

भारत सरकार
Government of India
विज्ञान और प्रौद्योगिकी मंत्रालय
Ministry of Science and Technology
विज्ञान और प्रौद्योगिकी विभाग
Department of Science and Technology
प्रशासन अनुभाग
Administration II (B) Section
Technology Bhavan, New Mehrauli Road
New Delhi-110 016

L.T.E No. -D-14013/ 2/ 2013 Admin II (B)

Date: 16 May, 2013

To,

As per attached list in Annexure "A" to this LTI (Application/ Quotes received from the firms/ vendors, whose name is not appearing in the list, will not be considered)

Sub: Limited Tender Inquiry for Item wise Annual Rate Contract for repair/ renovation of office furniture, providing of name plates and maintenance of building at DST, Technology Bhavan, New Delhi-16 for period of one year

Dear Sirs,

For and on behalf of the President of India, sealed limited tenders are invited for the subject mentioned job in DST, Technology Bhavan, New Delhi-16 for period of one year from the date of commencement of contract and extendable yearly basis depending upon the performance of the firm and compliance of terms & conditions stipulated in the tender document by the firm and mutually agreed upon, as per the attached **schedule I**.

2. Only those firms shall be eligible to participate in this tender whose names is appearing with this document. The application form for Limited Tender Enquiry Notice also be downloaded free of cost from the Department's website <http://dst.gov.in/tenders>. Unsolicited bids from parties not invited, if received, will be rejected straightway and will not be opened. No representation in this regard will be considered by the Department.

3. In case your firm is interested in the above said work, you are requested to quote your lowest prices in the enclosed Proforma (**Schedule I**) in a sealed cover alongwith the documents duly signed in all pages as mentioned in the tender document in the prescribed form. The sealed cover containing the bid should be super scribed "**Item wise Annual Rate Contract for repair/ renovation of office furniture, providing of name plates and maintenance of building at DST, Technology Bhavan, New Delhi-16 not to be opened before 03rd Jun., 2013**" and should be dropped in the tender box of Admin II (B) kept near the Reception of the Technology Bhavan **latest by 1500 hours** on or before the **03rd Jun., 2013**. Sealed bids received within the closing time limit will be opened on the same day at 1530 hrs in Raman Auditorium, WH Block in the presence of such tenderers who wish to be present. The Department reserves the right to accept or reject any quotation/ estimates without assigning any reason thereof.

4. There is no need to submit EMD with the application/ quotes but successful bidder will be required to submit a performance security deposit of an amount equivalent to Rs.10,000/- (Rupees ten thousand only) in the form of Demand Draft/ Fixed Deposit Receipt/ Performance Bank Guarantee from any Scheduled Commercial Indian Bank valid upto the contractual period.

5. Tendering firms fulfilling the requirements in this tender document are requested to quote their competitive lowest prices as per the requirements given in the attached **Groups in Schedule I**.

Yours faithfully,

(B. K. P. Angam)
Under Secretary to the Govt of India
Tel: 26590204

Copy to: FICCI, DST: For posting the complete tender document on Department's website

