



Government of India
Ministry of Science & Technology
Department of Science and Technology
Administration II (B) Section
New Mehrauli Road, New Delhi-110016

F No. D-14014/04/2012-Admn II(B)
To

Dated 4th September, 2017

All interested vendors

Subject: - Tender Enquiry for Annual Rate Contract for Pest Control/Anti-Termite Treatment in Technology Bhavan, New Mehrauli Road, New Delhi.

Sir,

Sealed Tenders are invited for Annual Rate Contract for Pest Control/Anti-Termite Treatment in Technology Bhavan, the total area of Technology Bhavan is 15000/- Sq. Meter. in S&T Block-1, Block-2, Block-3, TIFAC Building, Canteen Block, Telephone Exchange, Dining Room, D.G. Room, CPWD Office, Stores, Bank, Creche, Reception, Main Gate, DST Post Office, SMP Block, Facilitation Centre, Near Main Gate, CISF Barrack and space above the false ceiling etc. or any other space as desired by the Department in DST.

TERMS AND CONDITIONS

1. The period of contract will be one year from the date of award of the contract which can be extended or curtailed at the discretion of the Department.
2. The contractor will not be permitted to authorize any sub contractor or any other firms.
3. The contractor has to carry out the necessary pest control service mainly in respect of the following pests: -
 - a) Rats and Borer
 - b) Mosquitoes
 - c) Flies and Flying Insects
 - d) Silver Fish
 - e) Cockroaches and other general pests
 - f) Termites etc.
4. Necessary chemicals have to be used to control the pests mentioned in para 3.
5. The contractor will use pesticides/insecticides of bio-degradable non-toxic category which are permitted by the Govt. from time to time. The details of which may furnished along with the methodology of pest control measures proposals to be undertaken.
6. The chemical/ pesticided used shall be of reputed manufacturer, it should also be approved by the pest control Association for its effectiveness and safety to human beings in closed and Air conditioned environment.

Contd.....2/-

7. The contractor has to carry out the necessary pest control service in all the Buildings/structures, in Technology Bhavan complex.
8. The firm will be responsible for any loss, damage or liability due to lapse on the part of its employees in the performance of his services.
9. The Department will have the right to inspect the quality of work/type of equipment to be used for rendering the service. The pest control treatment shall be done in the presence & to the satisfaction of the official authorized for this purpose.
10. Necessary treatment has to be done on monthly basis i.e. once in a month during the period of the contract and also whenever asked for and the contractor will be responsible for removal of any dead rats and other pests.
11. The payment will be made on quarterly basis depending on satisfactory treatment is done. If the treatment is found to be not satisfactory, the payment due to be released only after doing satisfactory re-treatment free of cost by the contractor.
12. The contractor has to arrange required materials/equipments, labour etc., for the purposed and the cost thereof shall be borne by the contractor.
13. Any disputes arising out of the agreement will be settled within the jurisdiction of Joint Secretary (Administration) of DST.
14. DST reserves the right to reject any tender/all tenders in full or part thereof without assigning any reason.
15. The participants have to submit the photocopy of following documents with the quotation letter
 - i) Certified copy of PAN card
 - ii) Proof of Name and Address of the firm
 - iii) Bank Account No. and Name of Bank with Address
 - iv) Copies of existing contracts, if any, with Govt. Departments for Pest control/Anti Termite treatment.
 - v) GST Registration
16. Each quotation must be accompanied by a Earnest money of Rs. 10,000/- (Rupees ten thousand only) in the form of bank draft or Pay Order drawn in favour of DDO, DST, New Delhi. The EMD amount will be refunded to the unsuccessful bidders within one month of the award of the contract. The EMD will be forfeited, if the successful bidder fails to accept the contract. The EMD of successful bidder will be converted to security deposit and will only be released after two months after expiry of the contract. The security deposit will also be forfeited if the firm fails to abide by the terms & conditions of the contract.
17. The sealed tenders/quotations contained in an envelope superscribing **"Tender for ARC of Pest Control /Anti-Termite Treatment"** may be sent to the Under Secretary, Admn.II-B, Department of Science & Technology, Technology Bhavan, New Mehrauli Road, New Delhi-110016 or dropped in the Tender Box kept near the Reception Room at the entrance of the Technology Bhavan, New Delhi so as to reach the above mentioned address latest by **1500 Hrs**

on **22nd September, 2017** in sealed cover, The Tender/Quotations received after due date and time, will not be accepted.

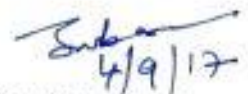
The quotation/tender will be opened on the same date at 3.30 p.m. in the presence of the authorized representatives (holding a letter of authority from the quoting firms) of such bidders who may wish to be present.

18. Financial Bid is required to be submitted in the following format: -

- i) * Rate for pest control Once during a month _____
- ii) GST _____
- iii) Total _____

* The prices/rates quoted should be indicated in words as well as in figures in Indian Rupees without any decimal places.

Yours faithfully,



(Soumitra Basu)

Under Secretary to the Govt. of India
Ph. 01126590634

Copy to: NIC, DST: For posting the complete tender document on Department's website