



**Government of India**  
**Ministry of Science and Technology**  
**Department of Science and Technology**  
**Administration II (B) Section**  
**Technology Bhavan, New Mehrauli Road**  
**New Delhi-110 016**

**Tender Enquiry No.D-13023/ 1/ 3/ 2015 Admin II (B)**

**Date: 17<sup>th</sup> May, 2018**

**To,**

All interested & eligible vendors

**Sub: Percentage Rate Tender & contract for works for repair/ renovation of NIC Room in DST, Technology Bhavan, New Delhi -16 (Composite work)**

Dear Sirs,

1. For and on behalf of the President of India, sealed tenders are invited in **two (Prequalification & Financial) bids system** for the subject mentioned job in Department of Science & Technology, Technology Bhavan, New Delhi-16 as per the following requirements: -

i) Composite Works (Civil & Electrical): Schedule I

2. In case your firm is interested & eligible in the above said work, you are requested to quote your lowest prices (% above/ below basis) in the enclosed Proforma (Schedule I) in a sealed cover. The sealed cover containing the quotation should be super scribed "**Quotation for Percentage Rate Tender & contract for works for Repair/ renovation of NIC Room in DST, Technology Bhavan, New Delhi -16 (Composite work)**" and to be submitted by **22<sup>nd</sup> June., 2018 latest by 1500 hours**, which will be opened on the same day at 1530 hrs in Raman Auditorium, S & T Block II in the presence of such tenderers who wish to be present. The Department reserves the right to accept or reject any quotation/ estimates without assigning any reason thereof.

3. The sealed envelope must be accompanied by a Demand Draft/ Pay order/ Banker's cheque of Nationalized Bank for Rs.10,000/- (Rupees Ten Thousand only) as Earnest Money Deposit (EMD). The earnest money amount will be returned to the unsuccessful firm immediately after the award of the contract to successful bidders and the earnest money of the successful tenderer will be returned only after submission of Performance Guarantee by the bidder.

4. Tendering firms fulfilling the requirements in this tender document are requested to quote their competitive lowest prices as per the requirements given in the attached schedules.

Yours faithfully,

(Himanshu Gandhi)  
Under Secretary to the Govt of India  
Tel: 26590264

**Signature with stamp of the bidder**

**IMPORTANT INFORMATION & GENERAL INSTRUCTIONS**

Sl No.	Points	Description
1.	Purchaser	THE PRESIDENT OF INDIA
2.	Bid system	<p>This tender will be processed in Two bids system as follows: -</p> <p>2.1. This tender shall be processed in two bids system – namely (i) Prequalification/ Technical and (ii) Financial Bids. The tenderers shall submit both the bids simultaneously with the same date of receipt i.e. <b>1500 hrs on 22<sup>nd</sup> June, 2018</b>. The price bid will be opened, on the date to be fixed later on and made known to the qualified tendering firm only after technical evaluation of all the offers received. Those firms who do not meet the requisite criteria/ non-fulfilling the pre-condition requirements, their financial bid shall not be opened and the same shall be intimated/ informed/ displayed in the web portal of the Department. The date of opening of “Financial Bid” will be intimated telephonically. Please indicate valid telephone/ mobile number in Annexure I to this Tender Document.</p> <p>2.2. Both the bids –one containing the “<b>Technical bid</b>” duly sealed and the other “<b>Financial bid</b>” duly sealed should be submitted in one main cover. The main cover should also be wax sealed.</p> <p>2.3. The tenderers should very carefully note that price bid, received after opening of Prequalification bid <b>22<sup>nd</sup> June, 2018</b>, though before the date fixed for the opening of Financial bids will be regarded as late tender and shall not be considered.</p> <p>2.3.1. The price bid submitted by such tenderers, whose offers have been considered as technically not acceptable on the basis of the tender evaluation of the Prequalification bids, shall not be opened. The Department reserves the right not to intimate the Financial bid opening date to such tenderers who do not qualify in the prequalification bid.</p> <p>All bidders are therefore required to submit their offers in covers as under:</p> <p>(a) <b>FIRST COVER</b> should contain the “<b>Technical offer</b>” submitting the following documents: -</p> <p>i) Tender documents duly completed and signed BUT WITHOUT INDICATING THE RATES QUOTED i.e. <b>Schedule I</b>.</p> <p>ii) Earnest Money Deposit (EMD) amounting to Rs.10,000/- (Rupees Ten Thousand only) in the form of DD/ BC/ PO in favour of DDO, DST.</p> <p>iii) Valid Registration Certificate issued by CPWD, PWD, Public Sector undertaking set up by Central/ State Government such as NBCC, TCIL, IRCON, RITES etc. for similar nature of jobs (Composite work: Civil &amp; Electrical Works).</p> <p>iv) Valid electrical license.</p> <p>v) Valid GST Registration certificate.</p> <p>vi) Undertaking that the firm shall not enter into any subcontract agreement with any other contractor.</p> <p>vii) The firm shall furnish complete details of <b>Annexure I</b>. Partly/ partial filled Annexure I shall be considered as not furnishing of complete details and shall be rejected without assigning any reason thereof.</p>

