

Research Development and Innovation Fund (RDIF)

*A Special Purpose Fund and Independent Business Unit
under the*

Anusandhan National Research Foundation (ANRF)

Department of Science and Technology,
Government of India

Block – II, Technology Bhawan,
New Mehrauli Road, New Delhi – 110 016

Careers @RDIF

The Government of India has approved to set up a ₹1 Lakh Crore Research Development and Innovation (RDI) scheme aimed at spurring a private sector-driven R&D ecosystem. Department of Science & Technology (DST), Ministry of Science & Technology is the nodal department for implementation of the scheme.

RDI scheme will operate through a two-tiered funding structure. At the first level, a Special Purpose Fund (SPF) referred to as RDI Fund has been established within the Anusandhan National Research Foundation (ANRF), which will serve as the custodian of ₹1 Lakh Crore corpus. The RDIF will appoint Second-Level Fund Managers (SLFMs) which can be Alternative Investment Funds (AIF), Development Finance Institutions (DFI), Non-banking Finance Companies (NBFCs), among others. The SLFMs will in-turn provide financing to private sector in the form of long-term low interest loans or equity.

The Governance structure of RDIF includes the Executive Council (EC) of ANRF, an Expert Advisory Committee (EAC) and a Management Team led by the ED RDIF in an operational role which will be distinct from the core functions of ANRF. The ED RDIF will be responsible for the overall management of the RDIF and will report to EC. EAC will be a committee constituted by the EC comprising of an eminent industry leader drawn from technology, industry, investment, and/or R&D sectors as the Chair, three to four experts drawn from industry, investment, and/or R&D sectors as its Member and ED as the Member Secretary of the Committee. EAC will aid and advise EC for all matters pertaining to RDIF. (For further details, Implementation Guidelines of RDI Scheme, available on website <https://rdifund.anrf.gov.in/> may be referred to.)

RDIF seeks applications from eligible candidates for contractual positions to setup RDIF Management Team. The details can be found here. The applicants can apply online through the web portal at <https://recruitment-rdif.anrf.gov.in/>.

The last date for receipt of applications is **15 January ,2026**.

RDIF Management Team: A professional management team will be responsible for managing the core business of the Research Development and Innovation Fund (RDIF). RDIF invites applications from eligible and experienced professionals, from both private and public sectors, for appointment to various positions in RDIF. The details are as follows:

1. Executive Director

Number of Positions: 1

Roles & Responsibilities

- i) Implement the decisions and directions of the EC and/or EGoS, as applicable;
- ii) Oversight and execution pertaining to the administrative, financial, legal, and regulatory matters of RDIF;
- iii) Examine and process applications received for SLFMs and present cases before the EAC and subsequently before the EC for its consideration;
- iv) Lead the development and implementation of robust business management processes covering sourcing, screening, assessment, recommendation, investment, and post-investment portfolio monitoring;
- v) Establish and maintain comprehensive systems and processes related to financial, legal, personnel, governance, and accountability mechanisms for the RDIF;
- vi) Facilitate strategic partnerships and collaborations with stakeholders across the investment, technology, R&D, and public sector ecosystem in India;
- vii) Undertake all necessary legal actions to safeguard and defend the interests of the RDIF in any court of law or legal forum;
- viii) Undertake the following financial functions:
 - a. Be responsible and accountable for financial management of RDIF;
 - b. Ensure that the RDIF funds are used for the purpose for which they were meant;
 - c. Be responsible for the effective, efficient, economical and transparent use of the resources of the RDIF in achieving its stated objectives, whilst complying with performance standards;
 - d. Review and monitor regularly the performance of the RDIF to determine whether stated objectives are achieved;
 - e. Be responsible for preparation of expenditure and other statements relating to RDIF as required by regulations, guidelines or directives issued by EC/ EGoS/DST;
 - f. Ensure that RDIF maintains full and proper records of financial transactions and adopts systems and procedures that shall at all times afford internal controls;
 - g. Ensure that RDIF follows the procurement procedure for execution of works, as well as for procurement of services and supplies, and implements it in a fair, equitable, transparent, competitive and cost- effective manner. ED RDIF shall ensure that such procedures shall be designed and executed for nimbleness, speed, and efficiency;

- h. Take appropriate steps to ensure that RDIF collects all moneys due to the RDIF and avoids unauthorized, irregular and wasteful expenditure.
- ix) ED shall report to the Executive Council of ANRF.

