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No. SM/01/06/2012(part)

भारत सरकार

विज्ञान और प्रौद्योगिकी मंत्रालय  
विज्ञान और प्रौद्योगिकी विभाग  
टेक्नोलॉजी भवन, नया महारौली मार्ग  
नई दिल्ली-110 016

GOVERNMENT OF INDIA  
MINISTRY OF SCIENCE AND TECHNOLOGY  
DEPARTMENT OF SCIENCE AND TECHNOLOGY  
TECHNOLOGY BHAVAN, NEW MEHRAULI ROAD  
NEW DELHI-110 016

Dated: 05<sup>th</sup> April, 2017

**OFFICE MEMORANDUM**

**Sub: Clearance of Probation/confirmation – reg.**

The undersigned is directed to refer to the above mentioned subject and to say that the Competent Authority has approved the instructions in compliance of RRs regarding the conditions for eligibility for clearing probation period in respect of every officer on appointment to the service by direct recruitment in Junior Time Scale (both Defence and Civil Stream, Deputy Superintending Surveyor). The instructions are as follows:

- (i) Only Course No. 500 (Survey Engineering Course) conducted by IIS&M, Hyderabad would be mandatory for clearance of probation of Deputy Superintending Surveyor. The course of Intermediate Examination conducted by Institution of Surveyors will not be required.
- (ii) Presently, the APARs of the Deputy Superintending Surveyors undergoing training at IIS&M, Hyderabad is being written by the controlling officers in IIS&M. According to guidelines of DoP&T OM No. 28020/1/2010-Estt(C) dated 21.07.2014, in the case of all probationers or officers on probation, separate probation reports should be written in addition to the usual APARs for the period of probation. The grading/assessment made by the controlling officers during probation period should reflect in the usual APAR and should be consistent with the probation report. NO separate APAR should be written for the training period. The result sheet of the trainee for various intervals (Semester/Annual Examination) should be considered his performance report.
- (iii) All the past pending cases, present as well as future cases related to clearance of probation/confirmation shall be governed by this Office Memorandum.

2. This has got approval of the Competent Authority.

S. K. Sinha  
Director (SMP)  
Tel: 26569190

To,

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