

A-33011/43/2023-Trg. (E-47919)  
Government of India  
Ministry of Science & Technology  
Department of Science & Technology  
(Training Cell)  
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Technology Bhawan, New Delhi-110016  
Dated the 6<sup>th</sup> August, 2024

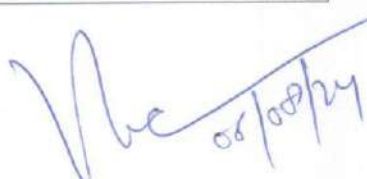
To,  
Nodal officers of the Training Institutes via e-mail

**Subject: Training calendar for FY 2024-25 under the scheme "National Programme for training of Scientists and Technologists working in Government Sector" and it's Women Component plan-reg.**

Madam/Sir,

I am directed to convey the approval of competent authority for conducting the following training programmes during the Financial Year 2024-25 under the scheme "National Programme for training of Scientists and Technologists working in Government Sector" under General Component and Women Component: -

<b>GENERAL COMPONENT</b>			
S.No.	Name of Institute	Name of the Training Programme	Dates & Duration of course
1.	Amrita Vishwa Vidyapeetham, Amritapuri, Kerala	Gender Sensitization & Gender Transformative Programming aligning with SDG Agenda 2030	25-29 November, 2024 (1-week)
2.	The Art of Living, Bangalore	Building competencies for personal excellence	23 – 27 September, 2024 (1-week)
3.		Building competencies for personal excellence	04 – 08 November, 2024 (1-week)
4.	Administrative Staff College of India (ASCI), Hyderabad	Leadership Development Programme for Scientists	14 - 18 October, 2024 (1-week)
5.		Innovation Management – Strategy and Tools	17 - 28 February, 2025 (2-week)
6.		Artificial Intelligences tools for Scientific project management	20 - 31 January, 2025 (2-week)
7.		Science Administration Research Management	09 - 20 September, 2024 (2-week)
8.		Foundation Training Programme	04 November- 27 December, 2024 (8-week)

  
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9.	Centre for Development of Advanced Computing (C-DAC), Mohali	Technology Innovation and Intellectual Property Management	09 - 13 December, 2024 (1-week)
10.		Advanced Training Program on Responsible AI: Concepts, Applications and Ethical Considerations	18 - 22 November, 2024 (1-week)
11.	Centre for Disaster Management (CDM), LBSNAA, Mussoorie	IoT on Role of Technology in Community Level Disaster Mitigation	21 - 25 October, 2024 (1-week)
12.		Science & Technology for Disaster Risk Reduction	04 - 08 November, 2024 (1-week)
13.		Climate risk management: Policy and Governance	09 - 13 December, 2024 (1-week)
14.		Building local resilience in a changing climate	03 - 07 February, 2025 (1-week)
15.		Technology Perspective for Civil Servants	17 - 21 March, 2025 (1-week)
16.	CSIR-Human Resource Development Centre (CSIR-HRDC), Ghaziabad	Socioeconomic impact assessment of Science and Technology Outcomes	18-22 November, 2024 (1-week)
17.	Engineering Staff College of India (ESCI), Hyderabad	Artificial Intelligence (AI) for Cybersecurity	09 - 20 September, 2024 (2-week)
18.		Technology Risk Management	09 - 20 December, 2024 (2-week)
19.	Indian Institute of Public Administration (IIPA), New Delhi	Financial Management in Scientific Organizations	27 -31 January, 2025 (1-week)
20.	Institute of Public Enterprise (IPE), Hyderabad	Marketing of Science and Technology for Social Good	18 - 22 November, 2024 (1-week)
21.		Transformative Pathways of Science, Technology, and Innovation for Attaining the Sustainable Development Goals	21 - 25 October, 2024 (1-week)
22.	National Institute of Advanced Studies (NIAS), Bengaluru	Policy for Science and Science for Policies	16 - 20 December, 2024 (1-week)
23.		Advanced Technologies for Urban Development	17 - 21 February, 2025 (1-week)
24.		Science & Technology: Global Developments and Perspectives	11 - 22 November, 2024. (2-week)
25.	University of Agricultural Sciences (UAS), Bengaluru	Application of Remote Sensing and GIS in Natural Resource Management	09 - 20 December, 2024 (2-week)

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WOMEN COMPONENT			
Sr. No.	Name of Institute	Name of Training Programme	Dates & Duration of course
26.	Administrative Staff College of India (ASCI), Hyderabad	Innovation Management Tools	02 - 06 December, 2024 (1-week)
27.	CSIR-Human Resource Development Centre (CSIR-HRDC), Ghaziabad	Worklife Balance for women scientists and technologists	02 - 06 December, 2024 (1-week)
28.		Programme on Women Empowerment and Gender Equality for Women Scientists and Officers	20 - 24 January, 2025 (1-week)
29.	Indian Institute of Forest Management (IIFM), Bhopal	Application of Geo-Informatics for Women Scientists and Technologists	18 - 29 November, 2024 (2-week)
30.	Indian Institute of Public Administration (IIPA), New Delhi	Science and Technology for Rural Societies	02 - 06 December, 2024. (1-week)
31.	XIM University, Bhubaneshwar	Personal Effectiveness for Women Scientists (Mothers and Girls Improving Capability) MAGIC	11 - 15 November, 2024. (1-week)
32.	University of Agricultural Sciences (UAS), Bengaluru	Empowering farm women to engage in smart and scientific agriculture for the safeguarding of food, nutritional and economic security	20- 24 January, 2025 (1-week)
33.		Agri Startups and Agri business opportunities for women Entrepreneurs	02 - 06 December, 2024 (1-week)

