

Government of India
Ministry of Science and Technology
Department of Science and Technology
General Administration Section
Technology Bhavan, New Mehrauli Road, New Delhi-110 016

Tender Enquiry No. D-21011/4/2018Admn.II(A)

Date: 27th December, 2019

To,

All the eligible firms (Only the firms that are original software developer (OSD) or its authorized educational partners/ channel partners/ solution providers are eligible to participate).

Sub: Tender Enquiry for purchase of Microsoft and Linux softwares for DST, Technology Bhavan, New Delhi-16

Dear Sirs,

For and on behalf of the President of India, Sealed tenders (Single stage one envelope bidding system) are invited from original software developer (OSD) or its authorized educational partners/ channel partners/ solution providers on the terms and conditions as per tender document, for procurement of items given in the table below:

Table-2: Softwares with lifetime License for Department of Science and Technology		
S.no.	Item	Quantity
1.	SQL Server Standard 2017	5
2.	Visual Studio Pro 2017	5
3.	Redhat enterprise linux 7.x standard	1

2. In case your firm is interested in the above process work, you are requested to quote your competitive lowest prices in the enclosed Proforma in a sealed cover. The sealed cover containing the quotation should be super scribed "**Quotation for Microsoft and Linux softwares not be opened before 20th January, 2020**" and should be dropped in the tender box kept near the Reception of the Technology Bhavan on or before **20th January, 2020 latest by 1500 hours**. The bid will be opened on the same day at **15:30 hrs** in "**Raman Auditorium, Warehouse Block**" in the presence of such tenderers who wish to be present. The Department reserves the right to accept or reject any quotation/ estimates without assigning any reason thereof.

3. Tendering firms fulfilling the requirements as per the Important Information & General Instructions set out in **Annexure I** and Contractor's Details (Mandatory Information) set out in **Annexure II** to this tender document are requested to quote their competitive lowest prices for the items listed in **Schedule I (enclosed)**.

4. The complete tender document may be downloaded free of cost from Department's website www.dst.gov.in or www.eprocure.gov.in and the same may be used for submission of bid.

Yours faithfully,

(B.K.P. Angam)

Under Secretary to the Govt of India
Tel: 26590264

Signature of the bidder (s) with stamp

Cont'd....02/-

IMPORTANT INFORMATION & GENERAL INSTRUCTION

S.no.	Subject	Description
1.	Buyer	THE PRESIDENT OF INDIA
2.	Single bid system	This tender will be processed in a single bid system.
3.	Firm and fixed rates	Prices should be quoted on a firm & fixed price basis. The prices/rates quoted should only be in INR to be quoted in Schedule I to this Tender Enquiry. Request for change of contracted rates shall not be considered under any circumstances. Tenders with variable prices or seeking provision for changing of prices/ contracted rates shall be rejected straightaway without any consideration.
4.	Non-transferability	This tender is non-transferable. The contractor will not be permitted to authorize any subcontractor or any other firm to collect the material or execute the contract on his behalf.
5.	Terms & Conditions	Terms & Conditions as set out in this Tender Document shall have to be complied with by the tendering firm. Offers not complying with such terms & conditions shall be ignored/ rejected at the discretion of this Department.
6.	Earnest Money Deposit	Nil.
7.	Prescribed Forms	Tenders of firms received in the format prescribed in this tender document shall only be considered. Offers not received in prescribed format shall be ignored and no correspondence in this regard will be entertained. Fax/ E-mail/Letterhead/ Quotations will not be accepted and ignored straightaway.
8.	Late/delayed tenders	Tenders received late/ delayed after prescribed closing time due to any reason whatsoever will not be accepted under any circumstances. In the event of any confusion, the time set in the clock in the room of Under Secretary (General Admin.) will be taken as standard and decisive. Tenderer may note that if the date of tender opening given in this Tender Document is declared a closed holiday by the Central government, the tender shall be opened on the next working day at the same time. In such an event the closing hours for receipt of tenders in DST will stand automatically extended up to 1500 hours of the next working day in the Central Government offices.
9.	Submission of bid	The quotation should be addressed to "Under Secretary, General Administration, Department of Science & Technology, Technology Bhavan, New Mehrauli Road, New Delhi-16 and should be dropped in the Tender Box of General Administration kept near Reception Room at the entrance of Technology Bhavan, New Mehrauli Road, New Delhi on or before at 15:00 hours on 20 th January, 2020. In case the sealed envelope is larger than the mouth of the Tender Box, and cannot be dropped in the Tender Box, the same may be submitted by hand to the Under Secretary, General Admin. or S.O. General Admin., DST. The bid sent through, FAX, e-mail, post/ speed post or by any other means other than as stipulated in the Tender document without covering letter in Firms' letter Head will not be considered by the Department and shall be liable to be rejected. Any doubts or clarifications with regard to the interpretation of the Terms & Conditions stipulated in this Tender Enquiry, may be got clarified from DST at least 03 days before tender closing date. Requests for postponing the tender opening date for the same shall under no circumstances be accepted by DST.

