

Self appraisal report for Year (2024-25)

Auditor Agency: DR R K SHARMA(Mahatma Gandhi State Institute of Public Administration)

Ministry Name: Ministry of Science & Technology

Department Name: Department of Science & Technology

Public Authority Name: Department of Science & Technology

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1	Organisation and Function							
1.1	Particulars of its organisation, functions and duties[Section 4(1)(b)(i)]							
1.1.1	Name and address of the Organization	Fully Met	1.28	1.28	https://dst.gov.in/contactus	Fully Met	1.28	Fully met
1.1.2	Head of the organization	Fully Met	1.28	1.28	https://dst.gov.in/	Fully Met	1.28	Fully met
1.1.3	Vision, Mission and Key objectives	Fully Met	1.28	1.28	https://dst.gov.in/vision-mission	Fully Met	1.28	Fully met
1.1.4	Function and duties	Fully Met	1.28	1.28	https://dst.gov.in/about-us/mandate	Fully Met	1.28	Fully met
1.1.5	Organization Chart	Fully Met	1.28	1.28	https://dst.gov.in/about-us/organization-structure	Fully Met	1.28	Fully met
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	Fully Met	1.28	1.28	https://dst.gov.in/introduction Genesis of the Department. https://dst.gov.in/	Fully Met	1.28	Fully met

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					n/former-secretaries Details of former Secretaries.			
1.2	Power and duties of its officers and employees[Section 4(1) (b)(ii)]							
1.2.1	Powers and duties of officers (administrative, financial and judicial)	Fully Met	1.92	1.92	https://dst.gov.in/sites/default/files/E2%201.2.pdf	Fully Met	1.92	Fully met
1.2.2	Power and duties of other employees	Fully Met	1.92	1.92	Information available in link given in 1.2.1	Fully Met	1.92	Fully met
1.2.3	Rules/ orders under which powers and duty derived and exercised	Fully Met	1.92	1.92	Information available in link given in 1.2.1	Fully Met	1.92	Fully met
1.2.4	Work allocation	Fully Met	1.92	1.92	https://dst.gov.in/sites/default/files/Work%20allocation%20of%20employees%20of%20DST%20under%20the%20purview%20of%20Establishment-I.pdf	Fully Met	1.92	Fully met
1.3	Procedure followed in decision making process [Section 4(1)(b)(iii)]							
1.3.1	Process of decision making - Identify key decision making points	Fully Met	1.54	1.54	https://dst.gov.in/sites/default/	Fully Met	1.54	Fully met

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					t/files/DFPR.pdf https://doe.gov.in/manuals https://www.cpwd.gov.in/Publication/worksmanual2014.PDF https://dopt.gov.in/sites/default/files/CCS_Conduct_Rules_1964_Updated_27_Feb15_0.pdf https://doptcircul ars.nic.in/ https://dopt.gov.in/ccs-cca-rules-1965 https://documents.doptcircul ars.nic.in/D2/D02est/updatedcc sleaverulesN9 ExV.pdf			
1.3.2	Final decision making authority	Fully Met	1.54	1.54	Information is available in link given in 1.3.1	Fully Met	1.54	Fully met
1.3.3	Related provisions, acts, rules etc.	Fully Met	1.54	1.54	Information is available in link given in	Fully Met	1.54	Fully met

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					1.3.1			
1.3.4	Time limit for taking a decisions, if any	Fully Met	1.54	1.54	Information is available in link given in 1.3.1	Fully Met	1.54	Fully met
1.3.5	Channels of supervision and accountability	Fully Met	1.54	1.54	Information is available in link given in 1.3.1	Partially Met	0.77	Partially met
1.4	Norms for discharge of functions[Section 4(1)(b)(iv)]							
1.4.1	Nature of functions/ services offered	Fully Met	1.54	1.54	Information about various programs given on the official website https://dst.gov.in/ Under the tab scientific programmes	Fully Met	1.54	Fully met
1.4.2	Norms/ standards for functions/ service delivery	Fully Met	1.54	1.54	Information is available in link given in 1.4.1	Fully Met	1.54	Fully met
1.4.3	Process by which these services can be accessed	Fully Met	1.54	1.54	Information is available in link given in 1.4.1	Fully Met	1.54	Fully met
1.4.4	Time-limit for achieving the targets	Fully Met	1.54	1.54	Information is available in link given in 1.4.1	Partially Met	0.77	Fully met