Eligibility Criteria

(i) Essential

- a) Educational Qualifications: Bachelor's degree in technology/ engineering or master's degree in science, economics, finance, commerce, or in other relevant fields including business administration or equivalent qualifications.
- b) Work Experience: At least 20 years of professional experience, with a demonstrated track record of leadership in the technology and/ or investment sector.

[Please Note: For exceptional candidates, educational/ professional qualifications, and work experience may be relaxed by the EC.]

(ii) Desirable

- a) Experience at executive leadership in technology companies/ organisations, startups, R&D or public innovation agencies, alternative investment funds, national/ international banks, sovereign wealth funds, multilateral organisations, national investment organisations, or other relevant entities.
- b) Experience in large-scale investment management, including capital deployment, fund structuring, and portfolio oversight.
- c) Exposure to public-private partnerships and policy-facing roles involving government and regulatory engagement.
- d) Experience in institution-building, team leadership, and operational governance.
- e) Familiarity with deep tech sectors and emerging technology investment trends.
- f) Representation in national/ international platforms and stakeholder engagement across government, industry, and academia.

Age: The candidate should not be more than sixty years of age at the time of submission of application.

Compensation: The selected professional will be paid a consolidated fixed annual compensation of ₹1.20 crore to ₹1.50 crore inclusive of All allowances. In addition, he/she will be entitled for a Long-Term Incentive to be paid after 5 years of continuous service as ED/RDIF subject to fulfilment of parameter/criteria set as under the Long-Term Incentive Plan (LTIP). This incentive will be a maximum of 20% of the annual fixed compensation with graded vesting.

2. Director (Investment)

Director (Investment) shall lead investment activity across each of RDIF verticals and reports to ED, RDIF.

Number of Positions: 1

Roles & Responsibilities

- (i) Develop Vertical-specific investment policies, workflows, screening and evaluation frameworks, due diligence and valuation tools, and management practices;
- (ii) Recruit, structure, and lead a team with domain expertise relevant to the Vertical's mandate;
- (iii) Identify and engage with potential SLFMs: lead investment sourcing efforts across the Indian private investment ecosystem, to establish robust investment pipelines;
- (iv) Lead due diligence processes and oversee preparation of detailed Investment Memoranda: aligned with the RDIF and Vertical Team Investment Policy;
- (v) Present Investment Memoranda and proposed investment terms in SLFMs, to the ED RDIF;
- (vi) Design and lead post-investment portfolio monitoring, support value creation strategies and effective exits;
- (vii) Ensure continuous alignment of SLFM investments with RDIF's overarching Investment Policy and sectorial priorities;
- (viii) Provide regular reporting, performance analysis, and strategic insights to ED, RDIF;
- (ix) Engage with key stakeholders including industry partners, ecosystem enablers, and relevant government bodies to foster innovation-driven investment opportunities.

Eligibility Criteria

(i) Essential

- a) Educational Qualifications: Bachelor's degree in technology/ engineering; or master's qualification in science, economics, finance, commerce, or in business administration or equivalent qualifications (such as chartered accountant [CA], chartered financial analyst [CFA]).
- b) Work Experience: At least 15 years of experience in structuring and closing technology sector investment deals, ideally in R&D-intensive sectors.

[Please Note: For exceptional candidates, educational/ professional qualifications, and work experience can be relaxed by the EC.]

