



Government of India
Ministry of Science and Technology
Department of Science and Technology
Administration II (B) Section
Technology Bhavan, New Mehrauli Road
New Delhi-110 016

Tender Enquiry No.D- 13022/ 1/ 2/ 2019 Admin II (B)

Date: 25 Mar., 2019.

To,

All interested & eligible vendors

Sub: Percentage Rate Tender & contract for works related to replacement of false ceiling in the corridor area in S & T Block III in DST, Technology Bhavan, New Delhi -16

(Composite work)

Dear Sirs,

1. For and on behalf of the President of India, sealed tenders are invited in **two (Prequalification & Financial) bids system** for the subject mentioned job in Department of Science & Technology, Technology Bhavan, New Delhi-16 as per the following requirements: -

i) Composite Works (Civil & Electrical): Schedule I

2. In case your firm is interested & eligible in the above said work, you are requested to quote your lowest prices (% above/ below basis) in the enclosed Proforma (Schedule I) in a sealed cover. The sealed cover containing the quotation should be super scribed "**Quotation for Percentage Rate Tender & contract for works related to replacement of false ceiling in the corridor area in S & T Block III in DST, Technology Bhavan, New Delhi -16 (Composite work)**" and to be submitted by **16 Apr., 2019 latest by 1500 hours**, which will be opened on the same day at 1530 hrs in Raman Auditorium, S & T Block II in the presence of such tenderers who wish to be present. The Department reserves the right to accept or reject any quotation/ estimates without assigning any reason thereof.

3. The sealed envelope must be accompanied by a Demand Draft/ Pay order/ Banker's cheque of Nationalized Bank for Rs.12,000/- (Rupees Twelve Thousand only) as Earnest Money Deposit (EMD). The earnest money amount will be returned to the unsuccessful firm immediately after the award of the contract to successful bidders and the earnest money of the successful tenderer will be returned only after submission of Performance Guarantee by the bidder.

4. Tendering firms fulfilling the requirements in this tender document are requested to quote their prices as per the requirements given in the attached schedules.

Yours faithfully,

(Himanshu Gandhi)

Under Secretary to the Govt of India
Tel: 26590264

Signature with stamp of the bidder

Cont'd.....02/-

IMPORTANT INFORMATION & GENERAL INSTRUCTIONS

Sl No.	Points	Description
1.	Purchaser	THE PRESIDENT OF INDIA
2.	Bid system	<p>This tender will be processed in Two bids system as follows: -</p> <p>2.1. This tender shall be processed in two bids system – namely (i) Prequalification/ Technical and (ii) Financial Bids. The tenderers shall submit both the bids simultaneously with the same date of receipt i.e. 1500 hrs on 16 Apr., 2019. The price bid will be opened, on the date to be fixed later on and made known to the qualified tendering firm only after technical evaluation of all the offers received. Those firms who do not meet the requisite criteria/ non-fulfilling the pre-condition requirements, their financial bid shall not be opened and the same shall be intimated/ informed/ displayed in the web portal of the Department. The date of opening of "Financial Bid" will be intimated telephonically. Please indicate valid telephone/ mobile number in Annexure I to this Tender Document.</p> <p>2.2. Both the bids –one containing the "Technical bid" duly sealed and the other "Financial bid" duly sealed should be submitted in one main cover. The main cover should also be wax sealed.</p> <p>2.3. The tenderers should very carefully note that price bid, received after opening of Prequalification bid 16 Apr., 2019, though before the date fixed for the opening of Financial bids will be regarded as late tender and shall not be considered.</p> <p>2.3.1. The price bid submitted by such tenderers, whose offers have been considered as technically not acceptable on the basis of the tender evaluation of the Prequalification bids, shall not be opened. The Department reserves the right not to intimate the Financial bid opening date to such tenderers who do not qualify in the prequalification bid.</p> <p>All bidders are therefore required to submit their offers in covers as under:</p> <p>(a) FIRST COVER should contain the "Technical offer" submitting the following documents: -</p> <p>i) Tender documents duly completed and signed BUT WITHOUT INDICATING THE RATES QUOTED i.e. Schedule I.</p> <p>ii) Earnest Money Deposit (EMD) amounting to Rs.12,000/- (Rupees Twelve Thousand only) in the form of DD/ BC/ PO in favour of DDO, DST.</p> <p>iii) Valid Registration Certificate issued by CPWD, PWD, Public Sector undertaking set up by Central/ State Government such as NBCC, TCIL, IRCON, RITES etc. for similar nature of jobs (Composite work: Civil & Electrical Works).</p> <p>iv) Valid electrical license.</p> <p>v) Valid GST Registration certificate.</p> <p>vi) Undertaking that the firm shall not enter into any subcontract agreement with any other contractor.</p> <p>vii) Work order/ satisfactory work completion certificate as mentioned at Para No.3 (vi) at Page No.3 to this tender document.</p> <p>viii) The firm shall furnish complete details of Annexure I. Partly/ partial filled Annexure I shall be considered as not furnishing of complete details and shall be rejected without assigning any reason thereof.</p>