2. The following documents are required to be submitted within one month from the dates of completion of the training programmes to process the final payment (Originals of all documents to be maintained by the institute):

- i. Utilization Certificate in Original (2 Sets)
- ii. Audited statement of Expenditure in original (2 Sets)
- iii. Time Table giving details of the sessions and resource persons
- iv. List of participants, their designation, contact details with name and address of nomination institutions (Signed and Stamped by Nodal Officer)
- v. Bio Data and Nomination Forms of participants (in prescribed format).
- vi. Feedback (in prescribed format) of the participants
- vii. A copy of training brochure
- viii. List of Faculties/Resource persons, their core competencies and their contact details
- ix. Group Photograph
- x. Course Director's Report (Countersigned by Head of Institute)

[Note: Scanned copies of all the original documents to be sent in .pdf only. All documents are mandatory and in prescribed DST format only, failure to comply may result in withholding of payment]

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3. You are required to strictly follow the guidelines of this Department {copy enclosed} for organizing Training Programmes sponsored by DST, particularly regarding periodicity of training, age limits of participants, minimum/maximum no. of participants, restrictions on participant's restrictions on participation from a particular institution/organization, restrictions on local participation etc. However, it may be noted that the maximum number of participants in a training programme has been fixed at 25. However, institutes at their discretion may opt for higher number of participants but payment will be restricted to 25 participants only. It should be ensured that the final claim for a particular programme is invariably submitted with all the documents as mentioned at para (2) above.
4. The training programme module / session plan & time-table has to be prepared in consultation of experts and it shall be validated by DST. Efforts should be made to improve / update the course module based on the feedback received from last training programme.
5. It may be noted that a surprise inspection may be conducted by a team of DST officials for getting the independent feedback from the participants of training programmes.
6. It may be ensured that the programmes allotted to your institute are organized as per schedule. All necessary actions may be initiated well in advance so that the programme is held successful with full participation and in a well-structured manner. Any request for change in the training schedule/date will have to be mandatorily done with prior approval of the department.
7. Department has launched training portal for the training programmes (<https://training.dst.gov.in>). All the nodal officers are advised to remain in constant touch with DST regarding registration of nodal officers, acceptance/rejection of nominations for the training programmes etc.
8. Further, Ministry of Finance has been issuing, from time to time, guidelines on "Austerity Measures" to be observed by all the Ministries/Departments, with a view to contain expenditure and augment resources for priority areas. These economy measures include avoiding ostentatious and unnecessary expenditure and to effect utmost economy in operating expenses. Towards this objective, the partner Training Institutes are requested to be as frugal as possible. It should also be ensured that the cost of the training programme does not exceed the approved budget estimate/cost ceiling fixed by the DST.

Yours Faithfully,

  
(Vinod Kumar)

Under Secretary to the Government of India

Tel: 011-26590470

Nodal officers of the concerned training institutes via e-mail

<u>Sr. No.</u>	<u>Name of the Institute</u>	<u>Nodal Officer</u>	<u>E-mail</u>
1.	Amrita Vishwa Vidyapeetham, Kerala	Prof. Rajkumar R	r_rajkumar@cb.amrita.edu
2.	Art of Living, Bangalore	Ms. Vandana Borade	govtprog@artofliving.org
3.	Administrative Staff College of India (ASCI), Hyderabad	Dr. Valli Manickam	vallim@asci.org.in
4.	C-DAC, Mohali	Sh. Ajay Mudgil	ajay@cdac.in
5.	Centre for Disaster Management (CDM), LBSNAA, Mussoorie	Dr. Pankaj Kumar	pksingh66@gmail.com
6.	CSIR-Human Resource Development Centre, Ghaziabad	Dr. Nadir Sheikh	nadir@csirhrdc.res.in
7.	Engineering Staff College of India (ESCI), Hyderabad	Sh. P Sai Kishore	escifdpcell2017@gmail.com, fdpcellesci2017@gmail.com
8.	Indian Institute of Forest Management (IIFM), Bhopal	Dr. Parul Rishi	parul@iifm.ac.in, drparulrishi@gmail.com
9.	Indian Institute of Public Administration (IIPA), New Delhi	Dr. Vinod K. Sharma	profvinod@gmail.com
10.	Institute of Public Enterprise (IPE), Hyderabad	Prof. A Sridhar raj	sridharraj@ipeindia.org
11.	National Institute of Advanced Studies (NIAS), Bengaluru	Sh. P Srinivasa Aithal	finance@nias.res.in
12.	XIM University, Bhubaneshwar	Prof. Mousumi Padhi	mousumi@xshrm.edu.in
13.	University of Agricultural Sciences (UAS), Bengaluru	Dr. Karuna K	kkaruna@uasbangalore.edu.in, kavalikaruna@yahoo.co.in

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06/08/2024