(ii) Desirable

- a) Experience in Principal-tier or equivalent roles in AIFs and/ or other technology investment organisations, including debt funders; operational leadership of sovereign wealth funds, multilateral organisations, national investment organisations; or senior leadership at venture builders and technology incubators managing R&D-intensive technologies.
- b) Experience in designing and managing large-scale investments and interfacing with multiple fund managers and institutions, capital deployment, investment management with a successful investment track record, and exits.
- c) Demonstrated capability in institution-building, portfolio oversight, and ecosystem development.
- d) Demonstrated capability or experience to represent the institution in public and private fora, with a good grasp of trends in VC/ PE investments and emerging fund structures.
- e) Experience in investments in technology and innovation-led sectors.
- f) Experience of having been on Investment Committees of tech funds.
- g) Experience in institutional risk management, particularly for early-stage or high-risk tech portfolios.
- h) Familiarity with regulatory frameworks governing AIFs and public investment vehicles, including compliance with SEBI or relevant government authorities.

Age: The candidate should not be more than fifty-five years of age at the time of submission of application.

Compensation: The selected professional will be paid a consolidated fixed annual compensation of ₹1.0 crore to ₹1.2 crore inclusive of All allowances. In addition, he/she will be entitled for a Long-Term Incentive to be paid after 5 years of continuous service as Director (Investment) subject to fulfilment of parameter/criteria set as under Long-Term Incentive Plan (LTIP). This incentive will be a maximum of 20% of the annual fixed compensation with graded vesting.

3. Director (Partnerships and Market-Making)

Director (Partnerships and Market-Making) shall help achieve RDIF's goal of scaling research and innovation, especially in sectors critical to India's strategic autonomy. This entails developing awareness-building partnerships between RDIF-supported Indian innovators with government agencies adopting/procuring innovation in the national interest, and agencies operating technology derisking /development facilities. The Director (Partnerships and Market-Making) shall report to ED, RDIF.

Number of Positions: 1

Roles & Responsibilities

- i) Build strategic partnerships with key government ministries, agencies, and programmes that influence procurement, adoption and development of innovation in sectors aligned with India's economic security, strategic purpose, and self-reliance;
- ii) In collaboration with partner leadership, identify, and shape adoption use-cases and procurement needs suited to Indian R&D-intensive technologies;
- iii) Working with RDIF SLFMs: drive awareness of these strategic autonomy procurement needs and adoption cases across RDIF investee companies;
- iv) Promote visibility of RDIF-backed innovations across relevant public sector stakeholders to drive awareness and early engagement;
- v) Build partnerships across government organisations (Centres of Excellence, R&D societies/labs, academic centres) operating facilities supporting technology derisking to map and access technology derisking facilities relevant to technologies and sectors aligned to RDIF Investment Policy;
- vi) Working with Second Level Managers: drive awareness of and access to such facilities for RDIF investees;
- vii) Establish and lead a team to support and execute RDIF's market-making and derisking engagement strategy;
- viii) Track the outcomes of partnerships, including adoption success, facility usage, and derisking outcomes; regularly report progress and strategic insights to the ED RDIF and EAC;
- ix) Identify systemic gaps in public procurement, validation infrastructure, or policy that limit innovation adoption and provide feedback for policy refinement through the ED RDIF;
- x) Represent RDIF at relevant forums, working groups, and stakeholder consultations to build trust and support for adoption and derisking initiatives.

Eligibility Criteria:

(i) Essential

- a) Educational Qualifications: Bachelor's degree in technology/ engineering, and/ or master's qualification in business administration or in other relevant fields.
- b) Work Experience: At least 15 years' experience in: product management (developing adoption use cases, shaping procurement decisions, and driving organisational change management related to emerging technologies and innovative application in government and private sector); engaging public technology facilities (CoEs, R&D labs, incubators/ venture builders, and academic centres).

[Please Note: For exceptional candidates, educational/ professional qualifications, and work experience can be relaxed by the EC.]

(ii) Desirable

- a) Experience working with government agencies involved in strategic procurement, public R&D, or national missions (e.g., defence, space, health, climate, digital infrastructure).
- b) Prior engagement with technology adoption programs such as Innovation for Defence Excellence (iDEX), Government e Marketplace (GeM), Startup India, or relevant schemes under DPIIT, Ministry of Electronics and Information Technology (MeitY), or DST.
- c) Familiarity with technology readiness levels (TRLs), derisking methodologies, or public procurement reform frameworks.
- d) Strong understanding of India's and international deep-tech innovation ecosystem, including key enablers, bottlenecks, and institutional actors.
- e) Demonstrated ability to convene and sustain multi-stakeholder partnerships across government, industry, academia, and civil society.

