<u>Annual Progress Report</u>

(to be submitted at the end of each Financial Year)

(from __/__/20__ to 31/03/20__)

1. **Project Title**	
2. **File reference no.**	
3. **PI (Name & Institute Address)**	
4. **Mentor (Name & Institute Address)**	
5. **Approved Total Cost of Project**	Rs.
6. **Date of Start** (submit Joining Letter/ Report/ Order)	
7. **Projected Date of Completion**	
8. **Expenditure as on 31st March**	Rs.

9. <u>**Approved Objectives of the Project:**</u>

10. <u>**Methodology**</u>

11. <u>Detailed Result and Discussion</u>

12. <u>New Method/ Methodology developed</u>

13. <u>Target vs Achievement</u>
   (with reference to Target and Timelines submitted at the start of the project)

S. No.	Time Duration	Targets (objectives)	Achievements
1.	01-12 months		
2.	13-24 months		
3.			

14. <u>Shortcomings, if any in achievements during the reporting year</u>

15. <u>Work to be done in the next year</u>

16. <u>List of Publications from the Project (including title, author(s), journals & year(s))</u>

    16.1   <u>Papers published only in cited Journals (SCI)</u>

    16.2   <u>Papers published in Conference Proceedings etc.</u>

17. <u>Patents filed/ to be filed</u>

18. <u>Trainings/ Conferences/ Symposiums/ Workshops attended</u>

19. Scientific Social Responsibility (SSR) work undertaken