Cont'd...02/-

IMPORTANT INFORMATION, GENERAL INSTRUCTIONS

And TERMS & CONDITIONS

Sl No.	Description	Contents
1.	Purchaser	THE PRESIDENT OF INDIA
2.	Single bid system	This tender will be processed in single bid system
3	Tender fee	Nil (Firms Registered with DST for these items are eligible to apply only).
4	EMD	Nil (Firms Registered with DST for these items are eligible to apply only).
5	Non-transferability	This tender is non-transferable.
6	Terms & conditions	Terms & Conditions as set out in this Tender Document shall have to be complied with by the tendering firm. Offers not complying with such terms & conditions shall be ignored/rejected.
7	Firm and fixed rates	Prices should be quoted on net destination basis at DST and firm & fixed price basis including statutory taxes (CST/ VAT, Service Tax, Service Charge etc., duties (ED- if any), freight, packing etc.. The prices/rates quoted should be indicated in words as well as in figures and in INR only. Request for enhancement of contracted rates shall not be considered under any circumstances during the contractual period. Tenders with variable prices or seeking provision for enhancement of prices/ contracted rates during the currency of the contract shall be rejected straightaway without any consideration.
8	Prescribed Forms	Tenders of firms received in the format prescribed in this tender document shall only be considered. Offers not received in prescribed format shall be ignored and no correspondence in this regard will be entertained. Telegraphic/ Telex/ Fax/ E-mail/ Letter head Quotations will not be accepted and ignored straightaway.
9	Late/ delayed tenders	Tenders received late/ delayed after prescribed closing time due to any reason whatsoever will not be accepted under any circumstances.
10	Time & date of receipt and opening of bids	In the event of any confusion, the time set in the clock in the room of Under Secretary (Admn.II-B) will be taken as standard and decisive. Tenderers may note that if the date of tender opening given in this Tender Document is declared a closed holiday by the Central Government, the tender shall be opened on the next working day at the same time. In such an event the closing hours for receipt of tenders in DST will stand automatically extended up to 1500 hours of the next working day in the Central Government offices.
11	Purchaser's right	Purchaser reserves the right to reject any tender/all tenders in full or part thereof without assigning any reasons.
12	Purchaser's Address & Work site	The bid should be addressed to "Under Secretary, Admn II (B), Department of Science & Technology, Technology Bhavan, New Mehrauli Road, New Delhi-16 and dropped in the Tender Box of Admn. II B Section kept near Reception Room at the entrance of Technology Bhavan, New Mehrauli Road, New Delhi on or before 1500 hours on 03rd Jun., 2013 . In case the sealed envelope is larger than the mouth of the Tender Box, and cannot be dropped in the Tender Box, the same may be submitted by hand to Under Secretary, Admn.II B or S.O. Admn II B, DST before expiry of the closing time.
13	Inspecting Officer	Authorized representative of DST, New Delhi
14	Inspection Authority	Department of Science and Technology (DST), Technology Bhavan, New Delhi or any party, a Govt. agency, so authorized by DST.
15	Contract period	One year from the date of commencement of contract and extendable yearly basis depending upon the performance of the firm and compliance of terms & conditions stipulated in the tender document by the firm and mutually agreed upon. Prices during the currency of contract shall remain firm & fixed.