Age: The candidate should not be more than fifty-five years of age at the time of submission of application.

Compensation: The selected professional will be paid a consolidated fixed annual compensation of ₹1.0 crore to ₹1.2 crore inclusive of All allowances. In addition, he/she will be entitled for a Long-Term Incentive to be paid after 5 years of continuous service as Director (Partnerships and Market-Making) subject to fulfilment of parameter/criteria set as under Long-Term Incentive Plan (LTIP). This incentive will be a maximum of 20% of the annual fixed compensation with graded vesting. Professionals at appropriate market-linked remuneration levels may be engaged in this role.

4. Director (Finance)

Director (Finance) shall serve as a senior executive responsible for the financial and administrative stewardship of RDIF, ensuring accountability, regulatory compliance. The Director (Finance) shall report to ED, RDIF.

Number of Positions: 1

Roles and Responsibilities

- (i) Overall responsibility for operations including administration, finance, IT, etc;
- (ii) Design and establish robust financial, legal, reporting, and compliance frameworks that meet the highest standards of public accountability and efficiency;
- (iii) Recruit, structure, and lead a team with expertise and experience aligned to RDIF public-private operational mandate;
- (iv) Collaborate with RDIF Investment Vertical Team leadership and legal advisors to develop standardised model contribution agreements and / or term-sheets tailored to Vertical specific requirements; ensuring transparency for investee and co-investors, while allowing flexibility for vertical-specific contracting;
- (v) Oversee the execution, contracting, and compliance monitoring of contribution agreements and term-sheets in coordination with Investment Verticals and legal teams;
- (vi) Ensure timely completion of statutory, internal and special audits in coordination with appointed auditors and relevant authorities;
- (vii) Monitor financial risks across RDIF operations and recommend mitigation and internal controls;
- (viii) Liaise with funding agencies, government bodies, and statutory authorities to ensure financial governance and regulatory compliance;
- (ix) Finalise administrative policies and procedures, including those related to human resource and operational management, in consultation with the ED RDIF.

Eligibility Criteria

(i) Essential

- a) Educational and Professional Qualifications: Bachelor's degree in finance, commerce, or in allied areas, and CA or equivalent qualifications.
- b) Work Experience: At least 15 years of experience in financial management, strategy, and compliance in investment and finance organisations.

[Please Note: For exceptional candidates, educational/ professional qualifications, and work experience can be relaxed by the EC.]

(ii) Desirable

- a) Experience as CFO or Vice President-tier roles in AIF asset management companies, sovereign wealth funds, multilateral organisations, national investment organisations.
- b) Working experience in organisations under the aegis of the Government of India and public finance (including public-private partnerships) and/ or with science funding agencies or research consortia.
- c) Demonstrated experience in budgeting, fund structuring, capital drawdowns, and disbursement planning for large-scale funds.
- d) Proven ability to oversee compliance with SEBI, CAG, or other regulatory authorities, and manage statutory audits.
- e) Experience establishing internal financial controls and governance systems for risk and compliance management.
- f) Familiarity with digital financial systems and tools such as ERP, MIS, or fund administration platforms.
- g) Ability to lead financial performance monitoring, analytics, and reporting to support fund-level strategic decision-making.

Age: The candidate should not be more than fifty-five years of age at the time of submission of application.

Compensation: The selected professional will be paid a consolidated fixed annual compensation of ₹1.0 crore to ₹1.2 crore inclusive of All allowances. In addition, he/she will be entitled for a Long-Term Incentive to be paid after 5 years of continuous service as Director (Finance) subject to fulfilment of parameter/criteria set under Long-Term Incentive Plan (LTIP). This incentive will be a maximum of 20% of the annual fixed compensation with graded vesting.

