertisement and/or qualifications / experience in a particular

field as per the specific requirement of the Department. No correspondence will be entertained from candidates who are not called for interview / selected for appointment. **CANVASSING IN ANY FORM WILL RESULT IN DISQUALIFICATION OF CANDIDATURE.**

3. Out station candidates called for interview will be paid to and fro first class / III AC railway fare by shortest route, on production of proof of journey such as railway ticket(s) / number(s) etc.
4. The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organization / Department of the Central Govt. shall ordinarily not exceed four years.
5. The selected candidates are liable to be posted anywhere as per Government requirements.
6. The terms and conditions of appointment will be in accordance with the Department of Personnel & Training's O.M. No. 2/29/91-Estt. (Pay. II) dated 5th January, 1994, as amended from time to time.
7. The pay of the selected candidates will be regulated as per the rules of Govt. of India applicable to foreign deputation posts on the date of appointment.
8. The Curriculum Vitae duly supported by documents will be assessed by the Selection Committee while selecting candidates for appointment on deputation (including short-term contract) basis. The candidates who apply for the posts will not be allowed to withdraw their candidature subsequently.
9. **Applications received after the closing date or received incomplete or in wrong format in any respect are liable to be summarily rejected. Application must be forwarded through proper channel and complete in all respects must reach the Department of Science & Technology before the last date of receipt of application. Advance copy of application will not be entertained. DST shall not be responsible for any delay on the part of employer of the applicant or postal department for delivery of application even if posted before the last date. No representation against such rejection will be entertained.**
10. The posts in the Indian Mission at Washington and Moscow are presently vacant, the candidate selected for the post requires to join the post as soon as the formalities of their appointment are completed. Accordingly, the candidates are expected to be available for briefing/orientation programme etc.

8. HOW TO APPLY : Applications should be neatly typed on thick plain paper (A-4 size 210 x 297 mm) in the prescribed Curriculum Vitae Proforma (**Annexure-I**) given below. **Applications on the Proforma other than the one given below will not be entertained.** The receipt of Applications received within last date of receipt of applications would be acknowledged after completing the necessary tabulation process by the Department via DST's website only.

- (a) The completed applications along with attested copies of ACRs/ APARs for the last five years may be sent in the prescribed Proforma through proper channel to **Under Secretary (Rectt.), Department of Science and Technology, Technology Bhavan, New Mehrauli Road, New Delhi-110016** within 45 days (by 5.30 P.M.) from the date of publication of this advertisement in the Employment News / Rozgar Samachar (including the date of publication). While forwarding the applications, the certificate given at the end of the Application / Curriculum Vitae Proforma may also be completed. The application should be sent by Registered Postor through *Speed Post* in a cover superscribed "**Application for the post of Scientific Attachéat Washington, U.S.Aor Moscow on deputation (including short-term contract) basis.**" **Separate application should be sent, if the applicant is applying for both the posts of Scientific Attache in Washington and Moscow.** Applications can also be delivered by hand to any of the following authorized officer, by obtaining a duly signed receipt bearing date of receipt. No claim shall be entertained in the absence of such a receipt from duly authorized officer: -

- (i) Section Officer, C.R. Section, DST. Or
- (ii) Authorized Staff of C.R., Section, DST

List of Applications received within prescribed time and date shall be posted on DST website after closing date for receipt of applications. The candidates are advised to check the status of their applications. Any representation in this regard (non-inclusion of name in the list of applications received within the prescribed time limit) can be filed within seven days of date of posting the list on the website along with the relevant proof of delivery of application in Department of Science & Technology within the prescribed time limit.

- (b) Self attested copies of certificates in support of educational qualifications, date of birth and experience should be attached with the application. Certificate (s) issued by foreign University(s) / Institution (s) must be certified by Association of Indian Universities (AIU), New Delhi by way of equivalence certificates (s). Candidates will have to produce all the original certificates thereof as and when required.

If any discrepancies found between Hindi & English version of the advertisement, the English version of the advertisement will prevail.

Advance copies of Applications will not be entertained.

(Hari Krishan Bhatt)
Under Secretary to the Govt. of India

The Advt. No. DST/01/2017-Rectt. has already been published in Employment News dated 20-26 January 2018 edition. Accordingly, last date of receipt of applications in Department of Science & Technology will be 05th March, 2018 till 5:30 P.M. (i.e. 45 days from the date of publication of the advertisement in Employment News including the date of publication)

Application / Curriculum Vitae for 02 (two) posts of Scientific Attache one each in Indian Missionat Washington, U.S.A and Moscow, Russia on deputation (including short-term contract) basis.

Reference : ADVT. No DST / 01 / 2017-Rectt.