Signature of the bidder with seal & date

Cont'd....03/-

Sl No.	Description	Contents
16	Dispatch instructions	Maintenance work shall be carried out at Technology Bhavan. The selected agency shall provide Service Engineer as per actual requirements. Any replacement of defective parts/ spare parts will be done only with written permission. For taking away such parts out of Technology Bhavan, proper markings & signatures of Estate Supervisor/ SO Admin II (B) should be obtained in indelible ink. Permission for taking the items from DST premises will not be allowed on holidays, Saturdays & Sundays.
17	Warranty	One year comprehensive from the date of completion of job. Any complaint shall be attended within a response time of 48 hours on 24X7 basis. Any defects in workmanship or deterioration in the quality or deviation from tender specifications coming to notice shall be rectified at site within 72 hours of the reporting of the same to the contractor. If system is required to be picked up and taken to contractor's premises for removing the defects, the same shall be picked up from the consignee latest by the next working day and dropped back to the consignee within 07 working days. Any component required to be replaced within the warranty period shall be totally new component and not reconditioned or repaired component.
18	Performance Security	Successful bidders awarded the work order for carrying out the jobs on the basis of this Tender Enquiry shall be required to furnish a Performance Security of the amount equivalent to Rs.10,000/- (Rupees ten thousand only) in the form of DD/ Pay order, Fixed Deposit Receipt (FDR) or Bank Guarantee from any Scheduled Commercial Indian Bank to be submitted within 15 days of the receipt of the Contract by them. The format for Performance Bank Guarantee (PBG) will be provided by DST along with the award of contract. In the event of failure on the part of the successful bidder awarded the Contract to furnish Performance Security, the contract awarded shall be cancelled. Non-submission of PBG in prescribed format or submission by other mode shall be viewed adverse performance which may further lead to de-registration/ suspension of business dealing with the Department and the amount of performance security deposited by the firm also will be forfeited.
19	Validity of tender	Tender shall be kept valid for acceptance by DST for a period not less than 60 days after the tender opening date.
20	Rates	a) Rate should be quoted per unit basis in the enclosed Performa as per Groups in Schedule I attached with the tender document. b) Rates should be inclusive all statutory taxes & duties (CST, VAT, Service Charge, Service Tax, ED etc.) and freight (free delivery to the consignee's premises) etc. c) During the entire period of the contract, no request for any increase in rates will be entertained.
21	Taxes & duties	a) Rates should be inclusive all statutory taxes & duties (CST, VAT, Service Charge, Service Tax, ED etc.) and freight (free delivery at consignee's premises) etc. b) Tax Deduction at Source (TDS):- TDS will be deducted from each bill (as applicable) of the contractor under the statutory rules of Union Govt. in respect of Income Tax & other Taxes etc. c) No claim on account of sales taxes or any other statutory taxes/ charges for execution of work awarded under this contract will be entertained by DST and such taxes and charges should be paid by the contractor himself.
22	Consignee's address	Department of Science & Technology and Authorized representative of DST, New Delhi-16.
23	Inspection Authority & Inspecting Officer	Department of Science & Technology and Authorized representative of DST, New Delhi-16.

Signature of the bidder with seal & date

Sl No.	Description	Contents
24	Submission , acceptance and rejection of tender	<p>a) A complete set of the tender document may be collected personally from Section Officer Admin II (B), Department of Science & Technology, New Delhi. Complete tender document is available on Departmental website: http://dst.gov.in and may be downloaded and used for submission of the bid. The envelop containing the quotation should be duly sealed and super-scribed as <u>“Item wise Annual Rate Contract for maintenance of repair/ renovation of office furniture, providing of name plates and maintenance of building at DST, Technology Bhavan, New Delhi-16 for period of one year.</u> The sealed envelop should be dropped in the tender box kept [Tender Box Admin II (B)] near the reception of Technology Bhavan on or before 3.00 PM on <u>03rd Jun., 2013</u> which will be opened on the same day at 3.30 PM in the presence of one representative of such tenderers who wish to be present.</p> <p>b) Tenders which are not complete in all respects are liable to be rejected.</p> <p>c) While submitting the tender for this work the tenderers will be deemed to have read, understood and accepted all the terms and conditions stated in the tender document. Any doubts or clarifications with regard to the interpretation of the Terms & Conditions stipulated in this Tender Enquiry, may be got clarified from DST at least 03 days before tender closing date. Requests for postponing the tender opening date for the same shall not be accepted.</p> <p>d) Tenderers will indicate the complete address of their firm/ office along with telephone numbers.</p> <p>e) Contract shall be awarded to the firm offering the lowest / net bundled price (Group wise) and not with reference to the lowest prices quoted for the sub-items. However, if prices for each & every item are not quoted, Net- bundled price offered shall not be accepted.</p>
25	Award of contract	<p>a) The Department will award the contract to the tenderer whose tender has been determined to be substantially responsive and who has offered the lowest evaluated tender price.</p> <p>b) Notwithstanding the above, the Department reserves the right to seek previous work orders, references etc. and to accept or reject any quotations and to cancel the process and reject all tenders at any time prior to award of contract.</p> <p>c) The tenderer whose rate is accepted will be notified for the award of contract by the Department prior to expiration of the tender validity period. The terms and conditions stipulated in the tender document shall be fully applicable to the resultant contract and taken as an integral part of the contract concluded on the basis of this Tender Enquiry.</p> <p>d) Contract shall be awarded to the firm (s) offering the lowest/ net bundled price (Group wise) and not with the reference to the lowest prices quoted for the sub-items. However, if prices for each and every item are not quoted, net bundled price offered by the firm shall not be considered/ accepted. Standard quantity is considered as 01 (One) for evaluation of tender. The issuance of work/ supply order will depend upon the requirement of the Department and on actual basis.</p> <p>e). In case two firms offering the lowest net bundled prices, then only item wise rate will be evaluated for those two firms and the contract will be awarded to the two firms item wise on L1 basis.</p> <p>f) If one single firm becomes L 1 for more than one group, then the work will be awarded to L 1 firm only. The entire work can be awarded to six different firms as per the L 1 of net bundled price of each group.</p>