Cont'd....03/-Signature of the bidder (s) with stamp

10.	Evaluation of bid & Acceptance of offer	Item-wise prices should be quoted. The total contract will be awarded to that vendor who has offered the lowest net bundled price in the schedule. If the bid is submitted without quoting the rate item wise, the bid will be cancelled summarily and no representation in this regard will be entertained by the Department.
11.	Payment terms	100% payment shall be released on successful supply of items subject to full satisfaction of the Department. Advance payment will not be made under any circumstances.
12.	Eligibility condition	The supplier/ firm must be either original software developer (OSD) or its authorized educational partners/ channel partners/ solution providers. If bids are submitted by the authorized educational partners/ channel partners/ solution providers, they are essentially required to submit valid authorization certificate from the OSD, failing which their bids shall be rejected.
13.	Job Execution period	Above licenses in whole must be issued and activated within 07 (seven) days in the name of Department of Science and Technology, New Delhi.
14.	Payments Terms	100% payment will be released after successful delivery and activation of above licenses issued in the name of Department of Science and Technology, New Delhi. Advance payment will not be made under any circumstances.
15.	Validity of offer	This offer is valid upto 90 days from the date of opening of the bid.
16.	Department's right	DST reserves the right to reject any tender/all tenders in full or part thereof without assigning any reasons. The decision in this will be final and binding on the bidders.
17.	Applicable law	The resultant contract shall be interpreted in accordance with the laws of Union of India. Settlement of disputes shall be within the jurisdiction in Delhi.
18.	Tender Fee	Nil
19.	Litigation	Any disputes/ differences arising shall be settled through arbitration. The purchaser and contractor shall first try to resolve the differences/ disputes amicably by mutual consultation. If they fail to resolve the disputes by such mutual consultation within 21 days, then, depending upon the position of the case, either the purchaser or the contractor shall give notice to the other party of its intention to commence arbitration as per the Indian Arbitration and Conciliation Act, 1996.
20.	General	<p>a) The bidder should sign & stamp all the pages of the document and same are required to be submitted along with the offer quoted by the firm as stipulated in the document with a covering letter in the firm's letter head, duly signed & stamped. No page should be removed/ detached from the tender document.</p> <p>b) The application form for this Tender Enquiry Notice also can be downloaded free of cost from the Department's website http://dst.gov.in/tenders and www.eprocure.gov.in.</p> <p>c) Tenders which are not complete in all respects are liable to be rejected.</p> <p>d) Unsealed quotations shall not be considered for evaluation. There should not be any erasing and/ or overwriting. The quotations with erasing and/ or overwriting shall be summarily rejected.</p>

Signature of the bidder (s) with stamp

Department of Science & Technology
General Administration

Contractor's details (Mandatory Information)

Supporting documents be annexed with the application form (Applications found deficient in any respect are liable to be rejected without further correspondence)

S. no.	Description	Information	
1.	Name of the Applicant/ Firm		
2.	Nationality		
3.	Address (attach separate paper for addresses of other offices) Enclose Voter ID/ Electricity Bill/ Landline Telephone Bill or any other authenticate copy of address proof)	Regd. Office	
		Head office	
4.	Telephone Numbers	Landline/ Mobile No.	
		Fax No.	
		E-mail address	
5.	Other Details (Enclose copies)	PAN Details	
		GST Registration Number	
		OSD Authorization no./Details	
6.	Constitution of firm	Individual	
		Sole Proprietorship Concern	
		Partnership Firm	
		Public Ltd. Company	
		Private Ltd. Company/Public Sector Enterprises	
7.	Applying firm is manufacturer/ Authoirized dealer (if authoirized dealer attach valid dealership certificated issued by the manufacturer)		
7.	Details of Bank account (Enclose copy of front page of pass book & personalized cancelled cheque)	Account No:- Type of account:- Name of Bank:- Name & address of the branch	
8.	Is any person working with the applicant a near relative of the official of DST? If yes, give details		

Signature of the bidder (s) with stamp

Department of Science & Technology

Schedule I to Tender Enquiry No.D-21011/Tender/2019-Admn. II(A)Date: 27th December, 2019

Scope of work: Tender Enquiry for supplying Microsoft and Linux softwares at DST, Technology Bhavan, New Delhi-16

A. Location: DST, Technology Bhavan

B. List of items and rate quoted:

Softwares with lifetime License for Department of Science and Technology					
S.no.	Item	Quantity	Unit price (in Rs.)	GST (%)	Total price (incl. GST) (in Rs.)
2.	SQLServer Standard 2017	5			
3.	Visual Studio Pro 2017	5			
4.	Redhat enterprise linux 7.x standard	1			
TOTAL AMONT (Incl. GST):					
(In Words: Rupees _____)					

Total quoted Amount in Rs. (In figures as well as words):

Signature of the bidder with seal & date