Signature with stamp of the bidder

Sl No.	Points	Description
		<p>(b) SECOND COVER should contain the "Financial offer" submitting the following details: -</p> <p>i) Details of rates as per Schedule I (inclusive of all taxes, duties & freight charges) quoted by the bidder. These details should be submitted in the format given. <u>The words "FINANCIAL BID for Percentage Rate Tender & contract for works related to replacement of false ceiling in the corridor area in S & T Block III in DST, Technology Bhavan, New Delhi -16 (Composite work)" should be written clearly and prominently on this envelop along with Tender Number, Name of work & Date of opening.</u></p> <p>(c) THIRD COVER: Both the above mentioned covers should be sealed separately and thereafter, be kept in a third cover and again sealed. This cover should also be super scribed with the Tender No., and date of tender opening as under: -</p> <p><u>Tender No.D- 13022/ 1/ 2/ 2019 Admin II (B) dated 25 Mar., 2019.</u></p> <p><u>"TENDER ENQUIRY FOR Percentage Rate Tender & contract for works related to replacement of false ceiling in the corridor area in S & T Block III in DST, Technology Bhavan, New Delhi -16 (Composite work)" _NOT TO BE OPENED BEFORE 1530 hrs. On 16 Apr., 2019"</u></p> <p>(d) The price of the item should be quoted inclusive of all taxes, duties and other charges.</p>
3.	Eligibility of Firm	<p>i. Vendors/ firms registered for similar nature of works (Composite works: Civil & Electrical Works) with CPWD, PWD, Public Sector undertaking set up by Central/ State Government such as NBCC, TCIL, IRCON, RITES etc.</p> <p>ii. Vendors are in possession of valid electrical license.</p> <p>iii. Submission of EMD as prescribed. <u>No repeat No firm is exempted for submission of EMD.</u></p> <p>iv. Valid GST Registration certificate.</p> <p>v. Self-undertaking on the firm's letter head that the firm will not enter into any sub-contract with any other firm.</p> <p>vi. The firm should have satisfactorily executed at least one work (either repair or new work) similar in nature in Govt/ semi-Govt/ PSU amounting to Rs.5 Lakhs during FY 2016-17/ FY 2017-18/ FY 2018-19 (Please enclose work order or satisfactory completion report issued by concerned Ministry/ Department/ Semi-Govt/ PSU).</p> <p>vii. Firms/ vendors that do not meet the criteria specified in Point No. (i) above are not eligible to participate in the tendering process. If participated, the bid will be rejected straightway without assigning any reason and no representation in this regard will be entertained by the Department.</p> <p>The participating firm is requested to attach the relevant order/ documents in support of their eligibility with the Technical bid and failure to do so will render the bid incomplete and the same will be rejected straightway without assigning any reason thereof. No representation in this regard will be entertained by the Department.</p>
4.	Firm and fixed rates	<p>Prices should be quoted on a firm & fixed price basis. The prices/rates quoted should be indicated in words as well as in figures and in INR only. Request for enhancement of contracted rates shall not be considered under any circumstances. Tenders with variable prices or seeking provision for enhancement of prices/contracted rates shall be rejected straightway without any consideration.</p>