Sl No.	Description	Contents
26	Scope of Work	The work includes the following on actual basis:- a) Group A:- Repair/ renovation work of sofa sets & cushioned chair. b) Group B:- Repair of wooden furniture. c) Group C:- Repair of wooden furniture. d) Group D:- Supply of Name Plates, Boards, Banners etc. e) Group E:- Supply of New Items.
27.	Submission of bill and Terms of payment	a) The contractor will submit the bill for payment on periodical basis and after completion of each period alongwith the certificate (s) from the officers concerned or after execution of awarded work within the stipulated date.. b) The Payment for work where work was not attended due to any reason whatsoever is will be deducted on pro rata basis from the bill submitted by contractor. c) Bills to be submitted (preferred in 3 copies) alongwith the certificates/ job card duly certified/ signed by the officer concerned on actual basis. d) The preparation job card Proforma is the sole responsibility of the contractor. d) No advance payment in no circumstances be made to the contractor.
28	Paying authority	Controller of Accounts or his authorized representative, Pay & Accounts Office, DST, New Delhi-110016
29	Termination of contract	i) On expiry of period given in the contract. Further, the contract can be terminated at any time during the currency due to unsatisfactory performance established on the part of the contractor or any such material complaints. ii) The contract can be terminated at any time by giving a Notice of three months in advance from either party. Any complaints pending on the day of giving notice & also the expiry of the Notice served shall have to be attended to in accordance with the terms & conditions of the contract.
30	Applicable law	The resultant contract shall be interpreted in accordance with the laws of Union of India. Settlement of disputes and shall be within the jurisdiction in Delhi.
31	Disputes	Any disputes/ differences arising shall be settled through arbitration. The purchaser and contractor shall first try to resolve the differences/ disputes amicably by mutual consultation. If they fail to resolve the disputes by such mutual consultation within 21 days, then, depending upon the position of the case, either the purchaser or the contractor shall give notice to the other party of its intention to commence arbitration as per the Indian Arbitration and Conciliation Act, 1996.

Signature of the bidder with seal & date

Cont'd...06/-

Sl No.	Description	Contents
32	General terms & conditions	<p>a) The contractor shall observe all security provisions as applicable to the offices of the DST which comes under the security cover by the Home Ministry. Any violation shall be his responsibility.</p> <p>b) The tenderer shall not enter into sub contract with any person or transfer the contract or any benefit there under to any person or firm without written approval of the Department.</p> <p>c) The person signing the tender document on behalf of the contractor or on behalf of the firm, shall attach with the tender a proper power of Attorney, duly executed by all the partners, stating that he has the authority to bind such other persons of the firms whatever the case may be in all the matters pertaining to the contract, including the arbitration clause.</p> <p>d) Acceptance of the tender by the Government shall be communicated to the successful tenderer by a formal letter of acceptance of tender.</p> <p>e) In case in the opinion of the Department, any machine is defective needs to be brought back to proper working order, same shall have to be done by the firm within the rate quoted and within 15 days of start of contract period. In case of failure to bring the item to proper order within stipulated period, damages/ penal charges shall be applicable.</p>

