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GOVERNMENT OF INDIA  
MINISTRY OF SCIENCE AND TECHNOLOGY  
(DEPARTMENT OF SCIENCE AND TECHNOLOGY)

New Delhi, the ..... , 2017

**Notification**

G.S.R..... In exercise of the powers conferred by the proviso to article 309 of the Constitution and in supersession of the National Atlas and Thematic Mapping Organisation (Senior Administrative Officer) Recruitment Rules, 1990, and the National Atlas and Thematic Mapping Organisation (Senior Administrative Officer) Recruitment (Amendment) Rules, 2000, except as respect things done or omitted to be done before such supersession, the President hereby makes the following rules regulating the method of recruitment to the post of Director in the Ministry of Science and Technology, Department of Science and Technology, National Atlas and Thematic Mapping Organisation, namely:-

**1. Short title and commencement** – (1) These rules may be called the National Atlas and Thematic Mapping Organisation (Senior Administrative Officer) Recruitment Rules 2017.

(2) They shall come into force on the date of their publication in the Official Gazette.

**2. Number of post, classification, Level in the Pay Matrix** – The number of said post, its classification, the Level in the Pay Matrix attached thereto shall be as specified in columns (2) to (4) of the Schedule annexed to these rules.

**3. Method of recruitment, age limit and qualifications etc.** – The method of recruitment, age limit, qualifications and other matters relating thereto shall be as specified in columns (5) to (13) of the said Schedule.

**4. Disqualification:** No person, –

(a) who has entered into or contracted a marriage with a person having a spouse living,  
or

(b) who, having a spouse living, has entered into or contracted a marriage with any  
person,

shall be eligible for appointment to the said post:

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. **Power to relax** – Where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by order and for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.
  
6. **Saving** – Nothing in these rules shall affect reservation, relaxation of age limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, ex-servicemen and other special categories of persons, in accordance with the orders issued by the Central Government from time to time in this regard.

#### Schedule

<b>Name of post.</b>	<b>Number of post.</b>	<b>Classification.</b>	<b>Level in the Pay Matrix.</b>	<b>Whether selection or non-selection post.</b>
<b>(1)</b>	<b>(2)</b>	<b>(3)</b>	<b>(4)</b>	<b>(5)</b>
Senior Administrative Officer	1* (2017)  * Subject to variation dependent on workload	General Central Service: Group A (Gazetted) (Non-Ministerial)	Level 10 (`56100-177500)	Not Applicable

<b>Age limit for direct recruits.</b>	<b>Educational and other qualifications required for direct recruits.</b>	<b>Whether age and educational qualifications prescribed</b>	<b>Period of probation, if any.</b>

		for direct recruits will apply in the case of promotees.	
(6)	(7)	(8)	(9)
<p>Not exceeding 35 years [Relaxable for Government servants upto five years in accordance with the instructions or orders issued by the Central Government]</p> <p>Note 1: The crucial date for determining the age limit shall be date as fixed by the UPSC [where recruitment is not through UPSC, the crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J&amp;K State, Lahaul &amp; Spiti district and Pangi Sub Division of Chamba district of Himachal Pradesh, Andaman &amp; Nicobar Islands or Lakshadweep)]</p> <p>Note 2: The upper age limit for recruitment by the method of Direct Open Competitive Examination to the Central Civil Services and Civil post on the date of commencement of the Central Civil Services and Civil posts (Upper age-limit for</p>	<p><b>Essential Qualifications:</b></p> <p>(i) Bachelor's Degree of a recognised University;</p> <p>(ii) Five years' experience of Administration, Accounts and Establishment work in a supervisory capacity in a Government office or a Public Body or a Commercial Organisation of repute.</p> <p><b>Desirable Qualifications:</b></p> <p>(i) Degree in Public Administration/ Public Relations from a recognized University or Board.</p> <p>(ii) Knowledge of Government Rules and Regulations.</p> <p>(iii) Working knowledge in Computer.</p> <p>Note 1: Qualifications are relaxable at the discretion of UPSC/ Competent Authority in the case of candidates otherwise well qualified.</p> <p>Note 2: The</p>	No	Two years (for Direct recruits as well as promotees)