Sl No.	Points	Description
5.	Non-transferability	This tender is non-transferable.
6.	Terms & conditions	Terms & Conditions as set out in this Tender Document shall have to be complied with by the tendering firm. Offers not complying with such terms & conditions shall be ignored/ rejected at the discretion of this Department.
7.	Earnest Money Deposit	The requisite amount has to be submitted by way of Demand Draft, Pay Order/Banker's Cheque along with the original copy of the tender submitted by the firm in the name of DDO, DST, New Delhi. Payment by any other mode shall not be acceptable. Offers received without EMD shall be ignored straightaway and will not be considered under any circumstances. EMD of tendering firms who submit the sealed quotation but withdraw the same before expiry of the tender validity date may be forfeited.
8.	Performance Guarantee	Successful bidders who are awarded the work order for carrying out the jobs on the basis of this Tender Enquiry shall be required to furnish a Performance Security for a period of nine months (work execution period + warranty period) of an amount equal to 5% of the awarded cost of the contract (excluding statutory duties and taxes) in the form of DD/ Pay order, Banker's Cheque, Fixed Deposit Receipt (FDR) or Bank Guarantee from any Nationalized Indian Bank within 15 days of the award of the Contract. The format for such Performance Bank Guarantee (PBG) will be provided by DST along with the work order. In the event of failure on the part of the successful bidder awarded the Contract to furnish Performance Security, EMD furnished with the Tender by such firm shall stand forfeited and the award of contract will also be cancelled. The DD/ PO/ BC/ FDR should be in favour of DDO, DST.
9.	Prescribed Forms	Tenders of firms received in the format prescribed in this tender document shall only be considered. Offers not received in prescribed format shall be ignored and no correspondence in this regard will be entertained. Telegraphic/ Telex/ Fax/ E-mail/ Letter Head/ Quotations will not be accepted and ignored straightaway.
10.	Late/ delayed tenders	Tenders received late/ delayed after prescribed closing time due to any reason whatsoever will not be accepted under any circumstances. In the event of any confusion, the time set in the clock in the room of Under Secretary (Admn.II-B) will be taken as standard and decisive. Tenderers may note that if the date of tender opening given in this Tender Document is declared a closed holiday by the Central Government, the tender shall be opened on the next working day at the same timing. In such an event the closing hours for receipt of tenders in DST will stand automatically extended up to 1500 hours of the next working day in the Central Government offices.
11.	Purchaser's right	Purchaser reserves the right to reject any tender/all tenders in full or part thereof without assigning any reasons.
12.	Duties & Taxes	Rate should be quoted considering GST. GST, if claimed separately by the successful bidder, will not be paid separately.
13.	Purchaser's Address	The quotation should be addressed to "Under Secretary, Admin II (B) Section, Department of Science & Technology, Technology Bhavan, New Mehrauli Road, New Delhi-16 and should be dropped in the Tender Box of Admn. II B Section kept near Reception Room at the entrance of Technology Bhavan, New Mehrauli Road, New Delhi on or before at 1500 hours on 16 Apr., 2019 . In case the sealed envelope is larger than the mouth of the Tender Box, and cannot be dropped in the Tender Box, the same may be submitted by hand to Under Secretary, Admn.II B or S.O. Admn II B, DST.