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.4.5	Process of redressal of grievances	Fully Met	1.54	1.54	Information is available in link given in 1.4.1	Partially Met	0.77	Partially met
1.5	Acts, rules, regulations, instructions, manuals and records for discharging functions[Section 4(1)(b)(v)]							
1.5.1	Title and nature of the record/ manual /instruction.	Fully Met	2.6	2.60	https://doe.gov.in/orders-circulars https://darp.gov.in/ https://doptcirculardns.nic.in/ https://doptcirculardns.nic.in/circularsearch.aspx	Fully Met	2.60	Fully met
1.5.2	List of Acts, rules, regulations, instructions, manuals and records.	Fully Met	2.6	2.60	Information is available in link given in 1.5.1	Fully Met	2.60	Fully met
1.5.3	Acts/ Rules/ manuals, etc.	Fully Met	2.6	2.60	Information is available in link given in 1.5.1	Fully Met	2.60	Fully met
1.6	Categories of documents held by the authority under its control[Section 4(1)(b) (vi)]							
1.6.1	Categories of documents	Fully Met	3.85	3.85	https://dst.gov.in/documents	Fully Met	3.85	Fully met
1.6.2	Custodian of documents/categories	Fully Met	3.85	3.85	https://dst.gov.in/documents	Fully Met	3.85	Fully met
1.7	Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]							
1.7.1	Name of Boards, Council, Committee etc.	Fully Met	0.96	0.96	https://dst.gov.in/autonomous-st-attached-	Fully Met	0.96	Fully met

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					institutions-0			
1.7.2	Composition	Fully Met	0.96	0.96	Information is available in link given in 1.7.1	Fully Met	0.96	Fully met
1.7.3	Dates from which constituted	Fully Met	0.96	0.96	Information is available in link given in 1.7.1	Fully Met	0.96	Fully met
1.7.4	Term/ Tenure	Fully Met	0.96	0.96	Information is available in link given in 1.7.1	Fully Met	0.96	Fully met
1.7.5	Powers and functions	Fully Met	0.96	0.96	Information is available in link given in 1.7.1	Fully Met	0.96	Fully met
1.7.6	Whether their meetings are open to the public?	Fully Met	0.96	0.96	Information is available in link given in 1.7.1	Fully Met	0.96	Fully met
1.7.7	Whether the minutes of the meetings are open to the public?	Fully Met	0.96	0.96	Information is available in link given in 1.7.1	Fully Met	0.96	Fully met
1.7.8	Place where the minutes if open to the public are available?	Fully Met	0.96	0.96	Information is available in link given in 1.7.1	Fully Met	0.96	Fully met
1.8	Directory of officers and employees[Section 4(1) (b) (ix)]							
1.8.1	Name and designation	Fully Met	3.85	3.85	https://dst.gov.in/about-us/e	Fully Met	3.85	Fully met

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.8.2	Telephone , fax and email ID	Fully Met	3.85	3.85	mail-directory https://dst.gov.in/about-us/email-directory	Fully Met	3.85	Fully met
1.9	Monthly Remuneration received by officers & employees including system of compensation[Section 4(1) (b) (x)]							
1.9.1	List of employees with Gross monthly remuneration	Fully Met	3.85	3.85	https://dst.gov.in/sites/default/files/Monthly_Salary_DST_Employee_Jan-2025.pdf	Fully Met	3.85	Fully met
1.9.2	System of compensation as provided in its regulations	Fully Met	3.85	3.85	As per the 7th CPC guidelines Remuneration and Compensation for faculty & project staff including system of compensation. Orders of DoPT are followed in providing compensation wherever it is required	Fully Met	3.85	Fully met
1.10	Name, designation and other particulars of Public Information Officers[Section 4(1) (b) (xvi)]							
1.10.1	Name and designation of the Public Information Officers (PIOs), Assistant Public Information	Fully Met	3.85	3.85	https://dst.gov.in/sites/default	Fully Met	3.85	Fully met