5. Principal (Investment)

Principal (Investment) shall execute Vertical-specific investment activity and reports to the respective Directors.

Number of Positions: 1

Roles & Responsibilities

- (i) Recruit, structure, and lead the Vertical Team's team of Associates and Analysts;
- (ii) Source high-quality investment opportunities aligned with the Investment Policy, lead the screening, analysis, and evaluation of investment cases in accordance with defined due diligence frameworks;
- (iii) Shortlist investment proposals for review and strategic inputs by the Director, Investment Vertical Team;
- (iv) Conduct valuation and deal structuring exercises; formulate, draft, and present Investment Memoranda to the Director (Investment Vertical Team);
- (v) Lead post-investment portfolio monitoring, performance analysis, and value creation initiatives in coordination with the Vertical Team Director;
- (vi) Collaborate with legal, finance, and derisking teams to ensure alignment of transactions with RDIF's operational and strategic priorities.

Eligibility Criteria

(i) Essential

- a) Educational Qualifications: Bachelor's degree in technology/ engineering; or master's qualification in science, economics, finance, commerce, business administration or equivalent qualifications (such as CA, CFA).
- b) Work Experience: At least 12 years' experience and expertise in emerging technologies, financing and investment (debt/equity/grant), R&D in laboratories or academia, manufacturing, product development/ management in technology startups and companies, government technology programmes, public policy, management consulting, or incubation/ venture-builders.

[Please Note: For exceptional candidates, educational/ professional qualifications, and work experience can be relaxed by the EC.]

(ii) Desirable

- a) Experience in (a) Senior Analyst-tier or higher roles in AIFs and/ or other technology investment organisations, including debt funders; OR (b) Associate Vice President-tier or higher roles in sovereign wealth funds, multilateral organisations, national investment organisations; OR (c) senior positions from

academia/ laboratories OR (d) Associate Vice President-tier roles in technology startups and firms OR (e) operational leadership at venture builders and technology incubators managing R&D-intensive technologies.

- b) Familiarity with early-stage investing ecosystems, incubators, or venture accelerators is an added advantage.

Age: The candidate should not be more than fifty years of age at the time of submission of application.

Compensation: The selected professional will be paid a consolidated fixed annual compensation of ₹40 lakh to ₹45 lakh inclusive of All allowances. In addition, he/she will be entitled for a Long-Term Incentive to be paid after 5 years of continuous service as Principal (Investment) subject to fulfilment of parameter/criteria set under Long-Term Incentive Plan (LTIP). This incentive will be a maximum of 20% of the annual fixed compensation with graded vesting.

6. Principal (Partnerships and Market-Making)

Principal (Partnerships and Market-Making) shall support awareness-building partnerships between RDIF-supported Indian innovators with government agencies adopting/procuring innovation in the national interest, and agencies operating technology derisking /development facilities. The Principal reports to the Director (Partnerships and Market-Making).

Number of Positions: 1

Roles & Responsibilities.

- (i) Support the development of partnerships with key government organisations and programmes involved in technology adoption and procurement in strategic sectors;
- (ii) Provide support to identify, surface, and support the formulation of partners' adoption cases and procurement needs for Indian R&D-intensive technologies;
- (iii) Coordinate with RDIF SLFMs to build awareness of strategic procurement opportunities and adoption cases among RDIF investee companies;
- (iv) Facilitate outreach to promote RDIF-backed innovations within relevant government organisations;
- (v) Support the mapping and development of partnerships with public institutions (CoEs, R&D societies/labs, academic centres etc) that offer technology derisking and validation infrastructure aligned to RDIF Investment Policy;
- (vi) Work with Second Level Managers to facilitate access to relevant derisking and development facilities for RDIF investees companies.

Eligibility Criteria

(i) Essential

- a) Educational Qualifications: Bachelor's degree in technology/ engineering, and / or master's qualification in business administration or in other relevant fields.
- b) Work Experience: At least 12 years' experience in: product management (developing adoption use cases, shaping procurement decisions, and driving organisational change management related to emerging technologies and innovative application in government and private sector); engaging public technology facilities (CoEs, R&D labs, incubators/ venture builders, and academic centres).