Certificates:-

- i) I/ we (including all partners) certify that I/ we have read the Terms & Conditions mentioned in the tender enquiry form and shall abide by them.
- ii) I/ we certify that the information given is true to the best of my/ our knowledge. I/ we also understand that if any of the information is found wrong/ false at any stage including during the process of "Registration of Firms for this Category". I/ we are liable to be deregistered from panel of approved contractors/ banned for doing any business dealings with Government Departments or blacklisted or subject to any monetary penalties that be deemed fit and appropriate by DST/ Government.

Signature of the bidder with seal & date

Schedule I

Name of the Firm:-

Registration Details (Issued by DST):-

Schedule I to LTE No. D-14013/ 2/ 2013 Admin II (B) Dated 16 May, 2013

Schedule includes the following groups (Fill up Column No.6 below):

1	2	3	4	5	6	7
Sl No.	Group	Description of job	Firms can quote the rate	Page No.	Net quoted net bundled price in Rs.	Proposed date for commencement of contract

1	Group A	Repair/ renovation work of sofa sets & cushion chairs	All can quote	2		01 July, 2013
2	Group B	Repair of Steel Furniture	All can quote	3 & 4		01 Sep., 2013
3	Group C	Repair of Wooden Furniture	All can quote	5		01 Sep., 2013
4	Group D	Supply of Name plates, boards, banners etc.	Registered only for category A & B can not quote	6		01 Oct., 2013
5	Group E	Supply of new items	All can quote	7		01 July, 2013

Signature of vendor with stamp with date

Cont'd.....02/-

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Name of the Firm:-

Registration Details (Issued by DST):-

Group A to Schedule I to LTE No. D-14013/ 2/ 2013 Admin II (B) Dated 16 May, 2013

Group A: Repair/ renovation work of sofa sets & cushion chairs:

Sl No	Details of work	Unit	Standard Qty.	Unit rate in Rs.	Unit rate in words
1	Repair/ renovation of sofa set (Wooden/ steel) includes: i. Change of cloth (Tapestry/ velvet) ii. P/F of cushion seat of ISO Mark	Each Seat	01		

	iii. Providing of tat, cotton, jute, coir, doori, spring inclusive labour charge				
2	Repair/ renovation of cushioned steel/ wooden chair includes:- i. Change of cloth (Tapestry/ matty/ leather/ velvet) ii. P/F of new cushion seat, U foam back & other material inclusive labour charge	Each	01		
3	Spirit Polishing of wooden sofa includes (1 seat) i. Removing of old polish ii. Polish double coat with primer (As reqd.)	Each	01		
4	Repairing of Revolving Chairs (Executive/ Computer/ Visitor/ Wooden etc.):-				
	a. P/F of new hydraulic system	Each	01		
	b. P/F of new base	Each	01		
	c. P/F of hydraulic head	Each	01		
	d. P/F of new PU arm	Each	01		
	e. Repair of chair	Each	01		
	f. Replacement of wheel	Each	01		
	g. Overhauling including greasing	Each	01		
	h. Painting	Each	01		
	i. Welding per joint of 2.5 cm length	Each	01		
5	Providing of seat cover for sofa, chair etc. (1 seat) in terrycloth/ cotton cloth white	Each	01		
6	Total Net Bundled Price in Rs.				