**Signature with stamp of the bidder**

**Cont'd...03/-**

Sl No.	Points	Description
		<p>(b) <b>SECOND COVER</b> should contain the "<b>Financial offer</b>" submitting the following details: -</p> <p>i) Details of rates as per Schedule I (inclusive of all taxes, duties &amp; freight charges) quoted by the bidder. These details should be submitted in the format given. <u>The words "<b>FINANCIAL BID for Percentage Rate Tender &amp; contract for works for repair/ renovation of NIC Room in DST, Technology Bhavan, New Delhi -16 (Composite work)</b>" should be written clearly and prominently on this envelop along with Tender Number, Name of work &amp; Date of opening.</u></p> <p>(c) <b>THIRD COVER:</b> Both the above mentioned covers should be sealed separately and thereafter, be kept in a third cover and again sealed. This cover should also be super scribed with the Tender No., and date of tender opening as under: -</p> <p align="center"><u><b>Tender No.D-13023/ 1/ 3/ 2015 Admin II (B) Dated 15<sup>th</sup> May, 2018.</b></u></p> <p align="center"><u><b>"TENDER ENQUIRY FOR Percentage Rate Tender &amp; contract for works for repair/ renovation of NIC Room in DST, Technology Bhavan, New Delhi -16 (Composite work) NOT TO BE OPENED BEFORE 1530 hrs. On 22<sup>nd</sup> June, 2018"</b></u></p> <p>(d) The price of the item should be quoted inclusive of all taxes, duties and other charges.</p>
3.	Eligibility of Firm	<p>i. Vendors/ firms registered for similar nature of works (Composite works: Civil &amp; Electrical Works) with CPWD, PWD, Public Sector undertaking set up by Central/ State Government such as NBCC, TCIL, IRCON, RITES etc.</p> <p>ii. Vendors are in possession of valid electrical license.</p> <p>iii. Submission of EMD as prescribed. <u>No repeat No firm is exempted for submission of EMD.</u></p> <p>iv. Valid GST Registration certificate.</p> <p>v. Self-undertaking on the firm's letter head that the firm will not enter into any sub-contract with any other firm.</p> <p>vi. Firms/ vendors that do not meet the criteria specified in Point No. (i) above are not eligible to participate in the tendering process. If participated, the bid will be rejected straightway without assigning any reason and no representation in this regard will be entertained by the Department.</p> <p>The participating firm is requested to attach the relevant order/ documents in support of their eligibility with the Technical bid and failure to do so will render the bid incomplete and the same will be rejected straightway without assigning any reason thereof. No representation in this regard will be entertained by the Department.</p>
4.	Firm and fixed rates	Prices should be quoted on a firm & fixed price basis. The prices/rates quoted should be indicated in words as well as in figures and in INR only. Request for enhancement of contracted rates shall not be considered under any circumstances. Tenders with variable prices or seeking provision for enhancement of prices/contracted rates shall be rejected straightway without any consideration.
5.	Non-transferability	This tender is non-transferable.