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	Officer(s) & Appellate Authority				t/files/Cpio_and%20First%20Appellate%20Authority%20List.pdf			
1.10.2	Address, telephone numbers and email ID of each designated official.	Fully Met	3.85	3.85	https://dst.gov.in/about-us/email-directory	Fully Met	3.85	Fully met
1.11	Number of employees against whom disciplinary action has been proposed/ taken (F No. 1/6/2011- IR dt. 15.4.2013)							
1.11.1	Number of employees against whom disciplinary action has been (i) Pending for minor penalty or major penalty proceedings	Fully Met	3.85	3.85	1	Fully Met	3.85	Fully met
1.11.2	(ii) Finalised for minor penalty or major penalty proceedings	Fully Met	3.85	3.85	empty	Fully Met	3.85	Fully met
1.12	Programmes to advance understanding of RTI(Section 26)							
1.12.1	Educational programmes	Fully Met	1.92	1.92	Training programme was held on 28.11.2023 in DST for officers handling RTI applications. CPIOs/ Nodal Officers of DST, other Public Authorities under DST were encouraged to participate in	Fully Met	1.92	Fully met

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					training and orientation workshops held by DoPT and the RTI training course module has been included as mandatory in the annual capacity building programme for the employee of DST			
1.12.2	Efforts to encourage public authority to participate in these programmes	Fully Met	1.92	1.92	Same as in 1.12.1	Fully Met	1.92	Fully met
1.12.3	Training of CPIO/APIO	Fully Met	1.92	1.92	Same as in 1.12.1	Fully Met	1.92	Fully met
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	Fully Met	1.92	1.92	https://doptcircle.nic.in/Default.aspx?URL=Fa0rNMJBxQoH%20	Fully Met	1.92	Fully met
1.13	Transfer policy and transfer orders[F No. 1/6/2011- IR dt. 15.4.2013]							
1.13.1	Transfer policy and transfer orders[F No. 1/6/2011- IR Dt. 15.4.2013]	Fully Met	7.69	7.69	https://dst.gov.in/sites/default/files/rotational%20transfer%20policy.pdf	Fully Met	7.69	Fully met

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					Officers of CSS, CSSS are transferred as per DoPT's prescribed transfer policy for different grades/cadres of employees. Apart from this, there are few ex cadre posts which are not interchangeable			
Total			100	100		100	98	
2	Budget and Programme							
2.1	Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.[Section 4(1)(b)(xi)]							
2.1.1	Total Budget for the public authority	Fully Met	10	10.00	https://dst.gov.in/documents/budget	Partially Met	5.00	Partially met as actual expenditure of FY 2024-25 not in URL link
2.1.2	Budget for each agency and plan & programmes	Fully Met	10	10.00	https://dst.gov.in/documents/budget	Fully Met	10.00	Fully met
2.1.3	Proposed expenditures	Fully Met	10	10.00	https://dst.gov.in/documents/budget	Fully Met	10.00	Fully met

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
2.1.4	Revised budget for each agency, if any	Fully Met	10	10.00	https://dst.gov.in/documents/budget	Fully Met	10.00	Fully met
2.1.5	Report on disbursements made and place where the related reports are available	Fully Met	10	10.00	https://dst.gov.in/documents/budget	Fully Met	10.00	Fully met
2.1.6	Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.	Fully Met	10	10.00	https://dst.gov.in/tenders	Fully Met	10.00	Fully met
2.2	Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012)							
2.2.1	Budget	Fully Met	20	20.00	https://dst.gov.in/documents/budget	Fully Met	20.00	Fully met
2.2.2	Foreign and domestic tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the Heads of the Department.- (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit	Fully Met	20	20.00	https://dst.gov.in/documents/budget https://dst.gov.in/sites/default/files/Foreign%20%20Domestic%20Tour.pdf	Fully Met	20.00	Fully met
2.3	Manner of execution of subsidy programme [Section 4(i)(b)(xii)]							
2.3.1	Name of the programme of activity	Not Applicable	0	0	empty	Not Applicable	0	NA
2.3.2	Objective of the programme	Not Applicable	0	0	empty	Not Applicable	0	NA
2.3.3	Procedure to avail benefits	Not Applicable	0	0	empty	Not Applicable	0	NA
2.3.4	Duration of the programme/ scheme	Not Applicable	0	0	empty	Not Applicable	0	NA

