

## **Annual Progress Report**

(to be submitted at the end of each Financial Year)

(from \_\_/\_\_/20\_\_ to 31/03/20\_\_)

<b>1. Project Title</b>	
<b>2. File reference no.</b>	
<b>3. PI (Name &amp; Institute Address)</b>	
<b>4. Mentor (Name &amp; Institute Address)</b>	
<b>5. Approved Total Cost of Project</b>	<b>Rs.</b>
<b>6. Date of Start</b> (submit Joining Letter/ Report/ Order)	
<b>7. Projected Date of Completion</b>	
<b>8. Expenditure as on 31<sup>st</sup> March</b>	<b>Rs.</b>

**9. Approved Objectives of the Project:**

**10. Methodology**

## **11. Detailed Result and Discussion**

## **12. New Method/ Methodology developed**

## **13. Target vs Achievement**

(with reference to Target and Timelines submitted at the start of the project)

<b>S. No.</b>	<b>Time Duration</b>	<b>Targets (objectives)</b>	<b>Achievements</b>
<b>1.</b>	01-12 months		
<b>2.</b>	13-24 months		
<b>3.</b>			

## **14. Shortcomings, if any in achievements during the reporting year**

**15. Work to be done in the next year**

**16. List of Publications from the Project (including title, author(s), journals & year(s))**

**16.1 Papers published only in cited Journals (SCI)**

**16.2 Papers published in Conference Proceedings etc.**

**17. Patents filed/ to be filed**

**18. Trainings/ Conferences/ Symposiums/ Workshops attended**

**19. Scientific Social Responsibility (SSR) work undertaken**

**20. Equipment procured, if any**

S. No.	Sanctioned Equipment	Procured (Yes/ No)	Make and Model	Cost (in Rs.)	Installation Date
1.					
2.					
3.					