



विज्ञान एवं इंजीनियरी अनुसंधान बोर्ड

(विज्ञान और प्रौद्योगिकी विभाग, भारत सरकार का एक सांविधिक निकाय)

SCIENCE & ENGINEERING RESEARCH BOARD

(A Statutory body of Department of Science and Technology, Govt. of India)

(File no. SERB/Rectt./01/2017)

ADVERTISEMENT NOTICE NO.01/2017

Applications are invited from Indian citizens for filling up the following posts on Direct Recruitment or deputation/absorption (including short term contract) basis in the Science and Engineering Research Board, New Delhi as per details given below:

| Sl. No. | Name of the Post | Pay Scale | No. of Posts | Mode of Recruitment | Reservation |
|---------|------------------|---|--------------|---|---|
| 1. | SCIENTIST 'G' | PB-4 (37400-67000) +GP Rs.10000/- (Pre-revised) | 02 | Direct Recruitment or deputation/absorption (including short term contract) | As per Central Government Norms/ Guidelines |

EDUCATIONAL QUALIFICATIONS FOR THE POST OF SCIENTIST 'G'

1. (A) Educational and other qualifications required for direct recruits (Scientist 'G').-

(a) Essential:

(i) Doctorate Degree in Natural or Agricultural Sciences or Master's Degree in Engineering or Technology or Medicine from a recognised University or equivalent.

(ii) Fifteen years' experience in research and development in industrial and academic institutions or science and technology organisations or scientific activities and services, out of which seven years shall be in administration, planning, development and cooperation of science and technology programme;

(iii) Experience of evolving, managing and directing science and technology programme; and

(iv) Published research work of high standard.

Note: Period spent on acquiring essential qualifications shall not count towards experience. However, period spent on acquiring doctorate degree from a recognised University or Institute in cases where doctorate degree is not an essential qualification, subject to a maximum of four years, and period spent on post doctorate research in a University or research Institute as evidenced by certification by such University or Institute and publication of research work in journals of repute, subject to maximum of three years, shall be counted as experience.

Desirable:

Post Doctorate research in Natural or Agricultural sciences or doctorate degree in Engineering or Technology or Medicine from a recognised University or research Institute as evidenced by certification by such University or Institute and publication of research work in journals of repute.

(B) Grades from which deputation (including short term contract) to be made (Scientist 'G').—

Scientists or Technologists working in the Central Government or State Governments or Universities or recognised research Institutions or Public Sector Undertaking or Statutory or Autonomous organisations in India:

(a) (i) holding analogous post on regular basis; or

(ii) with two years' service in the grade rendered after appointment thereto on regular basis in the pay band -4, Rs.37400-67000 with grade pay of Rs.8900 (pre-revised scale) in the parent cadre or department ; or

(iii) with four years' service in the grade rendered after appointment thereto on regular basis in the pay band -4, Rs.37400-67000 with grade pay of Rs.8700 (pre-revised scale) in the parent cadre or department; and

(b) possessing the educational qualifications prescribed for direct recruits under serial number 1.(A) (a) above.

Note 1: The period of deputation, including the period of deputation in another *ex-cadre* post held immediately preceding this appointment in same or some other Organizations or Department of the Central Government shall not ordinarily exceed three years, which may be extended further on year to year basis, subject to a maximum of 5 years with the approval of the competent authority.

Note 2: Departmental candidates in the feeder category, who are in the direct line of *in-situ* promotion under Flexible Complementing Scheme (FCS), shall not be eligible for consideration for appointment on deputation except for the *ex-cadre* post for which they are not the feeder grade officers. Similarly, deputationist shall not be eligible for consideration for *in-situ* promotions under FCS.

Note 3: The maximum age limit for appointment by deputation shall not exceed 56 years as on the closing date of receipt of application.

GENERAL INSTRUCTIONS

1. The number of posts to be filled may vary. **The Board reserves the right to fill vacancies arising subsequent to this advertisement under this recruitment process till the validity date of the panel of recommended candidates in the main list or waiting list.** The Board also reserves the right to cancel the recruitment without assigning any reason.
2. (i) The prescribed essential qualifications are minimum and the mere possession of the same does not entitle candidates to be called for interview.

(ii) The Board may restrict the number of candidates to be called for interview to a reasonable limit through a shortlisting process based on a well defined criteria, which may include possessing of desirable qualifications and / or experience prescribed in the Notified Regulations or qualifications / experience in emerging areas and as per the objectives of the Board.

