

No. A-12039/01/2021-Estt. III
Government of India
Ministry of Science & Technology
Department of Science & Technology
Website: www.dst.gov.in

ADVT. No. DST / 03/ 2023-E.III

Applications are invited for filling up of '02' (Two) posts of Scientific Attache, Group 'A' Gazetted one post each in Indian Mission at Washington, U.S.A and Indian Mission at Moscow, Russia on deputation (including short-term contract) basis.

1. **LEVEL IN THE PAY MATRIX:** Rs. 37,400-67,000+Grade Pay of Rs.8900 (PB-4)
(Pre-Revised) Level 13A (Rs.1,31,100- 2,16,600/-)
(Revised)

2. **METHOD OF RECRUITMENT:** Deputation (including short-term contract)

3. **NATURE OF THE POST:** Temporary

4. **PERIOD OF DEPUTATION:** Three years.

5. **Eligibility**

Scientists or Technologists working in Central Government or State Government or Universities or recognised research Institutions or Semi-government or Statutory or autonomous organisations in India or abroad:

(a) (i) holding analogous post on regular basis in the parent cadre or department;

or

(ii) with two years' regular service in posts in the level 13 in pay matrix (Rs. 1,18,500-2,14,100) Level 13 in the pay matrix or equivalent in the parent cadre or department;

or

(iii) with six years' regular service in the level 12 in pay matrix (Rs. 78,800-2,09,200) or equivalent in the parent cadre or department and

(b) possessing the qualifications and experience as under:

Essential qualifications & experience:

- i. Doctorate Degree in Natural or Agricultural Sciences or Master's degree in Engineering or Technology or Medicine from a recognised University or equivalent;
- ii. Twelve years' experience in research and development in industrial and academic institutions or science and technology organisations or scientific activities and services, out of which six years in managerial capacity in science and technology programme, planning development and cooperation; and
- iii. Should have at least one of the components of Natural Science, Mathematics, Information Technology and Computer Science from Science streams at Graduate and subsequent levels.

Desirable qualifications and experience:

- (i) knowledge of a modern European or German or Russian or Japanese language in addition to English;
- (ii) Post doctorate research in Natural or Agricultural Sciences or doctorate degree in Engineering or Technology or Medicine from a recognised University or research Institute as evidenced by certification by such University or Institute and publication of research work in Science Citation Index (SCI) journals;
- (iii) Wide experience in inter-disciplinary areas of Science and Technology with an emphasis on copyrights, intellectual property rights, patents and inventions.

Note: - The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in same or some other organisation or Department of the Central Government shall ordinarily not exceed four years. The maximum age-limit for appointment by deputation (including short-term contract) shall be not exceeding fifty-six years as on the closing date for receipt of applications.

AGE LIMIT : Upper age limit shall not exceed 56 years as on the closing date for receipt of applications.

6. Duties and Responsibilities:

- i. Following up the implementation of joint programmes of cooperation.
- ii. Suggesting possible new areas for bilateral cooperation.
- iii. Acquiring information about the latest developments in S&T in the countries of accreditation in specific sectors of interest to India.
- iv. Attending to official work delegated by the various scientific agencies in India in the countries of accreditation.
- v. Keeping the Government of India briefed about the new policy decisions and related aspects pertaining to Science & Technology in the countries of accreditation.
- vi. Preparing a roster of Indian scientists working/settled in the countries of accreditation and maintaining contacts with them.
- vii. Attending to requests which may be received from the Indian scientists.
- viii. Serving as focal points for information on science and technology activities in India.
- ix. Securing information about S&T activities in other countries through contacts established in the countries of accreditation.
- x. Coordinating/assisting in organizing visits of S&T officials, S&T delegations, scientists from research laboratories and public sector undertakings etc.
- xi. In general, serving as liaison with concerned Government offices, R&D institutions, academic and research institutions etc. in the countries of accreditation.

7. GENERAL

- i. The Department reserves the right to cancel the appointment at any time without assigning any reason.
- ii. The prescribed essential qualifications are minimum and the mere possession of the same does not entitle candidates to be called for interview. If the number of applications received in response to Advertisement is large, the Department may restrict the number of candidates to be called for interview to a reasonable limit through a short listing process based on some well-defined criteria which may include possessing of desirable qualifications and / or experience prescribed in the advertisement and/or qualifications / experience in a particular field as per the specific requirement of the Department. No correspondence will be entertained from candidates

who are not called for interview / selected for appointment. **CANVASSING IN ANY FORM WILL RESULT IN DISQUALIFICATION OF CANDIDATURE.**

- iii. The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organization / Department of the Central Govt. shall ordinarily not exceed four years.
- iv. The selected candidates are liable to be posted anywhere as per Government requirements.
- v. The terms and conditions of appointment will be in accordance with the Department of Personnel & Training's O.M. No. 2/29/91-Estt. (Pay. II) dated 5th January, 1994, as amended from time to time.
- vi. The pay of the selected candidates will be regulated as per the rules of Govt. of India applicable to foreign deputation posts on the date of appointment.
- vii. Application duly supported by documents will be assessed by the Selection Committee while selecting candidates for appointment on deputation (including short-term contract) basis. The candidates who apply for the posts will not be allowed to withdraw their candidature subsequently.
- viii. The candidates selected for the posts are required to join the posts as soon as the formalities of their appointment are completed or as soon as the present incumbent remits the office, whichever is later. Accordingly, the candidates are expected to be available for briefing/orientation programme etc.