Signature of vendor with stamp with date

Cont'd.....03/-

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Name of the Firm:-

Registration Details (Issued by DST):-

Group B to Schedule I to LTE No D-14013/ 2/ 2013 Admin II (B) Dated 16 May, 2013

Group B: Repair of Steel Furniture

Sl No	Details of work	Unit	Standard Qty.	Unit rate in Rs.	Amount in Rs.
Steel Chair					
1	Replacement of wooden seat & back	Each	01		
2	Replacement of wooden arm	Each	01		
3	Replacement of PVC/ rubber shoe/ cap	Each	01		
4	Spray Painting	Each	01		
5	P/F of iron strip for support including weilding	Each	01		

Steel Table					
1	Replacement of lock with duplicate keys including adjustment	Each	01		
2	Adjustment of drawer	Each	01		
3	Providing of duplicate keys	Each	01		
4	Opening of drawer with locking system	Each	01		
5	P/F of sunmica top	Sqft.	01		
6	P/F of drawer box for three/ four drawers	Each	01		
7	Providing of new drawer	Each	01		
8	Minor Repair of table	Each	01		
9	Spray painting (two coats) with primer	Size: 6' X 3'	Each	01	
		Size: 4' X 2'6"	Each	01	
Steel Almira					
1	Replacement of lock with duplicate keys including adjustment	Each	01		
2	Adjustment of rack	Each	01		
3	Providing of duplicate keys	Each	01		
4	Opening of Almira	Each	01		
5	Providing of new Shelf	Each	01		
6	Replacement of Almira handle	Each	01		
7	Replacement of bush	Each	01		
8	Repairing of locking system	Each	01		
9	P/F New base	Each	01		
10	Spray painting(Two coats) with primer	Size: 78" X 36" x 19"	Each	01	
		Size: 50" X 36" X 19"	Each	01	
Steel File Cabinet					
1	Replacement of lock with duplicate keys including adjustment	Each	01		
2	Replacement of handle	Each	01		
3	Minor repair of cabinet	Each	01		
4	Overhauling & greasing	Each	01		
5	Replacement of steel roller ball (1 dozen)	Each	01		
6	Repairing of lock/ locking system including adjustment	Each	01		
7	Providing of Duplicate keys	Each	01		
8	Adjustment of drawers	Each	01		
9	Opening of file cabinet	Each	01		
10	Spray painting (two coats) with primer	Size: 4 drawers	Each	01	
		Size: 3/ 2 drawers	Each	01	
11	Total Net Bundled Price in Rs.				

Signature of vendor with stamp with date

Cont'd.....04/-

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Group B; Cont'd

Sl No	Details of work	Unit	Standard Qty.	Unit rate in Rs.	Amount in Rs.
	B/F total quoted price				
Steel Book Shelf					
1	Panel adjustment	Each	01		
2	Providing of duplicate keys	Each	01		
3	Replacement of lock with duplicate keys including adjustment	Each	01		
4	Replacement of handle	Each	01		
5	Minor repair of cabinet	Each	01		
6	P/F of new shelf	Each	01		
7	Replacement of glass (Normal size)	Sqft	01		

8	Spray Painting (Two coats) with primer	Size:66" X 36" X 12"	Each	01		
		Size:33"X 36" X 12"	Each	01		
Steel File Rack						
1	Shelf Adjustment		Each	01		
2	Providing of new shelf		Each	01		
3	Spray painting (two coats) with primer	Size:78" X 36" X 19"	Each	01		
		Size:50" X 36" X 19"	Each	01		
4	Total Net Bundled Price in Rs.					

Signature of vendor with stamp with date

Cont'd.....05/-

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Name of the Firm:-

Registration Details (Issued by DST):-

Group C to Schedule I to LTE No. D-14013/ 2/ 2013 Admin II (B) Dated 16 May, 2013

Group C: Repair of Wooden Furniture & wooden doors

Sl No	Details of work	Unit	Standard Qty.	Unit rate in Rs.	Amount in Rs.
1	Replacement of wooden table/ cup board/ Almirah lock with duplicate key	Each	01		
2	Replacement of wooden drawer knob/ aluminum handle	Each	01		
3	Repairing of wooden cupboard/ Almirah door with replacement of hinges, adjustment etc.	Each	01		
4	Opening of Cupboard/ Table drawer/ Almirah Lock	Each	01		
5	Providing of duplicate keys (1 Pair)	Each	01		