(iii) The CVCs of the applicant would be examined by the competent bodies comprising experts from various disciplines/fields and screening of candidates to be called for interview and selection shall be based on the suitability and availability of better candidates, keeping in view the objectives of the Board as per SERB Act, 2008.
3. **A panel of candidates will be prepared from the candidates called for interview which will remain valid for 12 months (1 year) from the date of declaration of results. The panel can be used to fill up vacancies arising as notified (including vacancies arising due to resignation of SERB scientists or selection of SERB scientists for higher posts) till the date of validity of the panel. No correspondence will be entertained from candidates who are not called for interview / selected for appointment. CANVASSING IN ANY FORM WILL RESULT IN DISQUALIFICATION OF CANDIDATURE.**
4. Outstation candidates called for interview will be paid Second AC railway fare for the shortest route for to & fro journey within the country from present place of stay/work, subject to production of railway tickets receipt.
5. The selected candidates are liable to serve anywhere in India and outside.
6. **HOW TO APPLY:**
 - (a) Applications should be neatly typed on thick plain paper (A-4 size 210 x 297 mm) in the prescribed format given below.
 - (b) Candidates should categorically mention on top of the application that he is applying for the post on direct recruitment or on deputation/absorption basis only.

The candidates applying for direct recruitment basis will not be considered for selection on deputation/absorption basis and those applying on deputation/absorption basis will not be considered for selection on direct recruitment basis.
 - (c) Candidates working in Government Departments / Public Sector Undertakings / Autonomous Organizations should apply through proper channel along with NOC of the competent authority within the prescribed last date of receiving applications. Such applications will not be considered, if received after the prescribed last date for receiving the applications. However, if an advance copy is submitted by the Applicant

to the Board before the last date, the same would be considered in anticipation that the application through proper channel along with NOC would be received by the date of interview.

- (d) Copies of attested certificates in support of educational qualifications, date of birth, disability, if any, belonging to SC/ST/OBC community, experience etc. should be attached with the application. Candidates will have to produce the original certificates at the time of interview.
- (e) Completed applications should be sent to the Administrative Officer (SERB), Science and Engineering Research Board, 5 & 5A, Lower Ground Floor, Vasant Square Mall (Big Bazar Mall), Plot No. A, Community Centre, Sector-B, Pocket-5, Vasant Kunj, New Delhi - 110 070 by Registered Post or through Speed Post in a cover superscribed **"APPLICATION FOR THE POST OF "SCIENTIST 'G'" within 60 days of the publication of the advertisement in Employment News (English Edition)** by 5.30 PM. (75 days for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti District and Pangi Sub Division of Chamba district of Himachal Pradesh, Union Territories of Andaman and Nicobar Islands and Lakshadweep) from the date of publication of this advertisement in Employment News (English Edition).
- (f) **Applications received after the closing date or received incomplete in any respect are liable to be summarily rejected. Board shall not be responsible for any delay on the part of postal department for delivery of applications even if posted before the last date. No representation against such rejection will be entertained.**
- (g) Candidates are also advised not to send applications by Ordinary Posts or through Courier. However, Candidates desiring to deliver their applications personally, may drop their applications in the Drop Box placed in the premises of SERB on any working day from 9:00 AM to 5:30 PM. However, the receipt of application will not be given in any case.
- (h) The duly filled in applications in the prescribed format can also be forwarded through email recruitments@serb.gov.in in PDF form.

7. Age limit for direct recruits – The upper age limit for direct recruits shall be as under:

| Sl. No. | Name of post | Age limit |
|---------|---------------|-----------|
| 1. | Scientist 'G' | 50 years |

(Relaxable for Government servants up to five years in accordance with the orders issued by the Central Government).

Note: The crucial date for determining the age limit shall be closing date for receipt of application from candidates in India (and not the closing date for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh, Union Territories of Andaman and Nicobar Islands or Lakshadweep).

8. **Entitlements and Allowances:**

(a) **Direct Recruitment:** As per SERB Rules and Regulations.

(b) **Deputation :** As per Central Government Rules/SERB Rules and Regulations.

9. **Reservation Norms:** As per Central Govt. Guidelines.

10. **Probation:** (1) The candidates appointed as Scientist 'G' on direct recruitment basis shall be on probation for a period of one year. (2) A fresh recruit will be confirmed only after he has completed the period of probation and during the period his services and conduct have been found by the Authority to be satisfactory. (3) In the event of the service and conduct of any employee are not found to be satisfactory, in the probation period, at the discretion of the Authority, the probation period may be extended to provide the employee an opportunity to improve. (4) Save as in exceptional cases, the extended period of probation shall not exceed more than two years i.e. double the normal period of probation (one year). (5) If the service and conduct of any employee are not found to be satisfactory at the end of the probation period or extended probation period, his services may be terminated.

