

Government of India
Ministry of Science & Technology
Department of Science & Technology
ADVT. No. DST/A-12024/11/2022-Estt.II

Dated 26th December, 2022

Department of Science and Technology invites applications for engagement of **02** Consultants from retired Officers from Central Government/ Ministries for engagement as Consultant purely on contractual basis for following posts:

1. Consultant for RTI Cell (RTI Officer):

A. **Number of posts: 01** (One)

B. **Eligibility:**

1. Retired Under Secretaries/ Section Officers of Government of India, preference will be given to Under Secretaries.
2. Well versed with RTI Act.

C. **Age:** - Not more than **63 years** as on the closing date of the Advertisement/ Notice.

D. **Nature of Duties:** Disposal of RTI work and associated task.

2. Consultant for Legal Cell (Legal Consultant):

A. **Number of post: 01** (One)

B. **Essential Eligibility:**

1. Retired Deputy Secretary/ Under Secretary Officers of Government of India).
2. Bachelor's Degree or equivalent from recognized university.
3. Having sufficient experience of Central Government Ministries/ Departments in handling Court matters.

C. **Desirable:** He/ She should have effective communication and inter-personal skills with flair for in depth examination with specific focus on court cases, thus, assisting the Department in filing of replies, preparation of para-wise comments/ counter affidavits and other related issues

D. **Age:** Not more than **63 years** as on the closing date of the Advertisement/Notice

E. **Nature of duties:** Attending the court cases, preparation of para-wise comments/ Counter Affidavit, pursuing the legal proceeding in different courts of law, scrutinizing the claims of Govt. Counsels about their legal/ professional fees.

3. Remuneration and Other Allowances: -

Consolidated remuneration will be fixed on the basis of deducting the basic pension (uncommuted) from the pay drawn at the time of retirement. No increment or Dearness Allowance shall be allowed during the term of the contract.

No other allowance such as DA, HRA etc. will be admissible. Facilities like transport facility, residential accommodation, CGHS, Medical reimbursement would not be given.

An appropriate and fixed amount as Transport Allowance for the purpose of commuting between the residence and the place of work shall be allowed not exceeding the rate applicable to the

appointee at the time of retirement. The amount so fixed shall remain unchanged during the term of appointment.

TA/DA during travel on tours as admissible to them prior to their retirement which could be permitted only in case of extreme requirement.

4. Terms of Engagement: -

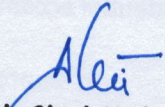
- i. The consultant having accepted the offer of engagement, shall enter into a contract, also having the confidentiality clause, with the D/o Science & Technology, detailing the terms and conditions of engagement, before being assigned any work.
- ii. The tenure of the Consultancy will be initially for **one year** from the date of engagement. The tenure may be terminated by giving one month's notice on either side.
- iii. Any breach of contract executed by the Consultant with the Department shall be considered a sufficient ground for the termination of the engagement made under the Contract and may further debar such Consultant from future engagement by the Department.
- iv. DST or its representative reserves the right to reject any application without assigning any reasons.
- v. Consultant shall be eligible for paid leave of absence at the rate of 1.5 days for each completing month of service. Also un-availed leave in a calendar year cannot be carried forward to next year. Department would be free to terminate the services in case of absence by more than 30 days beyond the entitled leave in a calendar year.

5. Mode of Selection: -

Applications received in response to advertisement will be scrutinized and shortlisted applicants will be called for a personal interaction and documents verification with original documents. Based on qualification, experiences & outcome of personal interaction, the candidate will be selected. The applicants meeting the requirements are requested to apply as per the Pro forma given at Annexure I.

6. How to apply:

Candidates desirous of applying for the post of consultant may email their application as per the format provided at Annexure I at **dstadmdb-most@nic** or submit to the **Under Secretary, Estt.II Section, Department of Science & Technology, Technology Bhavan, New Mehrauli Road, New Delhi – 110016, within 45 days from date of publication of this advertisement.** Applications received after the closing date or received incomplete in any respect are liable to be summarily rejected. DST shall not be responsible for any delay on the part of postal department for delivery of application even if posted before the last date. No representation against such rejection will be entertained.


(Atin Singh Yadav)

Under Secretary to the Govt. of India
Tel.: 011-29512324

Annexure-I

CURRICULUM VITAE PROFORMA

Advertisement No. : DST/A-12024/11/2022-Estt.II

PHOTOGRAPH

1. Post applied for :
2. Name and Address (in Block Letters) :
3. Date of Birth :
4. Date of retirement under Central Government :
5. Educational Qualifications :

Name of the Institution /Board/University (Graduation onwards)	Year of passing	Subjects Studied	Division/Percentage of marks obtained

6. Details of Employment/Experience in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

Office/ Institution	Post Held	From	To	Pay Scale/ Basic Pay	Nature of duties (in detail)

7. Experience relevant to the Consultancy:

DECLARATION

I hereby, undertake that the information given in the Curriculum Vitae is true and correct. I agree to the terms and conditions for engagement as Consultant.

Place:

Date:

Signature of the Candidate
Mobile No.:
Email ID: