

Government of India
Ministry of Science & Technology
Department of Science & Technology

Dated: _____ 2016

ADVT. No. DST /04/ 2016-Rectt

Advertisement: Engagement of Legal Consultants (02) in Department of Science and Technology, New Delhi, on Contract Basis.

Department of Science and Technology intends to engage the services of 02 Legal Consultants as detailed below, on contract basis, for a period of one year. The applicants meeting the requirements are requested to apply within 60 days by 5:30 P.M. of publishing of this Advertisement in Employment News/RozgarSamachar, as per the proforma given at Annexure I:

1) Qualification :

Essential:

- (i) Bachelor's Degree in Law or equivalent from a recognized University.
- (ii) Must be a retired Govt. Servant having experience in handling Court and Establishment matters.
- (iii) Should have retired in the Grade Pay of Rs.6600/- or above.

Desirable:

- (i) Experience at bar dealing with Govt. Cases.

2) Age:

Not more than 63 years as on the closing date of the Advertisement / Notice.

3) Consultancy:

Consolidated Rs.50,000/- per month. No other allowance such as DA, HRA etc will be admissible. Facilities like transport facility, residential accommodation, CGHS, Medical reimbursement would not be given. Grant of reimbursement of travelling allowance, in case the Consultant is required to travel for appearing before the Tribunals / Courts, out of Delhi, for representing the Department, would be examined on case-to-case basis and would be granted, if found admissible after obtaining approval of Secretary, DST.

4) Nature of Duties:

- (i) Shall render assistance to Officer of the D/o Science & Technology as directed in preparation of replies, briefs counter affidavits etc. May also be required to brief Senior Law Officers, Central Govt. Standing Counsels and Senior / Panel Advocates.
- (ii) All legal matters of DST.
- (iii) Any other work that may be assigned by the Competent Authority.

5) Other Terms and Conditions:

- (i) The consultant having accepted the offer of engagement, shall enter into a contract, also having the confidentiality clause, with the D/o Science & Technology, detailing the terms and conditions of engagement, before being assigned any work.
- (ii) The tenure of Consultant will be One year from the date of engagement. The tenure may be terminated by giving one month's notice on either side.
- (iii) Any breach of contract executed by the legal consultant with the Department shall be considered a sufficient ground for the termination of the engagement made under the Contract and may further debar such legal consultant from future engagement by the Department.
- (iv) DST or its representative reserves the right to reject any application without assigning any reasons.
- (v) Consultant shall be eligible for 8 days leave in a calendar year on pro-rata basis. Consultant shall not draw any remuneration in case of his / her absence beyond 8 days in a year (Calculated on a pro-rata basis). Also un-availed leave in a calendar year cannot be carried forward to next year. Department would be free to terminate the services in case of absence by more than 15 days beyond the entitled leave in a calendar year.

6) Mode of Selection:

Applications received in response to notification will be scrutinized and maximum 05 applicants would be shortlisted, who will be called for a personal interaction and documents verification with original documents. Based on qualification, experiences & outcome of personal interaction, the candidate will be selected.

How to apply:

Candidates desirous of applying for engagement mentioned above, may submit their application as per the format provided at Annexure I, to **Under Secretary, Recruitment Cell, Department of Science & Technology, Technology Bhavan, New Mehrauli Road, New Delhi – 110016**, by **15th November, 2016 before 5:30 P.M.** Applications received after the closing date or received incomplete in any respect are liable to be summarily rejected. DST shall not be responsible for any delay on the part of postal department for delivery of application even if posted before the last date. No representation against such rejection will be entertained.

CURRICULUM VITAE PROFORMA

1. Advertisement No. :
2. Post applied for :
3. Name and Address (in Block Letters) :
4. Date of Birth (in Christian era) :
5. Date of retirement under Central / State Government Rules :
6. Educational qualifications :
7. Whether Educational and other qualifications required for the post are satisfied. (if **any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same**) :

Affix coloured passport size photograph (not more than three months old)

- | | | | |
|-------------------------|---|--|--|
| | Qualifications/
Experience
Required | Qualifications()/
Experience
possessed by
the officer | |
| Essential | : | | |
| Desired (if applicable) | : | | |
8. Please State clearly whether in the light of entries made by you above, you meet the requirements of the post :
 9. Details of Employment/Experience in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

Office/Institution	Post held	From	To	Scale of pay, Grade and basic pay	Nature of duties (in detail)

DECLARATION

I hereby, undertake that the information given in the advertisement is true and correct. I agree to the terms and conditions for engagement as Legal Consultant

Place:

Date:

Signature of the Candidate

Name :

Address :

Mob. No. :