[Please Note: For exceptional candidates, educational/ professional qualifications, and work experience can be relaxed by the EC.]

Age: The candidate should not be more than fifty years of age at the time of submission of application.

Compensation. The selected professional will be paid a consolidated fixed annual compensation of ₹40 lakh to ₹48 lakh inclusive of All allowances. In addition, he/she will be entitled for a Long-Term Incentive to be paid after 5 years of continuous service as Principal (Partnerships & Market-Making) subject to fulfilment of parameter/criteria set under Long-Term Incentive Plan (LTIP). This incentive will be a maximum of 20% of the annual fixed compensation with graded vesting.

7. Senior Financial Manager

Senior Financial Manager shall support financial management and compliance in the RDIF. He/ She would report to the Director (Finance).

Number of Positions: 1

Roles & Responsibilities.

- (i) Operate and maintain financial management, reporting, and compliance/ systems in accordance with RDIF's frameworks and policies;
- (ii) Review and process model contribution agreements and/ or term-sheets, aligned to the specific requirements of each Investment Vertical;
- (iii) Assist the Director (Finance) in managing the contracting, execution, and post-investment compliance of contribution agreements and term sheets;
- (iv) Assist in coordination with statutory auditors, regulatory authorities, and funding agencies, for timely submissions and compliance;
- (v) Contribute to the establishment and maintenance of internal financial controls and audit-ready documentation.

Eligibility Criteria

(i) Essential

- (i) Educational Qualifications: Master's degree in finance, Commerce, or in allied areas.
- (ii) Work Experience: At least 12 years of experience in financial management and compliance in investment and finance organisations.

[Please Note: For exceptional candidates, educational/ professional qualifications, and work experience can be relaxed by the EC.]

(ii) Desirable

- a) Experience in financial management roles in AIFs and/ or other technology investment organisations, including debt funders, NBFCs, sovereign wealth funds, multilateral organisations, and national investment organisations.
- b) Working experience in organisations under the aegis of the Government of India, and in public finance (including public-private partnerships).

Age: The candidate should not be more than fifty years of age at the time of the submission of the application.

Compensation: The selected Senior Financial Manager will be paid a consolidated fixed annual compensation of ₹40 lakh to ₹48 lakh, inclusive of All allowances. In addition, he/ she will be entitled for a Long-Term Incentive Plan (LTIP) to be paid after 5 years of continuous service as Senior Financial Manager, subject to fulfilment of the parameters/ criteria set under the LTIP. This incentive will be a maximum of 20% of the annual fixed compensation with graded vesting.

8. Senior Legal Manager

Senior Legal Manager shall provide support across the RDIF's legal matters, and reports to the Director (Finance).

Number of Position: 1

Roles & Responsibilities

- (i) Provide strategic legal counsel to RDIF leadership and ensure compliance with any statutory obligations, and Government of India regulations;
- (ii) Provide technical inputs on any references made to RDIF;
- (iii) Collaborate with RDIF Investment Vertical Team leadership to establish a toolkit of standard model contribution agreements and/ or term-sheets, optimised to each Vertical Team's requirements;
- (iv) Coordinate with RDIF Investment Vertical Team and finance division to process the contracting and signing of contribution agreements and term-sheets, and support post-investment legal compliance;
- (v) Development of contracts, affidavits, MoUs, and any other agreements pertaining to RDIF and ensure that they comply with all statutory or legal requirements. Provide detailed legal opinion on each such contract, affidavit, MoU, and agreements after reviewing compliance with RDIF norms;
- (vi) Verify the legal eligibility and compliance standard of SLFMs; Collaborate with Administrative Managers/ Senior Administrative Managers to provide legal assistance in contract vetting, tenders processes, and other procurement-related matters;
- (vii) Handle any matters related to Court of Law,

Eligibility Criteria

(i) Essential

- a) Educational Qualifications: Masters' level qualifications in applicable legal fields.
- b) Work Experience: At least 15 years of experience in investment and finance organisations.