6	P/F of Aluminum Channel for Glass/ Wooden shutter for cupboard/ shelf/ Almirah, Show case Etc.				
7	P/ F of shutter glass	Sqft	01		
8	P/F of new door lock	Each	01		
9	P/F Door Handle (Aluminum)	Each	01		
10	P/F of door latch set (Aluminum)	Each	01		
11	Opening of Cupboard/ Table drawer/ Almirah Shutter				
12	P/ F of sunmica table top (Colour as per requirement)	Sqft	01		
13	Spray Painting of wooden Almirah including shelves with primer & two coats	Size:78" X 36"X 19"	Each	01	
14		Size:50" X 36"X 19"	Each	01	
15	Spray Painting of wooden table with primer & two coats	Size:6' X 3'	Each	01	
		Size:4' X 2'6"	Each	01	
16	Spray Painting of wooden rack including shelves with primer & two coats	Size:7' X 3' X 1'6"	Each	01	
		Size:3' X 3' X 1'6"	Each	01	
	Spray Painting of file tray with primer & two coats	Each	01		
17	Sprit polishing of wooden Almirah/ cup board/ rack/ wooden partition etc.	Sqft	01		
18	Sprit polishing of wooden centre table/ stool	Each	01		
19	Replacement of glass of centre table 8 mm thick	Sqft.	01		
20	Sprit polishing of wooden chair with side arms	Each	01		
21	Sprit polishing of wooden chair without arms	Each	01		
22	P/F of Computer table key board tray with all accessories of proper size & quality	Each	01		
23	P/F of Computer table key board tray channels with roller (two channels) of proper size	Each	01		
24	P/F of 12 mm ply board of ISI Brand	Sqft	01		
25	Repair of vertical blinds include the following				
	i. Repairing of sliding system (i/c opening/ folding mechanism) & channel	ft	01		
	ii. P/F of vertical blind chain	Each	01		
	iii. P/F of bottom weight	Each	01		
	iv. Cutting & stitching of vertical blind strip	Each	01		
26	Repair of wooden doors				
	i. Minor repair of doors	Each	01		
	ii. P/F of door closers ISI Branded (Normal)	Each	01		
	iii. P/F of door closers ISI Branded (Heavy duty)	Each	01		
	iv. P/F of door stoppers	Each	01		
	v. P/F of door latch Aluminum	Each	01		
	vi. P/F of door interlock	Set	01		
	vii. P/F of door lock	Each	01		
27	Total Net Bundled Price in Rs.				

Signature of vendor with stamp with date

Cont'd.....06/-

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Name of the Firm:-

Registration Details (Issued by DST):-

Group D to Schedule I to LTE No. D-14013/ 2/ 2013 Admin II (B) Dated 16 May, 2013

Group D: Supply of Name plates, boards, banners etc. (Firms Registered under Category A & B can not quote the rate & will not be valid).

Sl No	Details of work	Unit	Standard Qty.	Unit rate in Rs.	Amount in Rs.
1	Numbering of office equipments include furniture, electrical/ electronic peripherals, rooms etc.	Each			

2	P/F of PVC name plate with engraving/ writing	Sqin.	01		
3	P/F of steel name plate with engraving/ writing	Sqin.	01		
4	P/F of Brass name plate with engraving/ writing	Sqin.	01		
5	P/F of PVC Sheet	Sqin.	01		
6	P/F of brass name letter/ numbers 5 mm thick in :-				
	HINDI (Size in height):	1"	Each	01	
		1.5"	Each	01	
		2"	Each	01	
		2.5"	Each	01	
		3"	Each	01	
		4"	Each	01	
		5"	Each	01	
		6"	Each	01	
	ENGLISH (Size in height):	1"	Each	01	
		1.5"	Each	01	
		2"	Each	01	
		2.5"	Each	01	
		3"	Each	01	
		4"	Each	01	
		5"	Each	01	
		6"	Each	01	
7	P/F of sign board/ bill boards stands in MS angles Of 1.5" X 1.25" (Wt. 800 gms. for 1ft length) including welding & painting etc.	Ft.	01		
8	Painting & rewriting of boards	Sqft.	01		
9	Supply of flex banner in wooden frame with writing as per requirement	Sqft	01		
10	Supply of flex banner in standee frame (Aluminum) with writing as per requirement	Sqft	01		
11	Total Net Bundled Price in Rs.				