APPLICATION FORM / CURRICULUM VITAE PROFORMA

1. Name of applicant :
(in Block Letters)
2. Post applied for :
3. Advertisement No. :
4. Date of Birth :
(in Christian era)
5. Nationality :
6. Religion :
7. Date of retirement under :
Central / State Government
Rules
8. Educational qualifications(*to be supported by self-attested photocopies of certificate (s) and mark sheets*). :

S. No.	Qualifications	Year	Division & percentage	Subject	Institution Name	Board / University	Place	Country
1.	10 th Class							
2.	12 th Class							
3.	Graduation							
4.	Post-Graduation							
5.	Doctorate							
6.	Others							

9. Experience details, Educational and other qualifications required for the post are satisfied. (if any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same) :

	Qualifications/ Experience required	Qualifications/ Experience possessed by the officer
Essential		
Desirable		

10. Please State clearly whether in :
the light of entries made by
you above, you meet the
requirement of the post
11. Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by
your signature, if the space below is insufficient.

S. No.	Organization	Level (Pay)	Designation	Ministry	Department	Office	Place	Experience-Major	Experience-Minor	Date from	Date to
1.											
2.											
3.											

12. Total Experience in years after acquiring the essential qualification :
(self-attested copy (s) of experience certificate (s) to be enclosed as per experience claimed above or the same required to be certified by the present employer/ parent organization)
13. Details of scientific / research work including:
- (a) Scientific publications in referred journals:
 - (b) Publication of books etc:
 - (c) Scientific output (patents etc.):
 - (d) Any other scientific output:

(Annexure, if any, should not exceed 200 words)

14. Specialization :
(with reference to experience desired for the post)

15 Professional Training

Sl. No.	Organization / Institute	Period	Details of training

16. Foreign language known other than English :
(tick one of four options)

SL.NO.	NAME OF FOREIGN LANGUAGE	KNOW	READING	WRITING	SPEAKING	UNDERSTANDING
(i)		GOOD				
(ii)		VERY GOOD				
(iii)		EXCELLENT				

17. Nature of present employment i.e. Contract or Adhoc or Temporary or Quasi-permanent or Permanent:

18. In case the present employment is held on deputation / contract basis please state:

(i)	The date of initial appointment	
(ii)	Period of appointment on deputation / contract	
(iii)	Name of the parent office /organization to which you belong	

19. Additional details about present employment.
Please state whether working under
(tick one of the option against the name of your employer in the relevant column)

a.	Central Govt.		b.	State Govt	
c.	Autonomous Organiza		d.	Govt. Undertaking	
e.	University		f.	Others	

20. Are you in Revised Scale of Pay (7th CPC) If yes, :
give the date from which the
revision took place and also
indicate the pre-revised scale

21. If working in a Public Sector Undertaking :
whether the pay scale held is on Central
D.A. pattern or Industrial D.A. pattern.
In case of IDA pattern, equivalent CDA
pay scales may be indicated.

22. Present Pay :
(i) Scale of Pay :
(Revised / Pre-revised)
(ii) Basic Pay :
(iii) Other allowances :
(excluding HRA & CCA)
(iv) Total Salary :
[(ii) + (iii)]

23. (i) Service to which candidate belongs:
(ii) Complete address of the cadre authority with phone number:

24. Whether belong to SC/ ST:

25. (i) Address for correspondence :
(in BLOCK LETTERS) :
:
:
:
:
Pin Code :
(ii) Telephone No. : (a) Office :
(b) Residence :
(c) Mobile No. :
(d) Email ID(mandatory):

26. Nearest Railway Station :

27. Permanent Address :
(in BLOCK LETTERS) :
:
Pin Code:
Telephone Number :

28. Give below the names of two references (they must not be related to you) who are in a position to testify from their personal knowledge as to your fitness for the proposed appointment. They must be persons under whom you have worked or studied.

- (i) Name with full address :
 Telephone number :
 E-mail id :
- (ii) Name with full address :
 Telephone number :
 E-mail id :

29. Any other information you may wish to add :
 [Like list of publications, Membership of :
 learned societies, awards and recognition, :
 etc. (in brief)]

30. Details of Enclosures :

31. DECLARATION

I have carefully gone through the **Advertisement**; I certify that the information contained in the Curriculum Vitae duly supported by documents submitted by me is correct and complete to the best of my knowledge and belief. I am fully aware that by providing false information or suppressing material information while filing this form, the authorities have full right to terminate my candidature and I am liable for appropriate action as a consequence.

I am not aware of any circumstances, which might impair my fitness for applying for the post.

Place:

Date :

Signature of the candidate

CERTIFICATE

(TO BE GIVEN BY THE HEAD OF ORGANISATION / OFFICE)

- (i) Certified that the particulars have been verified and found to be correct. It is also certified that no disciplinary / vigilance proceedings are either pending or contemplated against the officer. Integrity of the officer is also certified.
- (ii) The application of Sh. / Smt. / Ms.....is recommended. In case of his/ her selection, the Department / organization will relieve him/ her.
- (iii) Copies of ACRs / APARs for the last five years are also enclosed.

Place :

Date :

**Signature of the Head of the
 Organization / Office with Office Seal**