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
2.3.5	Physical and financial targets of the programme	Not Applicable	0	0	empty	Not Applicable	0	NA
2.3.6	Nature/ scale of subsidy /amount allotted	Not Applicable	0	0	empty	Not Applicable	0	NA
2.3.7	Eligibility criteria for grant of subsidy	Not Applicable	0	0	empty	Not Applicable	0	NA
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	Not Applicable	0	0	empty	Not Applicable	0	NA
2.4	Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]							
2.4.1	Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	Fully Met	25	25.00	Information on https://dst.gov.in/ under the tabs Schemes /Programmes (Scientific & Engineering Research, International S&T Cooperation, Women Scientists Programs)	Fully Met	25.00	Fully met
2.4.2	Annual accounts of all legal entities who are provided grants by public authorities	Fully Met	25	25.00	Same as in 2.4.1	Fully Met	25.00	Fully met
2.5	Particulars of recipients of concessions, permits of authorizations granted by the public authority[Section 4(1) (b) (xiii)]							
2.5.1	Concessions, permits or authorizations granted by public authority	Not Applicable	0	0	empty	Not Applicable	0	NA
2.5.2	For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations	Not Applicable	0	0	empty	Not Applicable	0	NA

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
2.6	CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]							
2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the Parliament.	Fully Met	50	50.00	https://dst.gov.in/sites/default/files/proactive%20disclosure%20information%20regarding%20CAG%20audit%20paras%20to%20be%20uploaded%20on%20DST%20website.pdf	Fully Met	50.00	Fully met
Total			200	200		200	195	
3	Publicity and Public interface							
3.1	Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation there of [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]							
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Fully Met	12.5	12.50	https://dst.gov.in/ https://onlinedst.gov.in/Login.aspx?aspxAutoDetectCookieSupport=1 Beneficiaries of the INSPIRE Program have been allotted every Monday to visit DST to	Fully Met	12.50	Fully met

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					consult with concerned Officer of the Scheme.			
3.1.2	a) Arrangements for consultation with or representation by members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	Fully Met	12.5	12.50	https://onlinedst.gov.in/Login.aspx?AspxAutoDetectCookieSupport=1 Visitors are allowed for consultation during office hours in all working days. Various formats to submit check list, project reports, format of utilization certificates are available on https://dst.gov.in/scientific-programmes/wise-kiran Draft Policy document on Scientific Research	Fully Met	12.50	Fully met

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					Infrastructure for Maintenance and Networks (SRIMAN) is uploaded on DST website inviting suggestions/comments for incorporation from various stakeholders.			
3.1.3	Public- Private Partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	Not Applicable	0	0	empty	Not Applicable	0	NA
3.1.4	Public- Private Partnerships (PPP)- Detailed project reports (DPRs)	Not Applicable	0	0	empty	Not Applicable	0	NA
3.1.5	Public- Private Partnerships (PPP)- Concession agreements.	Not Applicable	0	0	empty	Not Applicable	0	NA
3.1.6	Public- Private Partnerships (PPP)- Operation and maintenance manuals	Not Applicable	0	0	empty	Not Applicable	0	NA
3.1.7	Public- Private Partnerships (PPP) - Other documents generated as part of the implementation of the PPP	Not Applicable	0	0	empty	Not Applicable	0	NA
3.1.8	Public- Private Partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	Not Applicable	0	0	empty	Not Applicable	0	NA
3.1.9	Public- Private Partnerships (PPP) -Information relating to outputs and outcomes	Not Applicable	0	0	empty	Not Applicable	0	NA
3.1.10	Public- Private Partnerships (PPP) - The process of the selection of the private sector party	Not Applicable	0	0	empty	Not Applicable	0	NA

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	(concessionaire etc.)							
3.1.11	Public- Private Partnerships (PPP) - All payment made under the PPP project	Not Applicable	0	0	empty	Not Applicable	0	NA
3.2	Are the details of policies / decisions, which affect public, informed to them[Section 4(1) (c)]							
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year	Fully Met	16.67	16.67	Information available on https://dst.gov.in/ under the Scientific schemes/programmes	Fully Met	16.67	Fully met
3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process	Fully Met	16.67	16.67	Information available on https://dst.gov.in/ under the Scientific schemes/programmes	Fully Met	16.67	Fully met
3.2.3	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy	Fully Met	16.67	16.67	Information available on https://dst.gov.in/ under the Scientific schemes/programmes	Fully Met	16.67	Fully met
3.3	Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]							
3.3.1	Use of the most effective means of communication - Internet (website)	Fully Met	50	50.00	All the information is available on website " https://dst.gov.in/ "	Fully Met	50.00	Fully met
3.4	Form of accessibility of information manual/ handbook[Section 4(1)(b)]							