8. **HOW TO APPLY:** The application process involves two stages:

I. Filling up of online application form

(a) Eligible candidates are required to apply **Online** through the online portal **<https://recruitment.dst.gov.in/>** using valid email ID. This online portal for applying shall be available for a period of 30 days from the date of advertisement in Employment News / Rozgar Samachar.

(b) The candidate will be required to fill the online application form and upload the relevant certificates/ documents.

Note 1: Certificate (s) issued by foreign University(s)/Institution(s) must be certified by Association of Indian Universities (AIU), New Delhi by way of equivalence certificate(s). However, in case where AIU does not entertain applications for equivalence of such professional degrees awarded by foreign universities in disciplines which are presently outside the purview of AIU and where such cases are handled by the respective professional councils (recognised by Government of India), the applicant needs to upload equivalence certificate(s) issued by such professional council. Candidates will have to produce all the original certificates thereof as and when required.

Note 2: In case the applicant is presently working in State Govt./PSU/Autonomous organization/University etc. where the pay scales are not identical to the pay scales of central Government, the candidate will have to upload Gazette notification/government order (s) wherein such pay scales of State Govt./PSU/Autonomous organization/University etc have been equated to corresponding pay scale/level of 7th CPC in Central Government. In this connection the onus of providing such equivalence shall be on the applicant and in such cases, the decision of the Department shall be final & binding.

II: Submission of hard copy of application by registered or speed post:

(a) Hard copy of the computer generated application (duly signed by the candidate) should be taken out by the candidate. No print out of the enclosed documents/ certificate is required to be forwarded with the hard copy of the application.

(b) Candidates working in Government Departments / Public Sector Undertakings / Autonomous Organizations/ Universities/ recognized Research Institutions **should apply through proper channel.** Such applications will be considered only if received through proper channel with 'Certificate' duly signed by the Competent Authority in the prescribed format (Annexure- I) within the prescribed time limit.

(c) Applications if received after the last date **shall not be considered** even if the online application is filled before the last date. Hence, it is the responsibility of such candidates to follow up their applications in their department /organization and ensure that their applications, completed in all form and duly verified by their competent authority are received by this Department within the prescribed time limit. Also, incomplete applications in any form shall be summarily rejected. Applications received after the last date of receipt of applications due to any reason including postal delay or delay in forwarding by the concerned forwarding authority etc. shall not be considered. **No relaxation shall be given in this regard.**

(d) The application form duly signed by the candidate along with attested copies of ACRs/ APARs for the last five years may be forwarded through proper channel to **Under Secretary (Establishment-III.), Department of Science and Technology, Technology Bhavan, New Mehrauli Road, New Delhi-110016** by **Registered Post or by Speed Post** within 15 days (30 days for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh, Lahaul and Spiti District and Pangi Sub Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep) **from the last date of closure of online portal** (i.e. 30 days from the date of publication of this advertisement in the Employment News / Rozgar Samachar). Organisations/institutes (whose employees are otherwise eligible to apply) who do not have the system of recording APARs/ACRs need to furnish their work profiles and gradings of the last 05 years duly certified by their Head of organisations/Institute alongwith the applications through proper channel so as to reach this Department by **Registered Post or by Speed Post** within 15 days (30 days for remote areas) **from the last date of closure of online portal. Candidates are advised not to send applications by ordinary posts or through courier.**

(e) Candidate may indicate their **order of preference** in case they desire to apply for both the posts of Scientific Attache in Washington and Moscow.

(f) A list of applications received within prescribed time and date shall be posted on DST's website after closing date for receipt of applications. The candidates are advised to check the status of their applications.

(g) In case of any discrepancy between the English and Hindi version of the advertisement, the English version shall prevail.

Advance copies of Applications will not be entertained.

(Umesh Kumar)
Deputy Secretary to the Govt. of India
Email: recruitmentcell-dst@nic.in
Phone – 011-26590515

CERTIFICATE

(TO BE GIVEN BY THE HEAD OF ORGANISATION / OFFICE)

- (i) Certified that Sh. / Smt. / Ms..... joined this organization as on and is presently working as
- (ii) Certified that the particulars have been verified and found to be correct. It is also certified that no disciplinary / vigilance proceedings are either pending or contemplated against the officer. Integrity of the officer is also certified.
- (iii) The application of Sh. / Smt. / Ms.....is recommended. In case of his/ her selection, the Department / organization will relieve him/ her. It is also certified that cadre clearance in r/o the applicant is also obtained.
- (iv) Copies of ACRs / APARs for the last five years are also enclosed.
- (v) Statement showing Major or Minor penalties, if any, imposed during the last ten years are also enclosed.

Place :

Date :

**Signature of the Head of
the Organization / Office with Office Seal**