

Annual Progress Report

(to be submitted at the end of each Financial Year)

(from __/__/20__ to 31/03/20__)

1. Project Title	
2. File reference no.	
3. PI (Name & Institute Address)	
4. Mentor (Name & Institute Address)	
5. Approved Total Cost of Project	Rs.
6. Date of Start (submit Joining Letter/ Report/ Order)	
7. Projected Date of Completion	
8. Expenditure as on 31st March	Rs.

9. Approved Objectives of the Project:

10. Methodology

11. Detailed Result and Discussion

12. New Method/ Methodology developed

13. Target vs Achievement

(with reference to Target and Timelines submitted at the start of the project)

S. No.	Time Duration	Targets (objectives)	Achievements
1.	01-12 months		
2.	13-24 months		
3.			

14. Shortcomings, if any in achievements during the reporting year

15. Work to be done in the next year

16. List of Publications from the Project (including title, author(s), journals & year(s))
(also submit publications at <https://forms.gle/zKju5TmkQFGLj3s46>)

16.1 Papers published only in cited Journals (SCI)

16.2 Papers published in Conference Proceedings etc.

17. Patents filed/ to be filed

18. Trainings/ Conferences/ Symposiums/ Workshops attended

19. Scientific Social Responsibility (SSR) work undertaken

20. Equipment procured, if any

S. No.	Sanctioned Equipment	Procured (Yes/ No)	Make and Model	Cost (in Rs.)	Installation Date
1.					
2.					
3.					

**Name and Signature
(Principal Investigator)**

**Name, Signature and Stamp
(Mentor)**