[Please Note: For exceptional candidates, educational/ professional qualifications, and work experience can be relaxed by the EC.]

(ii) Desirable:

- a) Experience in legal roles in AIFs and/ or other technology investment organisations, including debt funders, NBFCs, sovereign wealth funds, multilateral organisations, and national investment organisations.
- b) Experience working with or within organisations under the aegis of the Government of India, particularly in areas related to public finance, public-private partnerships, or regulatory compliance.

Age: The candidate should not be more than fifty years of age at the time of submission of application.

Compensation: The selected Senior Legal Manager will be paid a consolidated fixed annual compensation of ₹40 lakh to ₹48 lakh, inclusive of All allowances. In addition, he/ she will be entitled for a Long-Term Incentive Plan (LTIP) to be paid after 5 years of continuous service as Senior Legal Manager, subject to fulfilment of the parameters/ criteria set under the LTIP. This incentive will be a maximum of 20% of the annual fixed compensation with graded vesting.

9. Senior Administrative Manager

Senior Administrative Manager shall support the administrative activities of the RDIF and reports to the Director (Finance).

Number of Position: 1

Roles & Responsibilities

- (i) Develop, implement, and periodically revise RDIF's administrative policies, procedures and operational guidelines;
- (ii) Design and manage workflows, documentation systems, and internal processes to ensure effective administrative functioning of RDIF;
- (iii) Oversee the full employee lifecycle, including recruitment coordination, onboarding, HR recordkeeping, and separation formalities;
- (iv) Lead procurement processes, including drafting of Requests for Proposal, bid solicitation, vendor evaluation, contract finalisation and delivery oversight;
- (v) Ensure compliance with applicable statutory and regulatory obligations related to administration and operations;
- (vi) Collaborate with legal and financial teams on procurement, contract, and resource management matters as required.

Eligibility Criteria

(i) Essential

- a) Educational Qualifications: Bachelors' degree in relevant fields.
- b) Work Experience: At least 12 years of experience in administrative management.

[Please Note: For exceptional candidates, educational/professional qualifications, and work experience can be relaxed by the EC.]

- (ii) Desirable:** Working experience in organisations under the aegis of the Government of India and in public finance (including public-private partnerships).

Age: The candidate should not be more than fifty years of age at the time of submission of application.

Compensation: The selected Senior Administrative Manager will be paid a consolidated fixed annual compensation of ₹40 lakh to ₹48 lakh, inclusive of All allowances. In addition, they would be entitled to a Long-Term Incentive Plan (LTIP), to be paid after five years of continuous service as Senior Administrative Manager, subject to the fulfilment of the parameters/ criteria set under the LTIP. This incentive would be a maximum of 20% of the annual fixed compensation with graded vesting.

10. Associates/ Senior Associates

Associates/ Senior Associates shall support investment and operational activities in the RDIF. The selected professionals would report to the respective Principals.

Number of Position: 1 Associate and 1 Senior Associate

Roles & Responsibilities.

- (i) Provide operational support in the sourcing of high-quality investments aligned with the Investment Policy;
- (ii) Support the screening, analysis, and evaluation of investment opportunities, including financial modelling; and valuation and deal structuring;
- (iii) Assist in the drafting and preparation of Investment Memoranda and related briefing materials for internal presentations and governance review;
- (iv) Contribute to post-investment portfolio monitoring, reporting, and value-tracking activities in coordination with the Vertical Team.

Eligibility Criteria

(i) Essential

- a) Educational Qualifications: Bachelor's degree in technology/engineering, or finance, or economics, or business administration.
- b) Work Experience: At least six years of experience for Senior Associates and four years for Associates conducting analyses of R&D, emerging technology, product development and management, manufacturing, financial projections, investment valuation (debt/ equity); in R&D, in laboratories or academia, manufacturing, product development/ management in technology startups and companies, government technology programmes, management consulting, or incubation/ venture-builders.

[Please Note: For exceptional candidates, educational/ professional qualifications, and work experience can be relaxed by the EC.]