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
3.4.1	Information manual/handbook available in electronic format	Fully Met	25	25.00	All the information is available on website "https://dst.gov.in"	Fully Met	25.00	Fully met
3.4.2	Information manual/handbook available in printed format	Fully Met	25	25.00	All the information is available on website "https://dst.gov.in"	Fully Met	25.00	Fully met
3.5	Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]							
3.5.1	List of materials available Free of cost	Fully Met	25	25.00	All the information is available on website "https://dst.gov.in"	Fully Met	25.00	Fully met
3.5.2	List of materials available at a reasonable cost of the medium	Fully Met	25	25.00	All the information is available on website "https://dst.gov.in"	Fully Met	25.00	Fully met
Total			225	225		225	225	
4	E-Governance							
4.1	Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]							
4.1.1	Hindi	Fully Met	9.52	9.52	https://dst.gov.in/hi/scientific-programmes/scientific-engineering-research	Fully Met	9.52	Fully met
4.1.2	English	Fully Met	9.52	9.52	(Manual for e Project	Fully Met	9.52	Fully met

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					Management System usage) https://dst.gov.in/schemes-programmes			
4.1.3	Vernacular/ Local Language	Not Met	9.52	0	empty	Not Applicable	0	NA
4.2	When was the information Manual/Handbook last updated?[F No. 1/6/2011-IR dt 15.4.2013]							
4.2.1	Last date of Annual updation	Fully Met	28.57	28.57	Information manuals in 4.1.1 & 4.1.2 are updated on 28.11.2023	Fully Met	28.57	Fully met
4.3	Information available in electronic form[Section 4(1)(b)(xiv)]							
4.3.1	Details of information available in electronic form	Fully Met	9.52	9.52	https://onlinedst.gov.in/Projectproposalformat.aspx	Fully Met	9.52	Fully met
4.3.2	Name/ title of the document/record/ other information	Fully Met	9.52	9.52	https://onlinedst.gov.in/Documents/UserGuideDocs/epms_FAQ.pdf	Fully Met	9.52	Fully met
4.3.3	Location where available	Fully Met	9.52	9.52	https://onlinedst.gov.in/	Fully Met	9.52	Fully met
4.4	Particulars of facilities available to citizen for obtaining information[Section 4(1)(b)(xv)]							
4.4.1	Name & location of the facility	Fully Met	7.14	7.14	Information may be obtained from the concerned officers dealing with	Fully Met	7.14	Fully met

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					the programmes/ schemes, details of whom are available in the links provided under the heading "Publicity Band Public interface" at S.No. 3.2 to 3.5			
4.4.2	Details of information made available	Fully Met	7.14	7.14	Information may be obtained from the concerned officers dealing with the programmes/ schemes, details of whom are available in the links provided under the heading "Publicity	Fully Met	7.14	Fully met

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					Band Public interface” at S.No. 3.2 to 3.5			
4.4.3	Working hours of the facility	Fully Met	7.14	7.14	Information may be obtained from the concerned officers dealing with the programmes/ schemes, details of whom are available in the links provided under the heading “Publicity Band Public interface” at S.No. 3.2 to 3.5	Fully Met	7.14	Fully met
4.4.4	Contact person & contact details (Phone, fax, email)	Fully Met	7.14	7.14	Information may be obtained from the concerned officers dealing with the	Fully Met	7.14	Fully met

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					programmes/ schemes, details of whom are available in the links provided under the heading "Publicity Band Public interface" at S.No. 3.2 to 3.5			
4.5	Such other information as may be prescribed under Section 4(i) (b)(xvii)							
4.5.1	Grievance redressal mechanism	Fully Met	4.1	4.10	Public Grievances may be lodged at CPGRAMS web-portal at the following link : https://www.pgportal.gov.in/	Fully Met	4.10	Fully met
4.5.2	List of completed schemes/ projects/ Programmes	Fully Met	4.1	4.10	Full Information available on https://dst.gov.in/ / under the Scientific schemes/program	Fully Met	4.10	Fully met