Signature of vendor with stamp with date

Cont'd.....07/-

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Name of the Firm:-

Registration Details (Issued by DST):-

Group E to Schedule I to LTE No. D-14013/ 2/ 2013 Admin II (B) Dated 16 May, 2013

Group E: Supply of new items (All Registered firms can quote the rate)

Sl No	Details of work	Unit	Standard Qty.	Unit rate in Rs.	Amount in Rs.
1	Table top glass 5 mm	Sqft	01		
2	Pin board with velvet cloth & wooden/ aluminum frame	Sqft	01		

3	Writing board (white) with wooden/ aluminum frame	Sq ft	01		
4	Foot rest wooden standard size with sunmica top	Each	01		
5	Table top (writing) foldable transparent acrylic sheet 10 mm thick of standard size with brass hinges/ fittings	Each	01		
6	Foot mat (coir)	Sqft	01		
7	Foot mat (PVC/ Rubber or equivalent material)	Sqft	01		
8	PVC Glow sign boards with writing	Sqft	01		
9	P/F of vertical blinds includes the following				
	i. Sliding system (i/c opening/ folding mechanism)& channel	ft	01		
	ii. P/F of vertical blind chain	Each	01		
	iii. P/F of bottom weight	Each	01		
	iv. Providing vertical blind strip 4" width (Standard)	ft	01		
10	P/ F of sunscreen film of reputed make/ brand	Sqft	01		
11	P/F of bamboo curtain of superior quality as per colour/ shade/ design including opening/ folding mechanism & channel	Sqm	01		
12	P/F of door closers of ISI Brand (Normal)				
13	P/F of door closers				
12	Total Net Bundled Price in Rs.				

Signature of vendor with stamp with date

Annexure "A" to LTE No. D-14013/ 2/ 2013 Admin II (B) Dated 16 May, 2013

List of firms

Sl No.	Name & address of the firm
1	Sunil Kumar Sinha, D-141 Lalkuan-3, MB Road, ND-44
2	Sun Silk Carpets & Furnishers, B-34, 3rd Floor, Munirka, ND-67
3	Mahadevi Interiors, 23 A, Shiv Vihar, Sewak Park, Dwarka Mor Metro Station, Uttam Nagar, ND-59

4	Narender Kumar & Sons, Plot No.8, Blind Colony (Tagore Garden), ND-27
5	Fairdeal Furnishing Company, Plot No.6, Blind Colony, Tatarpur, ND-27
6	Bharat Bhusan & Co., Plot No.7, Blind Colony, Nagafgarh Road, ND-27
7	Munjat Trading Company, DE-98, Tagore Garden, ND-27
8	Nitेश Srivastawa, C-7, 316/ C, Lawrence Road, New Delhi-35
9	Alisha Enterprise, RZ-77, Khusi Ram Park, Om Vihar, Uttam Nagar ND
10	S S Enterprises, B-15, Gulab Bagh, Najafgarh Rd, Uttam Nagar, ND-59
11	R K Enterprises, A-74-75, Jain Park, Uttam Nagar, ND-59
12	J S Enterprises, Plot No.60/1, Kh No.19/1, Om Vihar Colony, Akbarpur Majra, ND-36
13	Royal Enterprises, D-70, Om Vihar, Phase 5, Uttam Nagar, ND-59
14	Awadhesh Kumar Tiwari , D-118, Lal Kuan No.3, M B Road, ND-44