**Signature with stamp of the bidder**

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Sl No.	Points	Description
6.	Terms & conditions	Terms & Conditions as set out in this Tender Document shall have to be complied with by the tendering firm. Offers not complying with such terms & conditions shall be ignored/ rejected at the discretion of this Department.
7.	Earnest Money Deposit	The requisite amount has to be submitted by way of Demand Draft, Pay Order/Banker's Cheque along with the original copy of the tender submitted by the firm in the name of DDO, DST, New Delhi. Payment by any other mode shall not be acceptable. Offers received without EMD shall be ignored straightaway and will not be considered under any circumstances. EMD of tendering firms who submit the sealed quotation but withdraw the same before expiry of the tender validity date may be forfeited.
8.	Performance Guarantee	Successful bidders who are awarded the work order for carrying out the jobs on the basis of this Tender Enquiry shall be required to furnish a Performance Security for a period of nine months (work execution period + warranty period) of an amount equal to 5% of the awarded cost of the contract (excluding statutory duties and taxes) in the form of DD/ Pay order, Banker's Cheque, Fixed Deposit Receipt (FDR) or Bank Guarantee from any Nationalized Indian Bank within 15 days of the award of the Contract. The format for such Performance Bank Guarantee (PBG) will be provided by DST along with the work order. In the event of failure on the part of the successful bidder awarded the Contract to furnish Performance Security, EMD furnished with the Tender by such firm shall stand forfeited and the award of contract will also be cancelled. The DD/ PO/ BC/ FDR should be in favour of DDO, DST.
9.	Prescribed Forms	Tenders of firms received in the format prescribed in this tender document shall only be considered. Offers not received in prescribed format shall be ignored and no correspondence in this regard will be entertained. Telegraphic/ Telex/ Fax/ E-mail/ Letter Head/ Quotations will not be accepted and ignored straightaway.
10.	Late/ delayed tenders	Tenders received late/ delayed after prescribed closing time due to any reason whatsoever will not be accepted under any circumstances. In the event of any confusion, the time set in the clock in the room of Under Secretary (Admn.II-B) will be taken as standard and decisive. Tenderers may note that if the date of tender opening given in this Tender Document is declared a closed holiday by the Central Government, the tender shall be opened on the next working day at the same timing. In such an event the closing hours for receipt of tenders in DST will stand automatically extended up to 1500 hours of the next working day in the Central Government offices.
11.	Purchaser's right	Purchaser reserves the right to reject any tender/all tenders in full or part thereof without assigning any reasons.
12.	Duties & Taxes	Rate should be quoted considering GST. GST, if claimed separately by the successful bidder, will not be paid separately.
13.	Purchaser's Address	The quotation should be addressed to "Under Secretary, Admin II (B) Section, Department of Science & Technology, Technology Bhavan, New Mehrauli Road, New Delhi-16 and should be dropped in the Tender Box of Admn. II B Section kept near Reception Room at the entrance of Technology Bhavan, New Mehrauli Road, New Delhi <b>on or before at 1500 hours on 22<sup>nd</sup> June, 2018.</b> In case the sealed envelope is larger than the mouth of the Tender Box, and cannot be dropped in the Tender Box, the same may be submitted by hand to Under Secretary, Admn.II B or S.O. Admn II B, DST.

