



समग्न वलते

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A-12018/02/2024-Estt.III

Date: 24-05-2024

भारत सरकार  
विज्ञान और प्रौद्योगिकी मंत्रालय  
विज्ञान और प्रौद्योगिकी विभाग  
टेक्नोलॉजी भवन, नया महरौली मार्ग  
नई दिल्ली-110 016

GOVERNMENT OF INDIA  
MINISTRY OF SCIENCE AND TECHNOLOGY  
DEPARTMENT OF SCIENCE AND TECHNOLOGY  
TECHNOLOGY BHAVAN, NEW MEHRAULI ROAD  
NEW DELHI-110 016


### OFFICE MEMORANDUM

Subject: Seeking comments from the stakeholders on draft recruitment rules for the post of Estate Officer in Department of Science and Technology (DST) – reg.

This Department is in the process of framing recruitment rules for 01 (one) post of Estate Officer (Level 08) in this Department. In this regard, the draft RRs (copy enclosed) for the aforementioned post is being put up on this Department's website for 30 days for inviting comments from the stakeholders.

2. All stakeholders are, therefore, requested to peruse the draft RRs and give their inputs preferably in a tabular form (in a word file) by specifically indicating the para number, original content and the change suggested w.r.t the original content latest by **23.06.2024**. The comments may be sent preferably via email to **recruitmentcell-dst@nic.in**.

Encl', As above.

  
(विनोद कुमार शर्मा)  
अवर सचिव, भारत सरकार  
दूरभाष: 011-26590515  
ईमेल: recruitmentcell-dst@nic.in


To:

Shri Rabindra K. Panigraphy, Scientist 'E' & WIM, DST – with a request to upload the draft RRs on recruitment cell webpage and what's new tab of the DST website.

DEPARTMENT OF SCIENCE AND TECHNOLOGY  
MINISTRY OF SCIENCE AND TECHNOLOGY  
TECHNOLOGY MANAGEMENT BUREAU  
NEW DELHI-110 016

REGISTRATION NUMBER: A/15018/02/2024-Est/III  
Date: 24-05-2024

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For recruitment cell  
Phone: 011-26580818  
Email: [recruitmentcell-dst@nic.in](mailto:recruitmentcell-dst@nic.in)

Encl: As above

[TO BE PUBLISHED IN THE GAZETTE OF INDIA, PART II, SECTION 3, SUB-SECTION (i)]

**Government of India**  
**Ministry of Science and Technology**  
**Department of Science and Technology**

**NOTIFICATION**

**New Delhi, the**

G.S.R.....– In exercise of the powers conferred by the proviso to article 309 of the Constitution, the President hereby makes the following rules regulating the method of recruitment to the post of Estate Officer in the Department of Science and Technology under the Ministry of Science and Technology, namely: –

1. **Short title and commencement.** -(1) These rules may be called the Ministry of Science and Technology, Department of Science and Technology, Estate Officer (Group 'B' post) Recruitment Rules, 2024.  
(2) They shall come into force on the date of their publication in the Official Gazette.
2. **Number of post, classification and level in the pay matrix** -The number of the said post, its classification and level in the pay matrix attached thereto shall be as specified in columns (2) to (4) of the Schedule annexed to these rules.
3. **Method of recruitment, age-limit, qualifications, etc.**- The method of recruitment, age-limit, qualifications and other matters relating to the said post shall be as specified in columns (5) to (13) of the said Schedule.
4. **Disqualification** – No person, -
  - a. who has entered into or contracted a marriage with a person having a spouse living; or
  - b. who having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post:  
Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.
5. **Power to relax.** - Where the Central Government is of the opinion that it is

necessary or expedient, so to do, it may, by order and for reasons to be recorded in writing and in consultation with the Union Public Service Commission, relax any of the provisions of these rules with respect to any class or category of persons.

6. **Saving.** - Nothing in these rules shall affect reservations, relaxation of age-limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, Ex-servicemen and other special categories of persons, in accordance with the orders issued by the Central Government from time to time in this regard.

### SCHEDULE

(1)	(2)	(3)
Name of post.	Number of post.	Classification.
Estate Officer	1 (2024) *Subject to variation dependent on workload.	<b>General Central Service,</b> Group 'B', Gazetted, Non-Ministerial.
(4)	(5)	(6)
Level in pay matrix.	Whether selection post or non-selection post.	Age-limit for direct recruits.
Level 8 in the pay matrix (Rs. 47600-151100).	Non-Selection.	Not applicable.
(7)	(8)	(9)
Educational and other qualification required for direct recruits.	Whether age and educational qualification prescribed for direct recruitment will apply in the case of promotees.	Period of probation if any.
Not applicable.	Not applicable.	Not applicable.

<b>(10)</b>	<b>(11)</b>	
<b>Method of recruitment, whether by direct recruitment or by promotion or by deputation or absorption and percentage of the vacancies to be filled by various methods.</b>	<b>In case of recruitment by promotion or deputation or absorption grades from which promotion or deputation or absorption to be made.</b>	
Promotion failing which by deputation (including short term contract).	<p>I. Promotion: The Departmental Estate Supervisor in level 6 (Rs. 35400-112400) in the pay matrix with six years of regular service in the grade.</p> <p>II. Deputation (including short term contract): Officers under the Central Government or State Government or Union territories or Universities or recognised research institute or public sector undertakings or statutory or autonomous organization,-</p> <p>(a) (i) holding analogous post on a regular basis in the parent cadre or department; or</p> <p>(ii) with two years' service in the grade rendered after appointment thereto on a regular basis in posts in level 7 (Rs. 44900-142400) in the pay matrix or equivalent in the parent cadre or department; or</p> <p>(iii) with six years' service in the grade rendered after</p>	

appointment thereto on a regular basis in posts in level-6 (Rs 35400-112400) in the pay matrix or equivalent in the parent cadre or department;

and

(b) possessing the following educational qualifications and experience:

(i) Degree/Diploma in Civil or Mechanical or Electrical or Electronics or Public Health Engineering from a recognised University or Institute; and

(ii) two years' experience in the upkeep and maintenance of office buildings.

**Note 1:** The Departmental officers in the feeder category who are in direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.

**Note 2:** The period of deputation (including short-term contract) including period of deputation (including short-term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other Organisation or Department of the Central Government shall ordinarily not exceed three years. The maximum age-limit for appointment by deputation (including short-term contract) shall be not exceeding fifty-six years as on the closing date of the receipt of applications.

(12)	(13)
<p style="text-align: center;"><b>If Departmental Promotion Committee exists, what is its composition.</b></p>	<p style="text-align: center;"><b>Circumstances in which Union Public Service Commission is to be consulted in making recruitment.</b></p>
<p><b>Group 'B' Departmental Promotion Committee (for considering promotion) consisting of:</b></p> <ol style="list-style-type: none"> <li>1. Joint Secretary (In charge of Administration), Department of Science and Technology – Chairperson;</li> <li>2. Director/Deputy Secretary (In charge of General Administration), Department of Science &amp; Technology – Member;</li> <li>3. Director/Deputy Secretary (In charge of any other Branch/Division), Department of Science &amp; Technology – Member;</li> </ol>	<p>Consultation with Union Public Service Commission is not necessary.</p>