(ii) Desirable

Experience in (a) Senior Associate-tier or higher roles in AIFs and/ or other technology investment organisations, including debt funders; OR (b) Manager-tier or higher roles in sovereign wealth funds, multilateral organisations, national investment organisations; OR (c) post-doctoral fellow or equivalent in academia/ laboratories OR (d) product development or management roles in technology startups and firms OR (e) operational roles at venture builders and technology incubators managing R&D-intensive technologies.

Age: The candidate should not be more than fifty years of age at the time of submission of application.

Compensation: The selected Associates/ Senior Associates will be paid a consolidated fixed annual compensation of ₹30 lakh to ₹36 lakh/₹40 lakhs to ₹48 lakh, inclusive of All allowances. In addition, they would be entitled to a Long-Term Incentive Plan (LTIP), to be paid after five years of continuous service as Associates/ Senior Associates, subject to fulfilment of the parameters/ criteria set under the LTIP. This incentive would be a maximum of 20% of the annual fixed compensation with graded vesting.

11. Analyst

Analyst shall support investment and operational activity and report to the respective Senior Associates/ Associates.

Number of Position: 1

Roles & Responsibilities

- (i) Operational support to sourcing of high-quality investments aligned to the Investment Policy;
- (ii) Research support to screening, analysis, and evaluation of investment cases;
- (iii) Provide drafting and briefing support for Investment Memorandum preparation and presentation;
- (iv) Operational support to post-investment portfolio management practices: including frequent reviews, visits, assessments, evaluation, audits, and reports.

Eligibility Criteria

(i) Essential

- a) Educational Qualifications: Bachelor's degree in technology/ engineering, or finance, or economics, or business administration or any relevant area.
- b) Work Experience: At least two years of experience in R&D, emerging technology, product development and management, manufacturing, financial projections, investment valuation (debt/ equity); in R&D in laboratories or academia, manufacturing, product development/ management in technology startups and companies, government technology programmes, public policy, management consulting, or incubation/ venture-builders.

[Please Note: For exceptional candidates, educational/ professional qualifications, and work experience can be relaxed by the EC.]

Age: The candidate should not be more than fifty years of age at the time of submission of application.

Compensation: The selected professional will be paid a consolidated fixed annual compensation of ₹10 lakhs inclusive of All allowances. In addition, he/she will be entitled for a Long-Term Incentive to be paid after 5 years of continuous service as Analyst subject to fulfilment of parameter/criteria set under Long-Term Incentive Plan (LTIP). This incentive will be a maximum of 20% of the annual fixed compensation with graded vesting.

Common Terms Across Positions

1. **Leave, traveling and other allowances:** Eligible for leave and allowances such as traveling allowances as per the rules as framed by the RDIF with the approval of the EC.
 2. **Tenure:**
 - a. **Duration:** Initial appointment will be for a five-year contract, which may be extended based on mutual consent and satisfactory performance.
 - b. **Termination:** Either party may terminate the contract with six months' written notice.
 3. **Location:** Positions at present are based at New Delhi. RDIF reserves the right to post professionals at any other location in India.
 4. **Selection:** The professional will be selected through an evaluation process to be conducted by a Search-cum-Selection Committee, duly constituted by the EC, which may include interview as well.
 5. **General Conditions**
 - a. The appointment to the post is contractual, with no claim to regular/permanent employment.
 - b. Only shortlisted candidates will be called for further selection process/interview.
 - c. Canvassing in any form will lead to disqualification.
 - d. ANRF reserves the right to cancel the recruitment process at any time without assigning any reason.
 - e. Dispute arising out of the aforesaid contractual appointment(s), if any, shall be dealt under the jurisdiction of the Court/ Arbitrator of the NCT of Delhi only.
-

How to Apply

Eligible and interested candidates may apply online through the web portal at <https://recruitment-rdif.anrf.gov.in/> along with uploading, in the portal, of:

- Updated CV (pdf format)
- Statement of purpose, outlining their experience and suitability for the role (pdf format).

Closing Date:

The last date for receipt of applications is **15 January, 2026**.

JOINT SECRETARY,
ANRF,
Government of India,
New Delhi.