**Signature with stamp of the bidder**

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Sl No.	Points	Description
14	Earnest Money	Firms shall be required to deposit Earnest Money of specified amount. Offers received without Earnest Money or with Earnest Money lower than the amount specified will be liable to be summarily ignored. Tenders received not in conformity to the EMD guidelines instructions/ conditions in the Tender Enquiry would be liable to be ignored summarily.
15	Liquidated Damages	In case the firm does not complete the work within the prescribed execution period, action will be taken against the firm to recover from the contractor as agreed liquidated damages including administrative expenses (Not to be treated as penalty) a sum equivalent to ½ % per week of the price of any stores which the contractor has failed to execute/ deliver/install within the stipulated time limit. Where delivery thereof is accepted after expiry of the aforesaid period, the total damages so claimed shall not exceed 10% of the total contract price.
16	Inspecting Officer	Authorized representative of DST, New Delhi
17	Inspection Authority	Department of Science and Technology (DST), Technology Bhavan, New Delhi or any party, a Govt. agency, so authorized by DST.
18	Work site	DST, Technology Bhavan, New Delhi-16.
19	Job Execution period	Within 45 days of the receipt of confirmed work order by the firm.
20	Dispatch instructions	Stores are required to be delivered at the Technology Bhavan premises on free delivery to the consignee's premises/ freight paid basis.
21	Payments Terms	100% payment shall be released on successful execution of the work complete. The quantity mentioned in the schedule 1 to this Tender Enquiry Notice is tentative. <u>The actual work may vary in lower or upper side of the given quantity.</u> The payment will be made on actual execution of work. Advance payment will not be made under any circumstances.
22	Paying Authority	Controller of Accounts or his authorized representative, Pay & Accounts Office, DST, New Delhi-110016
23	Acceptance of offer/ Evaluation of bid	The bid will be evaluated on the basis of percentage (%) above/ below of the given cost of work in the schedule. The firm is quoting the lowest percentage (%) will be awarded the work. In case, if two firms have quoted the same rate, the contract will be awarded to the firm considering the date of registration of the firm with CPWD, PWD, Public Sector Undertaking set up by Central/ State Government under Memorandum of Article of Association of respective Ministry/ Department will be taken into account i.e. the firm with older registration date will be awarded the work.
24	Warranty	Six months comprehensive from the date of completion of job. Any complaint shall be attended within a response time of 48 hours on 24X7 basis. Any defects in workmanship or deterioration in the quality or deviation to tender specifications coming to notice shall be rectified at site within 72 hours of the reporting of the same to the contractor. If system is required to be picked up and taken to your premises for removing the defects, the same shall be picked up from the consignee latest by the next working day and dropped back to the consignee within 07 working days. Any component required to be replaced within the warranty period shall be totally new a component and not a reconditioned or repaired component.
25	Validity of tender	Tender shall be kept valid for acceptance by DST for a period not less than 60 days after the tender opening date.

**Signature with stamp of the bidder**

**Annexure I**

**Department of Science & Technology**

**Admin II (B) Section**

**Contractor's details: Mandatory Information (To be filled with supporting document)**

Supporting documents be annexed with the application form (Applications found deficient in any respect are liable to be rejected without further correspondence)

Sl No.	Description	Information				
01	Name of the Applicant					
02	Nationality					
03	Address (attach separate paper for addresses of other offices)	Regd. Office				
		Head office				
04	Telephone Numbers	Landline No.				
		Mobile No.				
		Fax No.				
		E-mail address				
05	Other Details	PAN Details				
		GST Registration Number				
06	Constitution	Individual				
		Sole Proprietorship Concern				
		Partnership Firm				
		Public Ltd. Company				
		Private Ltd. Company/ Public Sector Enterprises				
07	If partnership firm/ If company, Name of all Partners/ Directors or Board					
08	Is the Individual/ sole Proprietor/ any Partner of the Firm/ Director of Company	Dismissed Government Servant	yes		No	
		Removed from approved list of contractors	Yes		No	
		Demoted to a lower class of contractors in CPWD/ PWDs	Yes		No	
		Convicted by a court of law	Yes		No	
		Retired official of Govt of India within last one year	Yes		No	
		Director or partner of any other company/ firm with CPWD/ PWDs or any other Govt Department	Yes		No	
		Member of Parliament or any State Legislative Assembly	Yes		No	
		If answer to any of the above is "Yes", furnish requisite details on a separate sheet				
09	Whether the firm is holding valid electrical license issued by the Competent Authority					