Signature with stamp of the bidder

Sl No.	Points	Description
14	Earnest Money	Firms shall be required to deposit Earnest Money of specified amount. Offers received without Earnest Money or with Earnest Money lower than the amount specified will be liable to be summarily ignored. Tenders received not in conformity to the EMD guidelines instructions/ conditions in the Tender Enquiry would be liable to be ignored summarily.
15	Liquidated Damages	In case the firm does not complete the work within the prescribed execution period, action will be taken against the firm to recover from the contractor as agreed liquidated damages including administrative expenses (Not to be treated as penalty) a sum equivalent to ½ % per week of the price of any stores which the contractor has failed to execute/ deliver/install within the stipulated time limit. Where delivery thereof is accepted after expiry of the aforesaid period, the total damages so claimed shall not exceed 10% of the total contract price.
16	Inspecting Officer	Authorized representative of DST, New Delhi
17	Inspection Authority	Department of Science and Technology (DST), Technology Bhavan, New Delhi or any party, a Govt. agency, so authorized by DST.
18	Work site	DST, Technology Bhavan, New Delhi-16.
19	Job Execution period	Within 45 days of the receipt of confirmed work order by the firm.
20	Dispatch instructions	Stores are required to be delivered at the Technology Bhavan premises on free delivery to the consignee's premises/ freight paid basis.
21	Payments Terms	100% payment shall be released on successful execution of the work complete. The quantity mentioned in the schedule 1 to this Tender Enquiry Notice is tentative. <u>The actual work may vary in lower or upper side of the given quantity.</u> The payment will be made on actual execution of work. Advance payment will not be made under any circumstances.
22	Paying Authority	Controller of Accounts or his authorized representative, Pay & Accounts Office, DST, New Delhi-110016
23	Acceptance of offer/ Evaluation of bid	The bid will be evaluated on the basis of percentage (%) above/ below of the given cost of work in the schedule. The firm is quoting the lowest percentage (%) will be awarded the work. In case, if two firms have quoted the same rate, the contract will be awarded to the firm considering the date of registration of the firm with CPWD, PWD, Public Sector Undertaking set up by Central/ State Government under Memorandum of Article of Association of respective Ministry/ Department will be taken into account i.e. the firm with older registration date will be awarded the work.
24	Warranty	Six months comprehensive from the date of completion of job. Any complaint shall be attended within a response time of 48 hours on 24X7 basis. Any defects in workmanship or deterioration in the quality or deviation to tender specifications coming to notice shall be rectified at site within 72 hours of the reporting of the same to the contractor. If system is required to be picked up and taken to your premises for removing the defects, the same shall be picked up from the consignee latest by the next working day and dropped back to the consignee within 07 working days. Any component required to be replaced within the warranty period shall be totally new a component and not a reconditioned or repaired component.
25	Validity of tender	Tender shall be kept valid for acceptance by DST for a period not less than 60 days after the tender opening date.

Signature with stamp of the bidder

Annexure I**Department of Science & Technology****Admin II (B) Section****Contractor's details: Mandatory Information (To be filled with supporting document)**

Supporting documents be annexed with the application form (Applications found deficient in any respect are liable to be rejected without further correspondence)