PLEASE NOTE:

- (i) The officers/staff of Science and Engineering Research Board are not covered by the Central Government Health Scheme (CGHS). However, the officers of SERB will be governed by the Regulations of SERB in so far as the Medical facilities are concerned.
- (ii) The officers/staff of Science and Engineering Research Board are not eligible for allotment of accommodation, out of the Central Pool of Department of Estates, Ministry of Urban Development. However, the officers/staff of SERB will be entitled for House Rent Allowance as per the provisions contained in the Regulations of SERB.

FORMAT OF APPLICATION

Serial Number

| | | | | | |
|--|--|--|--|--|--|
| | | | | | |
|--|--|--|--|--|--|

Affix coloured Passport
size Photograph
(Not more than three
months old)

1. Advertisement No. :
2. Post for which applied :
3. Name in full (starting
with last name in
BLOCK LETTERS
leaving one space
blank between two
parts of name) :
:
4. Parent's / Spouse
Name :
5. (a) Date of Birth : DATE MONTH YEAR
:
(b) Age on closing date : YEARS MONTHS DAYS
:
:
6. Whether you belong to
(please tick, if yes,
attach attested copy of
certificate) : SC ST OBC Handicapped
:
:
7. Educational
Qualifications :
(In chronological order from matriculation onwards. Enclose a separate sheet, duly
authenticated by your signature, if the space below is insufficient)

| SL. NO. | EXAMS PASSED | UNIVERSITY/INSTITUTION /BOARD | YEAR OF PASSING | MAIN SUBJECTS TAKEN | SUBJECT OF SPECIALISATION | DIV. / CLASS & % OF MARKS |
|------------|-----------------|----------------------------------|--------------------|---------------------------|------------------------------|---------------------------------|
| | | | | | | |

8. Employment Record:

(Details in chronological order, starting with the first job)

(Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient)

| SL. NO. | Name & Address of Employer/ Institute | Post/Fellowship/ Associateship held | Adhoc/ regular/temp./ permanent | Period | | Total period of each employment in years, months & days | Scale of pay | Nature of duties |
|---------|---------------------------------------|-------------------------------------|---------------------------------|--------|----|---|--------------|------------------|
| | | | | From | To | | | |
| | | | | | | | | |

9. Total experience in years after Essential Qualification :

10. Details of research work / experience, if any :

(Annexure, if any, should not exceed 200 words)

11. Specialisation :
(With reference to experience desired for the post)

12. Professional Training:

| SI No. | ORGANIZATION | PERIOD | | DETAILS OF TRAINING |
|--------|--------------|--------|--|---------------------|
| | | | | |

13. Present Employment Status :

| UNDER CENTRAL GOVT. | UNDER STATE GOVT. | UNDER AUTONOMOUS BODY | PUBLIC UNDERTAKING | OTHERS |
|---------------------|-------------------|-----------------------|--------------------|--------|
| | | | | |

14. Nationality :

15. Religion :

16. (i) Address for Correspondence
(In BLOCK LETTERS)

(ii) Telephone No.

(a) Office: _____

(b) Residence: _____

(iii) Email Address. _____

17. Nearest Railway Station :

18. Present Pay
(i) Scale of Pay
(Revised/Pre-revised)
(ii) Basic Pay (Pay in PB +GP)
(iii) Other allowances
(excluding HRA)
(iv) Total Salary
[(ii) + (iii)]

19. Give below the names of two references (they must not be related to you) who are in a position to testify from their personal knowledge as to your fitness for the proposed appointment. They must be persons under whom you have worked or studied.

(i) Name with full address with Contact No. :

(ii) Name with full address with Contact No.

20.

(i) Service to which the candidate belongs:

(ii) Complete address of the cadre authority with phone no.

21. Permanent Address :
(in BLOCK LETTERS)

Pin Code:

Telephone No:

Landline (With Code) : _____

Mobile No: _____

22. Any other information you may wish to add :
[Like list of publications, Membership of learned societies, awards and recognition, etc. (in brief)]

23. Details of Enclosures :

24. DECLARATION:-

I hereby certify that the foregoing information is correct and complete to the best of my knowledge and belief and nothing has been concealed /distorted. If at any time I am found to have concealed/distorted any material information, my appointment shall be liable to be summarily terminated without notice/compensation.

Place:

Signature of the candidate

Date:

CERTIFICATE

(TO BE GIVEN BY THE HEAD OF ORGANISATION/OFFICE)

Certified that the particulars have been verified and found to be correct. It is also certified that no disciplinary / vigilance proceedings are either pending or contemplated against the officer. Integrity of the officer is also certified.

Place:

Signature of the Head of

Date:

the Organisation/Office with Office Seal