	(Attach Copy)	
10	Name of the Bankers with full details/ orders	

Signature of the bidder

**Cont'd...02/-**

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11	Place of business					
12	Whether Registered with CPWD, PWD, Public Sector undertaking set up by Central/ State Government under Memorandum of Article of Association of respective Ministry/ Department for Composite Nature of work (Civil & Electrical).					
	If, Yes Name of the Organization with which the firm is registered					
	Specify Registration details and date of registration for Composite works (Civil & Electrical) <b>Attach Documentary Proof</b>					
13	Is any person working with the applicant a near relative of the official of DST? If yes, give details	<table border="1"> <tr> <td>Yes</td> <td></td> <td>No</td> <td></td> </tr> </table>	Yes		No	
Yes		No				
14	Certificates					
	a) I/ we (including all partners) certify that I/ we have read the Terms & Conditions mentioned in the tender enquiry form and shall abide by them					
	b) I/ we certify that the information given is true to the best of my/ our knowledge. I/ we also understand that if any of the information is found wrong/ false at any stage. I/ we are liable to be deregistered from panel of approved contractors/ banned for doing any business dealings with Government Departments or blacklisted or subject to any monetary penalties that be deemed fit and appropriate by DST/ Government.					
	c) I/ we certify that all the pages of the Original Tender Document are duly signed & stamped and submitted for consideration of the bid.					

Signature of the bidder

**FINANCIAL BID****Schedule I****Schedule I to T E No.D-13023/ 1/ 3/ 2015 Admin II (B) dated 15<sup>th</sup> May, 2018****(Page No.1/ 3 to Schedule I)**

SI No	Description	Qty	Unit	RATE in Rs.	Amount in Rs.
	Repair/ renovation of NIC Room, S & T Block III, DST with following provision:				
	<b>Civil Works</b>				
1	Providing and fixing tiled false ceiling of approved materials (fire resistant Mineral Fiber – like Existing false ceiling boards in S & T Block II, DST) of size 595x595 mm in true horizontal level, suspended on inter locking metal grid of hot dipped galvanized steel sections (galvanized @ 120 grams/sqm, both side inclusive) consisting of main "T" runner with suitable spaced joints to get required length and of size 24x38 mm made from 0.30 mm thick (minimum) sheet, spaced at 1200 mm center to center and cross "T" of size 24x25 mm made 0.30 mm thick (minimum) sheet, 1200 mm long spaced between main "T" at 600 mm center to center to form grid of 1200x600 mm and secondary cross "T" of length 600 mm and size 24x25 mm made of 0.30 mm thick (minimum) sheet to be interlocked at middle of the 1200x600 mm panel to form grids of 600x800 mm and wall angle of size 25x24x0.3 mm and laying false ceiling tiles of approved texture in the grid including, required cutting/making, opening for services like diffusers, grills, light fittings, fixtures, smoke detectors etc. Main "T" runners to be suspended from ceiling using GI slotted cleats of size 27x37x25x1.6 mm fixed to ceiling with 12.5 mm dia and 50 mm long dash .... 4 mm GI adjustable rods with galvanized butterfly level clips of size 85x30x0.8 mm spaced at 1200 mm center to center along main bottom exposed width of 24 mm of all T-section shall be pre painted with polyester paint, all complete for all heights as per specifications, drawing and as directed by DST	40.00	sqm	1527.25	61090
2	15 mm cement plaster on the rough side of single or hall brick wall of mix:				
2.1	1.6 ( 1 cement: 6 fine sand)	50.00	Sqm	185.20	9260
3	Providing & applying of plaster of Paris putty of 2mm thickness over plastered surface to prepare the surface even and smooth complete	50.00	Sqm	118.70	5935
4	Wall painting with acrylic emulsion paint of approved brand and manufacture to give an even shade:				
4.1	Two or more coats on new works	50.00	Sqm	84.45	4223