Sl No.	Description	Information																																								
01	Name of the Applicant																																									
02	Nationality																																									
03	Address (attach separate paper for addresses of other offices)	<table border="1"> <tr> <td>Regd. Office</td><td></td></tr> <tr> <td>Head office</td><td></td></tr> </table>	Regd. Office		Head office																																					
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04	Telephone Numbers	<table border="1"> <tr> <td>Landline No.</td><td></td></tr> <tr> <td>Mobile No.</td><td></td></tr> <tr> <td>Fax No.</td><td></td></tr> <tr> <td>E-mail address</td><td></td></tr> </table>	Landline No.		Mobile No.		Fax No.		E-mail address																																	
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05	Other Details	<table border="1"> <tr> <td>PAN Details</td><td></td></tr> <tr> <td>GST Registration Number</td><td></td></tr> </table>	PAN Details		GST Registration Number																																					
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06	Constitution	<table border="1"> <tr> <td>Individual</td><td></td></tr> <tr> <td>Sole Proprietorship Concern</td><td></td></tr> <tr> <td>Partnership Firm</td><td></td></tr> <tr> <td>Public Ltd. Company</td><td></td></tr> <tr> <td>Private Ltd. Company/ Public Sector Enterprises</td><td></td></tr> </table>	Individual		Sole Proprietorship Concern		Partnership Firm		Public Ltd. Company		Private Ltd. Company/ Public Sector Enterprises																															
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07	If partnership firm/ If company, Name of all Partners/ Directors or Board	<table border="1"> <tr> <td></td><td></td></tr> <tr> <td></td><td></td></tr> </table>																																								
08	Is the Individual/ sole Proprietor/ any Partner of the Firm/ Director of Company	<table border="1"> <tr> <td>Dismissed Government Servant</td><td>yes</td><td></td><td>No</td><td></td></tr> <tr> <td>Removed from approved list of contractors</td><td>Yes</td><td></td><td>No</td><td></td></tr> <tr> <td>Demoted to a lower class of contractors in CPWD/ PWDs</td><td>Yes</td><td></td><td>No</td><td></td></tr> <tr> <td>Convicted by a court of law</td><td>Yes</td><td></td><td>No</td><td></td></tr> <tr> <td>Retired official of Govt of India within last one year</td><td>Yes</td><td></td><td>No</td><td></td></tr> <tr> <td>Director or partner of any other company/ firm with CPWD/ PWDs or any other Govt Department</td><td>Yes</td><td></td><td>No</td><td></td></tr> <tr> <td>Member of Parliament or any State Legislative Assembly</td><td>Yes</td><td></td><td>No</td><td></td></tr> <tr> <td colspan="5">If answer to any of the above is "Yes", furnish requisite details on a separate sheet</td></tr> </table>	Dismissed Government Servant	yes		No		Removed from approved list of contractors	Yes		No		Demoted to a lower class of contractors in CPWD/ PWDs	Yes		No		Convicted by a court of law	Yes		No		Retired official of Govt of India within last one year	Yes		No		Director or partner of any other company/ firm with CPWD/ PWDs or any other Govt Department	Yes		No		Member of Parliament or any State Legislative Assembly	Yes		No		If answer to any of the above is "Yes", furnish requisite details on a separate sheet				
Dismissed Government Servant	yes		No																																							
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If answer to any of the above is "Yes", furnish requisite details on a separate sheet																																										
09	Whether the firm is holding valid electrical license issued by the Competent Authority (Attach Copy)																																									
10	Name of the Bankers with full details/ orders																																									

Signature of the bidder

Sl No.	Description	Information			
11	Place of business				
12	Whether Registered with CPWD, PWD, Public Sector undertaking set up by Central/ State Government under Memorandum of Article of Association of respective Ministry/ Department for Composite Nature of work (Civil & Electrical).				
	If, Yes Name of the Organization with which the firm is registered				
	Specify Registration details and date of registration for Composite works (Civil & Electrical) Attach Documentary Proof				
13	Is any person working with the applicant a near relative of the official of DST? If yes, give details	Yes		No	
14	Certificates				
a)	I/ we (including all partners) certify that I/ we have read the Terms & Conditions mentioned in the tender enquiry form and shall abide by them				
b)	I/ we certify that the information given is true to the best of my/ our knowledge. I/ we also understand that if any of the information is found wrong/ false at any stage. I/ we are liable to be deregistered from panel of approved contractors/ banned for doing any business dealings with Government Departments or blacklisted or subject to any monetary penalties that be deemed fit and appropriate by DST/ Government.				
c)	I/ we certify that all the pages of the Original Tender Document are duly signed & stamped and submitted for consideration of the bid.				

Signature of the bidder

FINANCIAL BID**Schedule I****Schedule I to T E No.D- 13022/ 1/ 2/ 2019 Admin II (B) dated 25 Mar., 2019.****(Page No.1/ 2 to Schedule I)**