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					mes			
4.5.3	List of schemes/ projects/ programme underway	Fully Met	4.1	4.10	Full Information available on https://dst.gov.in/ under the Scientific schemes/programmes	Fully Met	4.10	Fully met
4.5.4	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	Fully Met	4.1	4.10	https://dst.gov.in/tenders	Fully Met	4.10	Fully met
4.5.5	Annual Report	Fully Met	4.1	4.10	https://dst.gov.in/annual-reports	Fully Met	4.10	Fully met
4.5.6	Frequently Asked Question (FAQs)	Fully Met	4.1	4.10	https://dst.gov.in/faq	Fully Met	4.10	Fully met
4.5.7	Any other information such as - (a) Citizen's Charter, (b) Six monthly reports on the performance against the benchmarks set in the Citizen's Charter	Fully Met	4.1	4.10	https://dst.gov.in/documents/citizen-charter	Partially Met	2.05	updating is required in specified document
4.6	Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013]							
4.6.1	Details of applications received and disposed	Fully Met	14.29	14.29	https://dst.gov.in/details-rti-applications-appeals-received-and-disposed	Fully Met	14.29	Fully met
4.6.2	Details of appeals received and orders issued	Fully Met	14.29	14.29	https://dst.gov.in/details-rti-applications-appeals-receive	Fully Met	14.29	Fully met

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					d-and-disposed			
4.7	Replies to questions asked in the Parliament[Section 4(1)(b)(xvii)]							
4.7.1	Details of questions asked and replies given	Fully Met	28.57	28.57	https://sansad.in/rs/questions/questions-and-answers https://sansad.in/lis/questions/questions-and-answers Details of questions asked and replies given- Year 2024- Lok Sabha(Starred Question 02, Unstarred Question 32), Rajya Sabha(Starred Question 01, Unstarred Question 25), Year 2025- Lok Sabha(Starred Question 04, Unstarred Question 23),	Fully Met	28.57	Fully met

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					Rajya Sabha(Starred Question 02, Unstarred Question 30)			
Total			200	191		191	189	
5	Information as may be prescribed							
5.1	Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]							
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	Fully Met	20	20.00	https://dst.gov.in/sites/default/files/Cpio_and%20First%20Appellate%20Authority%20List.pdf	Fully Met	20.00	Fully met
5.1.2	Details of third party audit of voluntary disclosure -(a) Dates of audit carried out , (b) Report of the audit carried out	Fully Met	20	20.00	Audit was carried out on 23.04.2024. Report is available on CIC's website.	Fully Met	20.00	Fully met
5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment , (b) Name & Designation of the officers	Fully Met	20	20.00	Date of appointment: 15.04.2025. Shri K R Devarajan, Under Secretary	Fully Met	20.00	Fully met
5.1.4	Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers	Fully Met	20	20.00	https://dst.gov.in/sites/default/files/Consultative%20Com	Fully Met	20.00	Fully met

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					mittee%20and%20Committee%20of%20CPIOs%20%20FAAs.pdf			
5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers	Fully Met	20	20.00	https://dst.gov.in/sites/default/files/Consultative%20Committee%20and%20Committee%20of%20CPIOs%20%20FAAs.pdf	Fully Met	20.00	Fully met
Total			100	100		100	100	
6	Information Disclosed on own Initiative							
6.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information [Section 4(2)]							
6.1.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	Fully Met	25	25.00	Information related to various programs/projects/scholarship have been disclosed on the website of DST as per links provided against https://dst.gov.in/schemes-programmes	Fully Met	25.00	Fully met
6.2	Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central							

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Public Grievance and Pensions, Govt. Of India)							
6.2.1	Whether STQC certification obtained and its validity	Fully Met	12.5	12.50	Yes 30 May 2026	Fully Met	12.50	Fully met
6.2.2	Does the website show the certificate on the Website?	Fully Met	12.5	12.50	https://dst.gov.in/sites/default/files/STQC%20Certificate.pdf	Fully Met	12.50	Fully met
Total			50	50		50	50	
Grand Total			875	866		866	857	