	Total				76285
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Signature with stamp of the bidder

**(Page No.2/ 3 to Schedule I)**

SI No	Description	Qty	Unit	RATE in Rs.	Amount in Rs.
	B/F Total Page No.1/3 of Schedule 1				<b>76285</b>
5	Providing and fixing APP (Atactic Polypropylene Polymer) modified prefabricated five layer 2 mm thick water proofing membrane, black finished reinforced with glass fibre matt consisting of a coat of bitumen primer for bitumen membrane @ 0.40 litre/sqm by the same membrane manufacture of density at 25°C, 0.87 - 0.89 kg/ litre and viscosity 70 - 160 cps. Over the primer coat the layer of membrane shall be laid using Butane torch and sealing all joints etc., and preparing the surface complete. The vital physical and chemical parameters of the membrane shall be as under: Joint strength in longitudinal and transverse direction at 23°C as 350/300 N/ 5 cm. Tear strength in longitudinal and transverse direction as 60/80N. Softening point of membrane not less than 150°C. Cold flexibilities shall be up to -2°C when tested in accordance with ASTM, D - 5147. The laying of membrane shall be got done through the authorised applicator of the manufacture of membrane.				
5.1	2mm (for corrugated roof sheets) All projected bolt heads to be cut before execution of work.	500	sqm	282.95	141475
					<b>2,17,760/-</b>

Signature with stamp of the bidder

**(Page No.3/ 3 to Schedule I)**

	B/F Total Page No.2/3 of Schedule 1				<b>2,17,760/-</b>
	Repair/ renovation of NIC Room, S & T Block III, DST with following provision:				
	<b>Electrical Works</b>				
6	Dismantling of electrical installation	1	Job	1500	1500
7	Wiring for light point Group C	18	Pts	1003	18054
8	Wiring for circuit 3x1.5 sq. mm Copper wire	50	Mtr	175	8750
9	Wiring for circuit wiring with 6x 6 sq. mm copper wire	60	Mtr	365	21900
10	Wiring for circuit 6x1.5 sq. mm Copper wire	10	Mtr	237	2370
11	Wiring for circuit 3x4 sq. mm Copper wire	100	Mtr	231	23100
12	Writing for circuit 3x4 sq. mm Copper wire	150	Mtr	365	54750
13	Supplying and fixing GI box with modular plate and 15/16 Amps modular socket	5	Nos	395	1975
14	Supply and fixing following size/modules, GI box along with modular base & cover plate				
14.1	12 Module (200 mm x 150 mm)	14	Nos	334	4676
15	Supplying and fixing following modular switch/socket on the existing modular plate				
15.1	15/16 Amp socket outlet	56	Nos	111	6216
16	6 pin 15/16 Amp socket outlet	56	Nos	150	8400
17	Supply & fixing 20 Amp socket outlet	6	Nos	954	5724
18	Supply and fixing 1x18 watt fluorescent LED tube fitting	16	Nos	1100	17600
19	Supply & fixing down light etc as reqd. (LED)	6	Nos	2500	15000
20	Supply & fixing TPNMCBDB 4M way (4+12)	1	Nos	2175	2175
21	Supply & fixing SPMCB	26	Nos	169	4394
22	Supply & fixing FPMCB-63 Amp	1	Nos	1700	1700
23	Wiring for circuit / Submain-4x16 sq. mm + 2x16 sq. mm	10	Mtr	1177	11770
24	Supply & fixing TPN sheet steel enclose on surface with 63 Amp TPNMCB	1	Nos	2500	2500
	Grand Total				<b>4,30,314/-</b>
	<b>Rate quoted % above or below</b>				
	Total amount after considering % rate above/ below.				

**Name of the firm: -**

**Address of the firm: -**

**Signature with stamp of the bidder**