What every Indian must know

How & Why to enroll on Electoral Roll (Voter List)

• Eligibility for becoming a voter – 18 years of age as on 1st of January; Indian citizen and ordinary resident of that polling area.
• Form 6 - To register as an elector, fill Form 6 online at www.nvsp.in. Form 6 can also be collected from the Electoral Registration Officer (ERO) or the Booth Level Officer (BLO).
• Documents required to be submitted with Form 6 - a passport size photograph, photocopies of documentary proof of age and residence.
• BLO shall visit the address given by you for verification. Elector’s Photo Identity Card (EPIC) or Voter ID is thereafter issued.
• Form 7 to be used for deleting of a name from the electoral roll. This may be filled if a person has shifted residence or is dead. It can also be used for objecting the inclusion of any person on electoral roll when s/he isn’t eligible.
• Form 8 is to make modifications or corrections in entries in the electoral roll.
• Form 8A is filled if a person has shifted address within the same constituency. However, if the address change is to a different constituency, the person should fill form 6.
• A person should not be enrolled at more than one electoral roll.
• ECI Helpline: 1950

Voting in an Election

• You must check your name in the electoral roll (voters’ list) which is available on the website of the Chief Electoral Officer of the State and the office of the ERO. This must be done much ahead of poll day to ensure that if your name is missing, you apply on time for inclusion of your name.
• You must carry either EPIC or any other alternative documents approved by Election Commission of India to the polling station.
• No gadgets are allowed inside the polling booth.
• At the polling booth, press the button in front of the name of the candidate of your choice on the Electronic Voting Machine (EVM) post which you will hear a beep sound.
• You must then check the Voter Verifiable Paper Audit Trail (VVPAT) to verify that your vote has gone to the right candidate. VVPAT will display information for 7 seconds.
• If you do not wish to support any candidate then you can press the NOTA option.
• Vote ethically and make an informed choice while deciding your vote.

Election Commission of India

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Helpline: 1950
The VAF can organize a quiz of 20-25 questions with all the members of the office. A set of question and answer for the same can be found in the VAF Resource Guide for the Nodal Officer. Quiz can be made more interesting by giving freebies to the winning team each member who answers the question.

VII. Floor Games (optional)

Five stand-alone floor games imparting messages on voter awareness have been developed by ECI. These 5 games include Stapoo describing the stages of voting, snakes and ladders describing the electoral process, maze game giving information on the various forms used in the electoral process, ludo on accessibility in elections and Gol Chakkar game on EVM-VVPAT.

VIII. Quiz

VI. Rajbhasha Diwas

On the occasion of Rajbhasha Diwas, celebrated by holding various literary and oratory competitions in Hindi, one of the themes given by holding various literary and oratory competitions in Hindi, one of the themes given by ECI. These 5 games include Stapoo describing the stages of voting, snakes and ladders describing the electoral process, maze game giving information on the various forms used in the electoral process, ludo on accessibility in elections and Gol Chakkar game on EVM-VVPAT.

V. Quiz

When shall we conduct various activities of VAF?

1. The Head of each organization/office shall be the chair of the VAF.
2. Chair shall appoint one senior officer as the Nodal Officer. Preference shall be given to an officer who has experience of the election duty.

What is the role of Nodal Officer?

The Nodal Officer will act as the convener of the VAF and will coordinate with the Office of the Election Commission of India/Chief Electoral Officer/District Election Officer for the provision of VAF Resource Guide which shall carry instructions on the conduct of activities within the VAF.

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II. Registration & Name-check

For every election, the employees can come together to build their own ballot. It is an activity aimed at familiarizing the members with the process by which the order of names of the candidates to appear on the ballot paper is decided. Through this activity members will build their own ballot paper with dummy for real candidates and their symbols together to build their own ballot.

III. Build the Ballot

National Voters’ Day (NVD)

NVD is celebrated every year on the 25th of January and dedicated to the Voters of India. NVD is a unique exercise for promoting electoral participation. All employees within an organization will assemble together and take the Voters’ Pledge (available on ECI’s website & ECI Resource Guided on National Voters’ Day).

IV. Pledge taking on National Voters’ Day (NVD)

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