<p>Direct Recruitment) Rules 1998, shall be increased by two years <u>and</u> "Direct Open Competitive Examination" for the purpose of these rules shall mean direct recruitment by Open Competitive Examination conducted by the UPSC or any other authority under the Central Government and it shall not include recruitment through Limited Departmental Examination or through short listing or by interview or by contract or by absorption or deputation.</p> <p>Note 3 : However, the upper age limit will be governed as per DoPT OM No. 15012/2/2010-Estt(D) Dated 27<sup>th</sup> March, 2012 or as per latest Government order.</p>	<p>qualification(s) regarding experience is relaxable at the discretion of the UPSC/ Competent Authority in the case of candidates belonging to SC or ST if at any stage of selection, the UPSC/ Competent Authority is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancy reserved for them.</p>		
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<b>Method of recruitment whether by direct recruitment or by promotion or by deputation/a bsorption and percentage of the vacancy to be filled up by various</b>	<b>In case of recruitment by promotion or deputation or absorption, grades from which promotion or deputation or absorption to be made.</b>	<b>If Departmental Promotion Committee exists, what is its composition.</b>	<b>Circumstances in which Union Public Service Commission to be consulted in making recruitment.</b>
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methods.			
(10)	(11)	(12)	(13)
By Promotion/deputation failing which by direct recruitment	<p><b>Promotion/Deputation:</b></p> <p>(1) Officers under the Central/ State Government/ Union Territories/ Universities/ recognized Research Institutions/ Public Sector Undertakings/ Statutory Semi-Government or Autonomous Organisations, under Central or State Governments,</p> <p>(a)(i) holding analogous posts on regular basis; or (ii) in Level 8 in the Pay Matrix with two years' regular service in that grade or equivalent; or (iii) in Level 7 in the Pay Matrix with three years' regular service in that grade or equivalent; and (b) having experience in Administration, Establishment and Accounts matter.</p> <p>(2) Departmental Administrative Officer with three years of regular service</p> <p>Note 1: The departmental officers in the feeder grade who are in direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for</p>	<p><b>Group A Departmental Promotion Committee (for considering cases of confirmation) Consisting of:</b></p> <p>(1) Director, National Atlas &amp; Thematic Mapping Organisation ...Chairman (2 ) Joint Secretary concerned, Department of Science &amp; Technology ...Member (3) Director/Deputy Secretary concerned, Department of Science &amp; Technology ...Member</p> <p><b>Group A Departmental Promotion Committee (for considering promotion) consisting of:</b></p> <p>(1) Chairman or Member of the UPSC ...Chairman (2) Director, National Atlas &amp; Thematic Mapping Organisation ...Member (3) Joint Secretary concerned, Department of Science and Technology ...Member</p>	<p>Consultation with UPSC is necessary in cases of Direct Recruitment and deputation (including short term contract) and for any relaxation or amendment of the provisions of these RRs.</p> <p><b>Note:</b>Exemption from Consultation with UPSC is governed by the UPSC (Exemption from Consultation) Regulations, 1958 as amended from time to time and the Central Civil Services and Civil Posts (Consultations with Union Public Commission) Rules, 1999 as amended.</p>

	<p>appointment by promotion.</p> <p>Note 2: The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation/ department of the Central Government shall not exceed 3 years.</p> <p>Note 3: The maximum age limit for appointment by deputation shall not be exceeding 56 years as on the closing date of receipt of application.</p>	<p>(4) Director/ Deputy Secretary concerned, Department of Science and Technology ...Member</p>	
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[F.No.SM/01/18/2017]

(Neelam)  
Under Secretary