SI No.	DSR No.	Description	Qty	Unit	Rate in Rs.	Amount in Rs.
		Replacement of false ceiling in the corridor area of S & T Block III, DST with following provision:				
		Civil Works				
1	15.57	Dismantling aluminum/ Gypsum partitions, doors, windows, fixed glazing and false ceiling including disposal of unserviceable surplus material and stacking of serviceable material within 50 meters lead as directed by DST.	350	Sqm	24.30	8505.00
2	26.27.1	Providing and fixing mineral fiber false ceiling tiles at all heights of size 595X595mm of approved texture, design and pattern. The tiles should have Humidity Resistance (RH) of 99%, Light Reflectance > 85%, Thermal Conductivity k = 0.052 - 0.057 w/m K, Fire Performance as per (BS 476 pt - 6 & 7) in true horizontal level suspended on interlocking T-Grid of hot dipped all round galvanized iron section of 0.33 mm thick (galvanized @120 gsm) comprising of main T runners of 15x32 mm of length 3000 mm, cross T of size 15x32mm of length 1200 mm and secondary intermediate cross T of size 15x32 mm of length 600 mm to form grid module of size 600x600 mm suspended from ceiling using galvanized mild steel item (galvanized @80gsm) 50 mm long 8mm outer diameter M-6 dash fasteners, 6 mm diameter fully threaded hanger rod up to 1000 mm length and L-shape level adjuster of size 85x25x2 mm, spaced at 1200 mm center to center along main 'T'. The system should rest on periphery walls /partitions with the help of GI perimeter wall angle of size 24x24X3000 mm made of 0.40 mm thick sheet, to be fixed to the wall with help of plastic rawl plug at 450 mm center to center & 40 mm long dry wall S.S. screws. The exposed bottom portion of all T-sections used in false ceiling support system shall be pre- painted with polyester baked paint, for all heights. The work shall be carried out as per specifications, drawings and as per directions of the Department. With 16 mm thick beveled tegular mineral fiber false ceiling tile (NRC 0.55 to 0.6)	50	Sqm	1535.00	76750.00
3	9.135.1	Providing and fixing 15 mm thick false ceiling tiles at all heights with integral densified calcium silicate reinforced with fiber and natural filler false ceiling tiles of Size 595x595 mm of approved texture, design and patterns having NRC (Noise Reduction coefficient) of 0.50 (minimum) as per IS 8225:1987, Light reflectance of 85% (minimum). Noncombustible as per BS:476 (part-4), fire performance as per BS:476 (part 6 & 7), humidity resistance of 100%, thermal conductivity < 0.043 W/m K as per ASTM 518:1991, in true horizontal level on the existing frame work consisting of T-sections and L sections suitably fixed according to tile size as per direction of Engineer-in-charge.	300	Sqm	1291.20	387360.00
	Total					472615.00

(Page No.2/ 2 to Schedule I)

SL No.	DSR No.		Qty	Unit	Rate in Rs.	Amount in Rs.
		B/F Total Page No.1/2 of Schedule 1				472615.00
4	21.17	Providing and fixing anodized aluminum grill (anodized transparent or dyed to required shade according to IS: 1868 with minimum anodic coating of grade AC 15) of approved design/pattern, with approved standard section and fixed to the existing window frame with C.P brass/ stainless steel screws @ 200mm center to center, including cutting the grill to proper opening size for fixing and operation of handles and fixing approved anodized aluminum standard section around the opening, all complete as per requirement and direction of Engineer-in-charge. (Only weight of grill to be measured for payment).	40	Kg	408.85	16354.00
5	9.135.1	Providing and fixing fly proof stainless steel grade 304 wire gauge, to windows and clerestory windows using wire gauge with average width of aperture 1.4mm in both directions with wire of dia. 0.50 mm all complete. With 2nd class teak wood beading 62X19 mm.	20	Sqm	1343.55	26871.00
		Electrical Works				
6	NS	Dismantling of electrical installation	1	Job	1500.00	1500.00
7	NS	S/I/T/C of 18W/ 20W LED Tube Lights (4') Make: Philips/ Havells/ Syska with frame for fixing on walls (ISI/ BEE Ratings).	50	Each	630.00	31500.00
8	NS	S/I/T/C of 300 mm Metallic Exhaust fan (Havells/ Usha/ Crompton/ Bajaj) with louvers/ metallic mesh (ISI/ BEE Ratings).	06	Each	2200	13200.00
9	NS	Circuit wiring by using existing switch points with 3 core copper PVC sheathed flexible copper wire (40/ 76) as per the direction of the Department (ISI/ BEE Ratings) (Make: Kalinga/ Havells etc.)	220	Mtr	120	26400.00
10		Grand Total				588440.00
11		Rate quoted % above or below				
12		Total amount after considering % rate above/ below.				

Name of the firm: -**Address of the firm: -****Signature with stamp of the bidder**