

MINISTRY OF SCIENCE AND TECHNOLOGY
DEPARTMENT OF SCIENCE AND TECHNOLOGY
(R&D Infrastructure – Division)

CHECKLIST
PERTAINING TO PROPOSAL SUBMISSION TO SET UP (SATHI)
FACILITY (Through networking & Cluster approach)

- Please (✓) mark appropriately and provide the information at remark column (or as enclosure), if any.
- It should have the sign / stamp as mentioned at bottom (footer)

| Sr. No | Check subject | Yes | No | Remarks |
|--------|---|-----|----|---------|
| 01 | Provision of available space of at least (20000 Sq. ft.) along with provision for future expansion to a total of 30,000 sq. ft. appropriate Lab infrastructure at one place (within single building location of lead organisation, while involving others as co-opted / partner organisation(s)). | | | |
| 02 | Availability of suitable infrastructure, such as uninterrupted supply of utility like electricity, water, sanitation, internet connection etc at the available space of (20000 Sq. ft.) one place (within single building location, of lead organisation). | | | |
| 03 | Available space (20000 Sq. ft. of lead organisation) is ready for commissioning / installation of equipment, as proposed by the cluster. | | | |
| 04 | Availability of guest house to host national users those visiting to utilise the SATHI facilities. | | | |
| 05 | Different ongoing programs for skill development and capacity building including involvement of research scholar, post-doctoral fellows, scientist. | | | |
| 06 | Different ongoing programs for skill development and capacity building including involvement of incubators, start-ups, MSMEs. | | | |
| 07 | Prior experience of host Institute(s) in running shared equipment central facilities, (Working Time of 24 x 7 basis in three shifts daily). | | | |
| 08 | Willingness and strong assertion to formulate a Section 8 company, while aiming for self-sustainable model. | | | |

Signature _____ Administrative Head of Institute/ Director / VC (Ex-officio) _____ with Seal
Signature _____ Financial Head of Institute / University (Ex-officio) _____ with Seal

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Signature ----- PI of Institute / University ----- with Seal

| | | | | |
|----|---|--|--|--|
| 09 | Willingness and strong declaration to operate the mega facility (SATHI) for 24 x 7 basis in three shifts daily. | | | |
| 10 | Proposed SATHI Facilities would be available at least 80% of the operational hours (Working Time of 24 x 7 basis in three shifts daily) to the External Users. | | | |
| 11 | In & around MSME survey reports about existing facility / running shared equipment central facilities of your institute. | | | |
| 12 | Prior experience of NABL accredited / certified central facilities / laboratories of host/ lead/partner institute/ organisation, if any. | | | |
| 13 | Self- sustaining road map of the SATHI facility (if any please provide additional enclosure). | | | |
| 14 | Host Institute is fully aware of and understood the "Terms and Conditions" of SATHI -DST and these "terms and conditions" are being endorsed by the Governing council or Senate of host/ lead/partner institute/ organisation (enclosure if any). | | | |
| 15 | <p>Host host/ lead/partner institute/ organisation(s) in cluster is fully aware of the funding mode (75:25), i.e., DST share would be 75% and the management of the Government / Non-Government Grantee Institute / R&D centre would need to bear 25% of the total sanctioned cost of the project (through networking & cluster approach).</p> <p>Aiming at 25% fund share, the host institute(s) in cluster approach will not derive / include / divert / utilise any grant-in-aid from consolidated fund of India (CFI), Government of India, available to them from any means. The 25% fund share will be contributed by the HI(s) while forming a cluster, from their own income sources and not from diverting the funds available with them under the Grant-in-aids received from other Government of India Department or from the CFI, GoI. (Enclosure as declaration, if any)</p> | | | |

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Signature ----- PI of Institute / University -----with Seal